

Duluth Public Arts Commission

MINUTES for 1.30.23

Call to Order and Roll Call

Meeting started at 4:00PM

Commissioners: Wes Drummond, Scottie Gardonio, Carly Jandl, Kelli Hallsten Erickson, Amanda McElray Hunter, Christina Woods, Amy Demmer, Tammy Clore, Paula Gudmundson, Shari Marshik

Present: Scottie Gardonio, Carly Jandl, Kelli Hallsten Erickson, Christina Woods, Tammy Clore, Paula Gudmundson, Shari Marshik

Absent: Wes Drummond, Amanda McElray Hunter, Amy Demmer,

Staff: Tricia Hobbs

- Public Comment

Approval of Minutes

- December Regular Meeting Minutes

Commissioner Jandl made a motion to approve December meeting minutes with a second by Commissioner Gardonio.

Drummond	Gardonio	Jandl	Hallsten Erickson	McElray Hunter	Woods	Demmer	Clore	Marshik	Gudmundson
	x	x	x		x		x		abst

Discussion Items

- Welcome new DPAC Commissioner, Shari Marshik and incoming Commissioner Lee Cutler
- Indigenous Commission update
 - Commissioner McElray Hunter was not in attendance to provide an update.
- Utility box wraps

- Program overview discussion
 - Budget per wrap was approved in late 2022, due to increased costs.
 - Commissioners review the current application path and process.
 - **ACTION ITEMS:**
 - Send any recommended updates for the application.
 - Tricia will send the list of locations and wraps to DPAC.
 - **Question** – How do locations get selected?
 - Carry this item forward to next month’s agenda.
- Better information storage for DPAC documents
 - **ACTION ITEM:** Staff to explore if IT has other solutions to store the items currently on the Google Drive.
- 2023 budget
 - Commissioner Woods pulled together a sample budget for discussion.
 - **ACTION ITEMS:**
 - Move approval ahead to February.
 - Commissioners to review Tourism Tax application, and provide feedback on how we might activate the Street Art program.
- Duluth Armory
 - **ACTION ITEM:** Invite Mark and his team to present at the March DPAC meeting.
- Public partnerships and how do we approach partnership opportunities
 - **ACTION ITEM:** Add to March agenda
- Duluth Watershed plan
 - **ACTION ITEM:** Send out to Commissioners and review in March.
- Commission Contact List
 - **ACTION ITEM:** Send out current contact list and request updates.

Action Items

- Election of officers

Commissioner Gardonio made a motion to approve Christina as President, with a second by Commissioner Jandl.

Drummond	Gardonio	Jandl	Hallsten Erickson	McElray Hunter	Woods	Demmer	Clore	Marshik	Gudmundson
	x	x	x		abst		x	x	x

Commissioner Gudmundson made a motion to approve Commissioner Jandl as Vice President with a second by Commissioner Hallsten Erickson.

Drummond	Gardonio	Jandl	Hallsten Erickson	McElray Hunter	Woods	Demmer	Clore	Marshik	Gudmundson
	x	abst	x		abst		x	x	x

- 2023 budget – moved to February agenda.

Communications

- Staff Updates
 - Recap of meeting with Mayor Larson
 - Opportunity to connect Minnesota Historical Society to understand their process.
 - Need to move February meeting due to President’s Day (City holiday)
 - ACTION ITEM:** Will update and move to February 21st
 - Forecast mural update
 - ACTION ITEM:** Add as an agenda item going forward

Subcommittee Reports

- Deaccessioning Subcommittee
 - No new updates.

- Conservation Subcommittee
 - a. Met on 1/9 and would like to propose the creation of a position to update the inventory of public art listings and appraising the pieces.
 - i. **ACTION ITEM:** Committee to send Tricia their notes and questions so she can seek that information out.
 - b. Would like to identify what the scope DPAC is.
 - i. **ACTION ITEM:** Add DPAC Enacting Legislation “Commission Authority” to February agenda for discussion.
 - c. Need to begin the process of finding someone who can handle art conservation.

- Performance and Festival Committee
 - a. The light projection festival was pushed back a week, and artist renderings were shared.
 - b. **ACTION ITEMS:**
 - i. Tricia will work with the Committee to pull together a press release with point of contact, interview date and time, and key talking points.
 - ii. Send Commission the Committee’s update from Daniel, along with images.

Adjournment

Motion to adjourn by Commissioner Hallsten Erickson, second by Commissioner Clore. The meeting adjourned at 5:23PM.