

Heritage Preservation Commission
December 22, 2015 Meeting Minutes
Room 303 – Duluth City Hall

I. Call to Order

Chair David Woodward called to order the meeting of the Heritage Preservation Commission (HPC) at 2:00 p.m. on Tuesday, December 22, 2015.

Roll Call

Attending: Terry Guggenbuehl, Kristi Johnson, Mike Poupore, Tom Vaughn, and David Woodward

Absent: Laurie Boche and Ken Buehler

Staff present: Jenn Moses and Cindy Stafford

Visitors: Robin Mainella, Jeff Larson, Sue and Steve Mullholland

II. Public Hearings – N/A

(Agenda Item V. A. is brought forward to discuss first – Astor Park Presentation – see below)

III. Unfinished Business

- St. Peter's Church Historic Nomination – 810 W. 3rd St. – Chair Woodward will forward the unofficial comments from Michael Koop to Jenn. The comments from Koop were read and presented to the HPC by Jeff Larson (new owner). Adding the Italian historical aspect would add cultural significance which would make it a slam dunk for local and possibly national designation. Mike Poupore asks if the diocese still owns the windows. Larson states yes. For aesthetic and historical reasons he would be thrilled to have them. Chair Woodward asks if he is still hoping to open in the fall. Larson states yes. Per Chair Woodward, the nomination form is the first step. After tweaking it a bit, it will come back to HPC in January and will go in front of the city council in February. Per Jenn Moses, January 12th is the deadline for local designation. Kristi Johnson states they should concentrate on the local nomination first. Then they won't need to focus on the windows just yet. They can just tweak the initial application. Larsen will work on the application and get it back to Moses by the 12th. An interim use permit for adaptive re-use of the church has been applied for and will be heard by the planning commission as a public hearing in January. Robin Mainella mentions there is a good chance of getting all 15 windows back. No value individually. They are religious windows.

IV. New Business

- A. Old Central High School – Upcoming Work. The school district has 20 million dollars of upcoming work. They are hiring consultants to create a list. There could be a district wide referendum. Moses will talk to Koop since it's on national register. Per Moses, in order for the school district to do referendum they will need an estimate which will include the type of windows, the type of materials. She recommends the HPC create a subcommittee, but for now they are waiting for information from SHPO. Per Chair Woodward architects are useful and there are federal guidelines. A CLG grant is an option. Up to \$500,000 can be awarded. Also legacy funds are a possibility. The school district doesn't have the staff to apply for grants. Director Keith Hamre is looking at possible staff hours to help. Poupore asks if they can get a complete list of what they

want done and then consult SHPO. Moses states the building has many structural deficiencies including the chimney. There will be more information to come.

- B. MOU on Section 106 Process - Karen Olesen (senior planner with city's community development department) addresses the commission. She gives an overview of the programmatic agreement. This allows HUD rehab projects to do a tiered agreement. Approximately 200 units are affected per year. The updates include adding two programs: lead-based paint hazard control grant program and the community development block grant national disaster recovery program, which includes funding for flood damage. The new agreement extends the date, adds a map for surveys that have been done, and updates the agreement with current names. Chair Woodward thanks Olesen and is glad she is including them in this process.

MOTION/Second: Johnson/Vaughn recommend approval for the programmatic agreement updates.

VOTE: (5-0)

(The following item was added to the agenda per Chair Woodward.)

- C. Lincoln Park Restoration – Help interface with parks department. Chair Woodward notes the preservation alliance massive redo of Lincoln Park. There is a lot of heritage there. It is considered the hub of the community. The city's new parks and recreation manager is Lindsey Dean. Poupore states they should compile a list stating the direction the HPC wants to go and share this list with the new mayor for her and her administration's feedback. Poupore volunteers to work on this list. They would like input from city planning and construction services. Moses volunteered to do the routing once the list is complete. There are many historic things to pay attention to. Per Chair Woodward they should concentrate on the public ones first. Chair Woodward would like a rep from the parks and recreation department to communicate with the HPC on all historic aspects. They are interested in nominating parks for local landmarks. Chair Woodward would like to see a rep from the parks and recreation department attend the next HPC meeting.

V. Old Business

(Discussed 1st on the agenda)

- A. Astor Park Archaeological Survey – Public Presentation. Sue Mulholland shares a presentation with the HPC. Their survey was conducted in the Fond du Lac neighborhood and included the former American Fur trade company post site. There were two objectives for this legacy grant: literature review/cultural context and archaeological field study. In proximity to 133rd Ave W. several remnants were found including remnants from the steamboat excursion dock and structure. There are stone foundations remnants from buildings. Four shovel tests were taken (large nails were found in two of the tests). The cultural context included indigenous people including Dakota and Ojibwe, the American Fur Trade Co. 1817, Missionary Activity 1832, Fond Du Lac townsite 1856, Transportation – Military Rd 1852, and the railroad. Tourism included steamboat excursions and hotel on Neku Island. Chair Woodward notes the potential for a phase 2 evaluation to see if it's eligible for the national register. Per Steve Mulholland it would make a good historic district, and they would avoid sub-surface testing. The soil is mostly composed of sand and clay. Chair Woodward thanks the Mulhollands for their presentation.

- B. Potential Nominations: Peoples College, Riverside City Water intake station, other city waterworks facilities and remaining ex-city fire halls. Chair Woodward has tried to make contact with People College representative. He has not responded. Poupore and Chair Woodward would like to keep these potential nominations on the list.
- C. Historic Preservation – training with SHPO and city staff and HPC members. Set meeting with Woodward, Koop and Hamre – potential dates. Per Chair Woodward take this off the agenda, but include the possibility of in-house training for the planning department. Moses will follow up with Director Hamre.

VI. Communications and Other Business

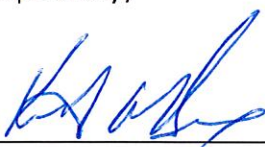
- Moses shares an email from Michael Koop. Their annual conference will be in Hastings on September 8th and 9th, 2016.
- A. Reports of Officers and Committees – N/A
- B. Planning Commission Update – Terry Guggenbuehl gives an update. There was unanimous support of St. Peter’s Church. Chair Woodward noticed a zoning notice by Hawthorne and Vermillion Roads for a possible rezoning for a gatehouse. Moses will check on it. It could be for a vacation of an alley. The zoning notice is displayed for a multitude of reasons.
- C. Consideration of Minutes – November 24, 2015

MOTION/Second: Guggenbuehl/Vaughn approve November 24, 2015 minutes.

VOTE: (5-0)

- D. Adjournment - Meeting adjourned at 3:39 p.m.

Respectfully,



Keith Hamre, Director
Planning and Construction Services
City of Duluth