

LOCATION: *Washington Center – Room 106*

MEMBERS Present:

	Joan McNamara (tentative)	x	Katherine Eagle	x	Renee Van Nett
	Patricia Behning Oakes	x	Gabriel Green	X	Bob Grytdahl - Staff
x	Doug Bowen-Bailey	X	Blair Powless		

Absent with Notice Patricia Behning Oakes, Joan McNamara

Absent without Notice:

Liaisons to DPD: Lt. Jeff Kazel, Deputy Chief Robin Rosier

Guests: Ryan Morris

Call to Order: President Van Nett called meeting to order at 5:10 pm.

Roll Call: Secretary Grytdahl reported that Patricia Behning Oakes had a situation come up that prevented her from coming, but will come next time. Joan McNamara, the newly appointed member, is at International Police Chief Association meeting and will look forward to attending next time.

Minutes: Motion: To approve Sept 2013 minutes. MSP (Powless/Bowen-Bailey)

Training: Training for new members. DPD has list of what has been provided. Will look to develop Ad Hoc Training Committee – Renee and Gabe will work on figuring out what is needed and will relay that to Deputy Chief Rosier and Lt. Kazel – working to figure out what is needed for bringing in new members and for re-appointed members.

Public Comment: None

Committee Reports

Public Relations Committee

- Doug and Gabe will meet to discuss both to meet with media and to see how about to promote DCRB.
- Blair will revise the draft for the web within two weeks to bring it next month’s meeting to be ready for votes.

Strategic Planning Committee

- Developing protocol for receiving & reviewing complaints
 - Robin, Jeff, and Bob meet with Asst. City Attorney re: some assistance related to Data Practice Questions.
 - Terri Lehrer will work through Bob re: draft protocols and Bob will relay info back to the board.

Executive Committee

- Board transition – Renee still working on looking at what the history of our attendance and the executive committee needs to make a recommendation. We need to finish by-laws and include some attendance requirement in this. Human Rights Commission has the example of a board member cannot miss more than 3 consecutive unexcused absences. (Blair suggested that we might want to also have a minimum number of meetings to attend during the year.) Final draft of By-Laws for next time.
- Request for new members – Joan McNamara has been appointed.

Correspondence: Phone call from an individual who has filed three complaints. Is unhappy with response on the first, and has not heard on the last two. Bob sent him a letter inviting him to be in touch with the DCRB to see

Report from DPD liaisons

- Deputy Chief Rosier shared information from meeting with Asst. City Attorney. Her initial opinion was that complaints can only be brought to the DCRB for review if it resulted in discipline. Any case that did not result in discipline is not able to be provided to the DCRB. The board will craft a question asking to look at the interpretation of the ordinance in this way as it does not provide any opportunity for review of complaints that were not sustained – which was a significant concern raised by community members that led to the formation of the DCRB. In our request, we need to be clear that we want to continue to protect the identity of the officers and still be able to review complaints that did not result in discipline.
- The DCRB asked for clarification on the summary of alleged misconduct reported in 2008-2012 on what falls in to the “Other” category.
- Shared that the “Last Place on Earth” being shut down has had a significant impact in improving conditions in the downtown business district
- Lt. Kazel has a meeting scheduled on October 24th with individual who raised complaint in the September meeting.
- Vice-President Green asked whether we could receive training on the investigative process and what is used for determining what charges are being made.

Other Business

Discussed next two meeting dates and due to holiday schedules, decided to change them to November 19th and December 17th.

NEXT CITIZEN REVIEW BOARD MEETING:

Tuesday, November 19, 2013

Location: TBD

DRAFT Agenda for October 22, 2013

Location: Washington Center

5 pm – Social Time

5:15 pm - Call to order

1. Welcome
2. Roll call
3. Approval of June minutes
4. Training (topic to be determined)
5. Public comment
6. Committee Reports
 - a. Public Relations Committee
 - Information for City web site
 - b. Strategic Planning Committee
 - Developing protocol for receiving & reviewing complaints
 - c. Executive Committee
 - Report on By-Laws
7. Correspondence

8. Report from DPD liaisons
9. Other Business
 - a. Training for New Member
 - b. Report for City Council
10. Announcements
11. Agenda for Next Meeting

NEXT CITIZEN REVIEW BOARD MEETING:
Tuesday, December 17, 2013