

AGENDA
City of Duluth - Civil Service Board
September 15, 2015 - 4:15 p.m.
City Hall – Room 402

NOTICE: FOR THE HEARING IMPAIRED - A 48-hour advance notice must be given to assure sign language interpreters. Requests may be placed by calling 1-877-456-7589.

Members: Rick Edwards (Chair), Shelly Marquardt, Marshall Stenersen, Beth Tamminen, Renee Van Nett

1. ROLL CALL
2. APPROVAL OF MINUTES FROM PREVIOUS MEETING
 - A. August 4, 2015
3. UNFINISHED BUSINESS
 - A. ISD 709 Administration Proposed Changes to ISD 709 Civil Service Rules
No updates for discussion
 - B. REVIEW NEW AND REVISED JOB DESCRIPTIONS
 - i. Appliance Mechanic Apprentice (Revised)
 - ii. Appliance Mechanic Journeyperson (Revised)
4. NEW BUSINESS
 - A. REVIEW NEW AND REVISED JOB DESCRIPTIONS
 - (1) Street Maintenance Supervisor (Revised)
 - (2) Manager, Maintenance & Supply Services (Revised)
 - (3) Buildings & Grounds Maintenance Supervisor (Revised)
 - B. CONSIDERATION OF TEMPORARY EMPLOYMENT TO EXCEED 67 DAYS IN TWO SEPARATE POSITIONS DURING ONE CALENDAR YEAR (Sec. 13-30 Civil Service Code)
5. APPEALS
6. INFORMATIONAL
 - A. STATUS OF ALL NEW, PENDING, AND COMPLETED JOB AUDITS
 - B. NON-PUBLIC REVIEW OF NEW ELIGIBLE LISTS

NEXT REGULAR MEETING SCHEDULED
October 6, 2015