



City of Duluth
411 West First Street
Duluth, Minnesota 55802

218-730-5000
info@duluthmn.gov

Duluth Joint Powers Enterprise Trust
Board of Trustees Minutes Meeting
Wednesday, May 24, 2023 at 11:00 am

Board Members Present: Dan Hartman, Noah Schuchman, Tom Werner

Others Present: Jodi Amundson, Keely Downs, Cyndi Falconer, Angel Hohenstein, Pete Johnson, Lauren Schuette, Matt Silverness, Rebecca St George, Ben VanTassel, John Upton, Tammie Walsh, Wendy Wohlwend, Maureen Zupancich, Diane Schlossin

Brown & Brown - Jodie Elder and Carter Fallen

Sand Creek EAP – Bob Lyman

Medica – Dan Plocker, Dana Sohm, Joan Wanzek

Delta Dental – Heidi Anderson

Chair Noah Schuchman called the meeting to order at 11:02 a.m. Introductions were made.

Approval of Minutes: Motion to approve the January 18, 2023 minutes. Motion by Tom Werner; seconded by Dan Hartman. Approved.

Treasurer's Report:

Treasurer's Report provided to members and others present. Questions regarding the treasurer's report are to be referred to Jen Carlson and Josh Bailey upon their return to the office.

Health Plan revenues were over budget by \$208,157.51 or 1.90%. Health Plan expenses were under budget by \$871,807.24 or 8.05%.

The Income Statement for Healthcare showed a reserve balance of \$12,968,773 as of April 30, 2023. Dental showed a reserve of \$516,592 as of April 30, 2023.

New Business:

A. JPE Board Fiduciary Liability Policy Renewal

Steve Hanke provided a letter of context regarding the JPE Fiduciary Liability Policy Renewal as he was unable to attend the meeting.

Steve attached two options for the board members to vote on. They included a one-year policy or a three-year policy option. There is a discount and benefit to the three-year policy option.

For comparison, the Duluth JPE's previous policy was a three-year term for \$8,548. The provided quote has no change limits, retentions or coverage forms from the prior three-year term.

Motion by Dan Hartman to approve a three-year renewal fiduciary liability insurance as recommended by Steve Hanke; seconded by Tom Werner. Approved.

B. Annual Reviews

1. Sand Creek Employee Assistance Program (EAP)

Bob Lyman presented on the 2022 Annual review

- EAP utilization has varied among the three JPE entities in 2022, by and large usage of the EAP program has been significant with 15% City of Duluth, 8.62% HRA and 18% DECC.
- Within the City of Duluth, SandCreek partnered with Police and Fire Departments to facilitate follow up EAP sessions for those individuals who seek support.
- The utilization data illustrates the increase interest and need for mental health and work/life resources.

2. Medica

Dan Plocker presented the 2022 Annual review.

- Client membership remained constant, with population risk score increasing by 3.4%.
- Client's chronic condition prevalence significantly exceeds Medica benchmark for all top chronic conditions.
- Overall PMPM (Cost per member per month) has decreased slightly at 2022-year end
- Influenced by decreased utilization and high claim activity
- Total spend and Pharmacy PMPM decreased by 17% compared to 2021, driven by decreased specialty spend.
- Total number of high cost claimants decreased from 96 to 84, accounting for 2.7% of population.
- Proportion of total cost represented by HCCs was 47.6%, down from 50% of total costs in 2021.

3. Delta Dental

Heidi Anderson presented the 2022 Annual review.

- Duluth JPE experienced a slight increase (0.95%) in enrollment followed by a 4.3% increase in paid claims.
- Continues to trend slightly below the national normative for the number of claims processed (3.5% below) and overall cost per employee (4.2% below).
- Realized network savings of more than seven times your plan administration fees for the same time period.
- Discount on network provided services was 29.5% or \$473,472.
- Network Participation was 7% higher than our book of business average.

Wellness Report:

1. New Platform used for Wellness Challenges is Wellable with 132 enrollees (in place of Daily Endorphin)
2. Rescheduled Lunch and Learn – Mindful Eating, Anti-Inflammatory Diet & Impact on Mental Health
3. Wellness Coaching Introduction
4. Be Calm Program through EAP AllOne Health
5. Upcoming Events
 - Meet Therapy Dog – Clyde May 31, 2023 at noon City Hall Conference Rm 330
 - Sun-Sational Summer Challenge through Wellable Begins June 20 – July 31.
 - June 12- Workout at HRA
 - Farmer's Market at Civic Center every Thursday beginning June 22 11 am – 1:30 pm

Motion to adjourn by Dan Hartman; seconded by Tom Werner. Approved. Meeting adjourned at 11:37 a.m.

Next meeting: Wednesday, July 19, 2023 at 11:00 am – City Hall Conference Room 330

Minutes respectfully submitted by,

Diane Schlossin
Human Resources Technician
City of Duluth