

# Duluth Public Arts Commission

## MINUTES for 12/12/2022

### Call to Order and Roll Call

Meeting started at 4:09

**Commissioners:** Wes Drummond, Scottie Gardonio, Carly Jandl, Kelli Hallsten Erickson, Amanda McElray Hunter, Christina Woods, Amy Demmer, Tammy Clore, Paula Gudmundson

**Present:** Scottie Gardonio, Carly Jandl, Kelli Hallsten Erickson, Amanda McElray Hunter, Christina Woods, Tammy Clore

**Absent:** Amy Demmer, Paula Gudmundson, Wes Drummond

**Staff:** Eleanor Bacso, Tricia Hobbs, Chris Fleege

1. Public Comment

### Approval of Minutes

2. November Regular Meeting Minutes

Commissioner McElray Hunter made a motion to approve November meeting minutes with a second by Commissioner Jandl.

- Update to modify “Present” to remove “Amanda”

Drummond	Gardonio	Jandl	Hallsten Erickson	McElray Hunter	Woods	Demmer	Clore	Gudmundson
	x	x	x	x	x		x	

### Discussion Items

3. Chris Fleege - Director, Planning & Economic Development
  - a. Chris shared some updates regarding the Boards & Commissions audit and how the department will navigate staffing and funding sources. Chris and Tricia will be meeting with Mayor Larson next

week to understand the strategy and how we proceed. Tricia will provide an update at the next board meeting.

- b. There is a desire to update the Inventory Report to have a better way forward.
  - c. What is DPAC's role in dealing with existing art owned by the City?
    - i. Ex. Portraits in storage (conservation), stain-glass window, etc.
  - d. Is DPAC involved in the commissioning of all public art on all city property?
  - e. **ACTION ITEM:** Send any additional questions to Tricia in advance of next Monday's meeting with Mayor Larson.
4. Rescheduled January meeting date (MLK)
- a. January 30<sup>th</sup>
    - i. 2023 calendar invites will go out Monday
    - ii. **ACTION ITEM:** Attached agenda to calendar invites going forward
5. Indigenous Commission updates
- a. Amanda did not have any major updates or action items. The Indigenous Commission has been struggling with reaching quorum.
  - b. They are moving forward with Indigenous signage. There is currently \$5000-\$6000 available for this work.
    - i. DPAC will likely have a role in that.
  - c. **ACTION ITEM:** Ask Suzanne to add Commissioner McElray Hunter to their mailing list, so she can attend (Eleanor).
6. 2023 Budget Planning
- a. **ACTION ITEM:** Seek out budget narrative that was put together in 2021 (or 2020?).
  - b. Commissioner Woods and Commissioner Gardonio will put together a budget tracking document for discussion in the January meeting.
    - i. **ACTION ITEM:** DPAC Commissioners will review the attached budget documents from today's packet.

## Action Items

7. Approve allocated budget for light projection project.

Commissioner Jandl made a motion to fund the Light Projection Project, not to exceed \$10,000. Commissioner Clore seconded.

- a. Christina recommended the full budget not. Commissioner Clore will send Daniel a budget to work with for the project (~\$5000), and share the proposal with the Commission.

Drummond	Gardonio	Jandl	Hallsten Erickson	McElray Hunter	Woods	Demmer	Clore	Gudmundson
	x	x	x	x	x		x	

## Communications

8. Staff Updates

- a. Eleanor shared she will be leaving the City of Duluth for a new opportunity. Her last day is January 6<sup>th</sup>.
- b. Officer elections will take place in January as well.
  - i. Tricia will reach out to Commissioners regarding who is interested in serving; Chair and Vice Chair are the two officer seats available.
- c. **ACTION ITEM:** Send out handbook in the January minutes.

## Subcommittee Reports

9. Deaccessioning Subcommittee

- a. Commissioner Woods and Commissioner Gardonio met to compile questions for the City and Administration to determine goals and the way forward for deaccessioning art within the city.
  - i. **ACTION ITEM:** Which pieces of art will need to be taken care of in 2023?

1. [Stenen](#)
2. [Northland Streams \(DECC\)](#)

#### 10. Conservation Subcommittee

- a. Next meeting is on January 9<sup>th</sup> – more to come.
- b. **ACTION ITEM:** Understand what the budget ask is for 2023.

#### 11. Performance and Festival Committee

- a. Still exploring opportunities to host light projection during Cold Front. Potential to project on the skating rink toward the end of the Cold Front event.
- b. The committee provided cost for working with Daniel to commission an artist, and do the projection. Daniel can be flexible with the budget and what he can provide. They feel confident in what he can deliver.
  - i. **ACTION ITEM:** Committee members would send Daniel's recommendation to the broader Commission for final approval.
- c. Commissioners would like to know if the ice rink projection could be extended beyond the event date and time.
  - i. **ACTION ITEM:** Connect with Parks Department to understand what is possible.
- d. **ACTION ITEM:** Work on putting together a standard operating procedure for calls for art.
- e. **ACTION ITEM:** Determine what the allocated budget will be for this project. Budget for Daniel ranges \$2000-\$5000.

#### **New Business**

#### **Adjournment**

Motion to adjourn Commissioner Hallsten Erickson, second by Commissioner Clore The meeting adjourned at 5:20PM.