

DULUTH PUBLIC LIBRARY BOARD
Minutes of Virtual Meeting
January 26, 2021

Sue Henke called the meeting of the Duluth Library Board to order at 4:35 on January 26, 2021

Members Present: Sue Henke, Michelle Foshay, Matt Rosendahl, Lizzy Luoma, Alex Strelow, Neil Glazman, Stephen Welsh, David Sperl

Also Present: Carla Powers, Arik Forsman, Jim Filby Williams

Public Attendees: Debbi Rasmussen

Absent: Betty Ramsland

Review and approve agenda

Motion by Sperl, seconded by Glazman, to approve agenda as presented. Motion passed unanimously by show of hands.

Public Comments: None submitted prior to meeting.

Review and approve minutes from November 24, 2020

Motion by Rosendahl, seconded by Glazman, to approve the minutes as drafted. Motion passed unanimously by show of hands.

Reports

Library Manager's Report (Powers)

All permanent staff has returned and now approval has been granted to bring back 13 hour per week staff.

Beginning January 30 returns will be accepted at all branches and Saturday curbside hours will begin at Main. Grab and Go will be the next phase of service, tentatively scheduled to begin this spring.

Behind the scenes, staff has been busy cleaning, painting, and reorganizing space for expanded youth services footprint (at Main) and in preparation for Grab and Go at the branches.

Every Child Ready Duluth Report (Carmella Hatch prepared, Carla Powers presented)

The board reviewed the highlights of service in 2020 and the overview of finalized content for the Strategic Plan.

Friends Report (Ramsland submitted pre-meeting)

The bank balance as of the end of 2020 stands at \$18,220. Membership renewals in December totaled 95, with income received of \$3,105. Donations received this last month totaled \$885. Next mailing of the newsletter will be to approximately 275 members.

Old Business

Restoring services and staffing Covered in Manager's Report.

New Business

2021 Meeting Schedule

This year's schedule was reviewed by the board. Some months have five Tuesdays. Carla reminded board members that meetings are on the fourth Tuesday of the month, which is not always the last Tuesday.

Collection development policy

A new version of this policy, updated by Carla Powers, was reviewed and discussed. Motion by Foshay, seconded by Rosendahl, to approve the policy as drafted. Motion passed unanimously by show of hands.

Ongoing Business

Advocacy

The Library Foundation wants to partner with members of the board to continue to advocate for ECRD and a return to pre-pandemic services and staffing. There was a robust conversation regarding the best path forward in relaying these messages to city officials and community. Sue Henke has agreed to work with Foundation members and interested library board members in an upcoming conversation about strategy, which will be relayed to the full board at next month's meeting.

Adjournment at 6:00 pm.

Next regular meeting: February 23, 2021, at 4:30 p.m. via WebEx.