

Heritage Preservation Commission  
January 26, 2016 Meeting Minutes  
Room 303 – Duluth City Hall

I. Call to Order

Chair David Woodward called to order the meeting of the Heritage Preservation Commission (HPC) at 2:05 p.m. on Tuesday, January 26, 2016.

Roll Call

Attending: Laurie Boche, Terry Guggenbuehl, Kristi Johnson, Tom Vaughn, and David Woodward

Absent: Ken Buehler and Michael Poupore

Staff present: Jenn Moses, Kathy Wilson and Cindy Stafford

Visitors: N/A

II. Public Hearings – N/A

III. Unfinished Business

- St. Peter's Church Historic Nomination – 810 W. 3<sup>rd</sup> St. – Chair Woodward notes their draft preservation plan. He is waiting on some information on the windows. He would like to add the photos (interior and exterior) to the plan. Jenn Moses would need to complete the ordinance to forward to city council by February 11, 2016. The final decision should be during the March 14, 2016 city council meeting.

**MOTION/Second:** Johnson/Boche approve and forward St. Peter's Church as a historic nomination to the city council.

**VOTE: (5-0)**

IV. New Business

- Scheduling for Future Meetings – Chair Woodward has a scheduling conflict. He proposes a special meeting time for the next couple of months to be changed to the fourth Monday (not Tuesday) of the month at 2:00 p.m. Moses will check with Steven Robertson who is the next staff person covering the HPC meetings.
- A. Discussion on adaptive reuse of historic structures in the Ramsey Village Development. There is an old church at 5302 Ramsey Ave. for sale. Currently adaptive reuse is not allowed in the Residential-Planned (R-P) district, which could essentially be changed with an ordinance. Kristi Johnson is in support and notes the benefits of adaptive reuse. Per Chair Woodward adaptive reuse is a win/win situation.
- B. Lincoln Park Restoration and other Potential Parks Nominations – Chair Woodward suggests five at a minimum: Lincoln Park, Zoo, Chester Park, Tischer, and Lester Park. The golf courses could also be considered. Moses asks the commissioners if there is a go-to place for information that she can share with the parks and recreation manager, Lindsay Dean (who will be in attendance at the next HPC meeting). Moses would like to showcase some stories on why the parks are historically important. Chair Woodward mentions J.J. Astor Park. He would like to do an interpretive plan for this park. He would also like to inquire about a name change which would include "historic park" in the title.

V. Old Business

- A. Old Central High School – Upcoming Work – Moses is waiting on a complete list from Kerry Leider. It will be on the agenda for next month.
- B. Potential Nominations: Peoples College, Riverside City Water intake station, other city waterworks facilities and remaining ex-city fire halls. No response from Peoples College. Chair Woodward would like to see some action from the city on the nominations for the city water intake station. Moses will mention it to Director Keith Hamre for his input on the possibility with meeting with facilities management architect, Tari Rayala. Mike Poupore's list of properties for the mayor is mentioned. Chair Woodward will work on an introductory paragraph and putting the document into memo form for the mayor.
- C. Training – in-house afternoon session. Director Hamre is on board. Moses said to pick a date and time and firm up plans with Hamre. Chair Woodward notes it would be their time to inform city staff on what the HPC's role is. Chair Woodward suggests they aim for Spring, possibly the first part of May.

VI. Communications and Other Business

- Programmatic agreement – Kathy Wilson gives a brief overview. She highlights the area as it pertains to the HPC. A certificate of appropriateness would be issued on a proposal. If city council is not in agreement, it would have to go to the state/SHPO. Chair Woodward notes if it's modified, he would like to see it again to make comments before/when it goes to SHPO. Wilson will make changes and bring back for the next meeting.
- A. Reports of Officers and Committees – N/A
- B. Planning Commission – Terry Guggenbuehl gives an update. St. Peter's interim use permit for adaptive reuse was approved.
- C. Consideration of Minutes – December 22, 2015

**MOTION/Second:** Guggenbuehl/Vaughn approve December 22, 2015 minutes.

**VOTE: (5-0)**

- Moses – CLG grant for Lincoln park... going to resubmit. Moses will submit the pre-app.
- D. Adjournment - Meeting adjourned at 3:02 p.m.

Respectfully,



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Keith Hamre - Director  
Community Planning and Construction Services  
City of Duluth