

REVISED AGENDA

City of Duluth - Civil Service Board
November 17, 2015 - 4:45 p.m.
City Hall – Conference Room 303

NOTICE: FOR THE HEARING IMPAIRED - A 48-hour advance notice must be given to assure sign language interpreters. Requests may be placed by calling 1-877-456-7589.

Members: Rick Edwards (Chair), Shelly Marquardt, Marshall Stenersen, Beth Tamminen, Renee Van Nett

1. ROLL CALL
2. APPROVAL OF MINUTES FROM PREVIOUS MEETING
 - A. September 15, 2015
3. UNFINISHED BUSINESS
 - A. ISD 709 Administration Proposed Changes to ISD 709 Civil Service Rules
No updates for discussion
4. NEW BUSINESS
 - A. REVIEW NEW AND REVISED JOB DESCRIPTIONS
 - (1) Manager, Maintenance & Supply Services (revised)
 - (2) Building & Grounds Maintenance Supervisor (revised)
 - (3) Deputy Fire Marshal (revised)
 - (4) Librarian II (revised)
5. APPEALS
6. INFORMATIONAL
 - A. STATUS OF ALL NEW, PENDING, AND COMPLETED JOB AUDITS
 - B. NON-PUBLIC REVIEW OF NEW ELIGIBLE LISTS
 - C. ISD 709 – NOTICE OF TERMINATION AND CHARGES FOR REMOVAL
 - D. 67-DAY TEMPORARY EMPLOYEE INFORMATION

NEXT REGULAR MEETING SCHEDULED

December 8, 2015, at 4:45 p.m. (Conference Room 303)

CIVIL SERVICE CODE TRAINING SCHEDULED

December 8, 2015, at 2:30 p.m. (Conference Room 303)