

LOCATION: *City Hall – Room 106 A*
MEMBERS Present:

x	David Baker	X	Katherine Eagle	X	Renee Van Nett
	Patricia Behning Oakes		Gabriel Green	X	Bob Grytdahl - Staff
x	Doug Bowen-Bailey	X	Blair Powless		

Absent with Notice: Gabriel Green, Patricia Behning Oakes

Liaison(s) to DPD: Robin Roeser, Asst. Chief

Guests: Ryan Morris, Tom Maida, Reyna Crow, Gerald Sayers

Call to Order: President Van Nett called meeting to order at 5:10 pm.

Welcome

Roll Call

Approval of Minutes

Motion to accept the minutes of 1/22/13 and 2/19/13; Eagle/Powless, Passed.

Committee Reports

Report from Public Relations Committee (David, Gabe, Doug)

Presence at Police and Community Events: Can have presence at police and/or community events – not make comments at those events – but our presence can show we are connected and interested in both.

With Media, No Comments on Open Cases:

- Be clear on our role of reviewing cases
- Keep board informed if any contact with media happens

Communication within the Board: Need list of home and work phone numbers to be able to contact people quickly. Bob passed around list of contacts to be updated.

Point of Contact: Do we want a general email and phone number for public to contact? Possibly a gmail account that could be accessed all board members.

General Talking Points: Develop general talking points for the media – that incorporate our values; David developed a rough draft for our talking points. It will be sent to members for consideration. Suggestion to have spokespeople from the Public Relations committee, but share talking points with all board members so we can have a unified message if the media contacts any board members.

Press Conference: Need to develop a protocol for press conference; don't necessarily envision a need for having a press conference, but would want to be ready for one if it ever was necessary.

REPORT FROM THE STRATEGIC PLANNING COMMITTEE

A tentative schedule was suggested by the committee. Note, that we are thinking that we can host our first community forum in August. We suggest having our business meeting move to other locations for a few months to see if that makes it more accessible to the community. However, we would like to evaluate that as a board by the summer at the latest – and see if our meeting in different locations helps us live out our values and meet our goals, or if it would be

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better to be in a more consistent location for our business/training meetings.

Meetings on the 4th Tuesday of the Month from 5-7:30 pm.

2013

	Location	Topic/Focus
January	City Hall	CRB Business - Development
February	City Hall	CRB Business - Development
March	City Hall	CRB Business – Development; Training: NBC video with commentator reflections on Trayvon Martin case
April*	DPD	CRB Business – Training: Do a walk-through of review of two completed complaint – (one substantiated and one unsubstantiated)
May	UUCD?	CRB Business- Development; Training: Michelle Alexander – Mass Incarceration in the Age of Colorblindness
June	City Hall	CRB Business: Training on Moderating Community Forum
July	Our Savior’s Lutheran	Training: Learning from the experiences other CRBs in Minnesota (Blair and Rene will work on this)
August	Central Hillside Community Center	Community Forum -
September	City Hall	CRB Business
October	Concordia Lutheran**	CRB Business
November	Mr. D’s	Community Forum
December	City Hall	

2014

	Location	Topic/Focus
January	DPD	CRB Business
February	Peace Church	Community Forum
March	City Hall	
April*	**	
May	Green Room – Duluth Public Library	Community Forum
June	City Hall	
July	**	
August	Portman Community Center	Community Forum
September	City Hall	
October	**	
November	Holy Family	Community Forum
December	City Hall	

*Board terms end on March 31 of each year, so April may include planning for orientation of new board members.

Other Ideas Discussed:

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- Invite a group of community members to attend our meetings and ask them to share feedback with us about how we are running the meeting and if they have suggestions for improvement.

Discussion of Values:

We discussed a variety of core values including:

- Building Trust
- Open and Free discussion
- Supporting justice
- Supporting truth
- Willing to take risks
- Creating bridges

Motion: Be it moved that each member draft a mission statement and bring it for discussion at the April Meeting. Baker/Eagle. Passed. People can also include a draft of the opening statement to be read at the beginning of the meeting for consideration. It was stressed that brevity is important in this statement.

Correspondence: Received a letter with a report from Tom Maida from the Duluth Police Union and we thanked him for sharing that with the board.

Developing protocol about Receiving complaint investigation: Subcommittee of Renee and Blair to meet with Deputy Chief Rosier and/or Lt. Jeff Kaezel - also need to meet with the City Attorney's office about that process. Blair will meet with someone from the City Attorney's office.

Report from DPD liaisons: Discussion of training topic for April meeting. Deputy Chief Roeser will arrange for someone to present on policy/procedure of traffic stops and vehicle searches. Bob G. suggested that we might also want to look at the way information is collected in the system. We will consider that at a future event.

Update on City emails: Secretary Bob Grytdahl reported that this is still in process.

Public Comment: No public comment.

Training: Katie suggested that we could have a speaker next month on Sexual Assault Awareness month – for 5-10 minutes. We also watched a video from Rock Center with perspectives on the Trayvon Martin case. <http://www.msnbc.msn.com/id/21134540/vp/46887906#46887906>

Items for Orientation Handbook: Ordinance, Description of Training, Will address this at a later meeting after we have had more time to have the sense of what we're doing.

Other Business: Blair has been trying to contact other CRBs in the state as well as the ACLU. Haven't heard back from them.

Announcements: None

Motion to Adjourn at 6:52.

Next meeting Tuesday, April 23 at 5 pm – City Hall – Council Chambers