



# MEETING AGENDA

## Duluth African Heritage Committee Meeting Summary

**Wednesday, November 14<sup>th</sup> 2022, 5:30 6:00p.m.**

### Call to Order and Roll Call

Attendance: Commissioner Pepper, Commissioner Davis, Commissioner Grimes, Commissioner Schroer; Commissioner Hayden absent.

Guests: Liza Williamson (Commission Applicant) and Council Vice President Janet Kennedy

### Welcome & Introductions by Staff Adam Fulton

Discussion on approach to how commissioners prefer to be addressed.

- Commissioner Davis He/Him
- Jeanine She/Her
- Melissa She/Her
- Bernice She/Her

Discussion on how the Commission would like to have guests attend and participate. Discussion of having guests sit in the audience away from the table with an opportunity to speak set aside on the agenda.

### Approval of Agenda

Agenda Discussion: Election of Officers; moved to December meeting to include Commissioner Hayden. Onboarding of Commissioners; Bylaws and staff support will be provided as new Commissioners in the future as they are elected at the next meeting in December. Agenda amended and approved.

### New Business

- a. Bylaws
  - Moved to December meeting.
- b. Officers and Duties
  - Moved to December meeting.
- c. Elections
  - Moved to December meeting.

### c. Meeting Times

Staff Fulton discusses planning for future meeting times. Option for staff to email out potential dates and Commissioners to respond. Current availability:

Commissioner Jeanine: Tuesdays and Thursdays



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Commissioner Grimes: Flexible, just not

Commissioner Davies: Tuesday/Thursday

## Operations

Discussion on Open Meeting laws. Discussion on how Commissioners can add to agenda items and be able to gather and have socialization. Staff will always remember to “BCC,” as to not violate over email discussion. Discussion of opportunities to meet at alternative locations other than City Hall.

Opportunities discussed included:

- Harrison Center
- Washington Center
- One Roof (would need ID Badge)
- Myers Wilkins

Can do “tours” at sites that aren’t public places. Staff can send out options for places in the future. Must be accessible.

## General Discussion

Commissioner Davis requested staff to look into 4<sup>th</sup> Street as a naming transition to “King Drive.”

Discussion on request from Commissioners to invite other groups to attend meetings. Staff will do this outreach at the request of Commissioners.

## Old Business

a. Cultural Center/ African Heritage Hub

b. Community Outreach

## Subcommittees

a) Community Center/Grants

Commissioner Pepper discussed the need for a cultural center for our heroes. Commissioner Davis discussed the need for grant writing support and owning the structure. Request to revisit as an agenda item in the future.

b) Employer Engagement/Demographics and Data Research

Discussion to keep on the agenda and come back with other work in the future.

## Next Meeting Topics (December 14<sup>th</sup>)



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African Heritage Hub and resolutions in support of efforts. Invitation in the future for those groups to present to the Commission.

- Individual Commissioner Updates
- Commissioner Pepper: No updates.
- Commissioner Davis: Discussion on need for Warming House volunteers.
- Commissioner Grimes: Discussion of black-owned businesses. Opportunities in the wellness area.
- Commissioner Schroer: No updates.

### Announcements

Community Action is having an indoor farmers market November 17<sup>th</sup> at 3pm at Harrison Park.

### Adjourn