

Heritage Preservation Commission
June 28, 2016 Meeting Minutes
Council Chambers – Duluth City Hall

A. Call to Order and Roll Call

Chair David Woodward called to order the meeting of the Heritage Preservation Commission (HPC) at 2:04 p.m. on Tuesday, June 28, 2016.

Attending: Laurie Boche, Ken Buehler, Terry Guggenbuehl, Kristi Johnson, Michael Poupore and David Woodward

Absent: N/A

Staff Present: Ben VanTassel, Jenn Moses, and Cindy Stafford

Visitors: N/A

B. Public Hearings: N/A

C. Unfinished Business

- Lincoln Park Intensive Historic Resources Study – Funded
Jenn Moses distributes a handout regarding the CLG grant. The total amount was \$25,000 including cash and in-kind services. City council passed the resolution. Requests for Proposals (RFPs) will be requested by the end of the summer. Moses asks if any HPC members are interested in interviewing candidates. Chair Woodward volunteered.

D. New Business

- Summer 2016 Applications – Old County Jail, Historic Old Central HS
Ben VanTassel gives an overview of the historical legacy grant process. The city would like to restore the windows of the jail. They hope to make improvements to entice uses for building. The Historical Society would like to see a long-term plan before funding begins. The city will perform a market study to see what potential uses could be. Michael Poupore questions if the bars in the jail are considered structural. VanTassel heard they are. He will follow-up. Chair Woodward notes neglect is an adverse effect to a historical landmark. VanTassel states the application has been submitted. Chair Woodward would like the commission to receive copies of the applications. Ken Buehler asks who is seeking money the city or the developer. VanTassel states the city is on behalf of the developer. It will be \$15,000 with an in-kind match for city staff time. It's a legacy grant. Poupore asks if there is anything the HPC can do to help. VanTassel suggests HPC representation for the RFP process and would like input along the way to discuss concerns. Updates will be provided. Poupore volunteers to participate in a tour with the owner. Woodward and Buehler concur.
Historic Old Central – The school district is applying for a large grant which the city is sponsoring. There is great need for chimney repair. \$400,000. The chimney is the most imminent issue, but is just one item from a long list. Woodward notes a Certificate of Appropriateness (COA) will be needed before repair work begins.

Chair Woodward is working on some summer historical grant applications: Enger Tower (less than \$10,000) and Lincoln Park. He will be working on them this week and would like to forward it to city staff for their assistance.

E. Communications and Other Business

- Correspondence from SHPO – Tischer Creek Bridge Nominations

Chair Woodward moves to support. Moses gives a background on the applications. Engineering has been working on these. MNDOT conducted a study of state bridges to figure which ones were eligible for historic nomination. There were the two they picked from Duluth. Chair Woodward states this is a stepping stone for other bridges in the city. Moses notes MNDOT did find other possible bridges. The commissioners note other historic bridges including Wallace Avenue and Chester. Poupore would like to see the entire list. Moses will distribute it.

- Reports of Officers and Committees – Terry Guggenbuehl gives an update on planning commission business. City planning staff is beginning the process of creating a new comprehensive plan. The HPC is invited to fill out a survey which can be found on the website: www.imagineduluth.com. Staff members are attending community events to get the word out and to encourage the completion of more surveys. Kristi Johnson suggests having the surveys available at the libraries. Chair Woodward also suggests the Universities. VanTassel asks for suggestions on how to seek University involvement. Woodward suggests an Email to faculty/staff. Laurie Boche suggests churches would be a good resource, too.

- Consideration of Minutes – March 14, 2016

MOTION/Second: Guggenbuehl/Poupore approve March 14, 2016 minutes.

VOTE: (6-0)

- Consideration of Minutes – April 25, 2016

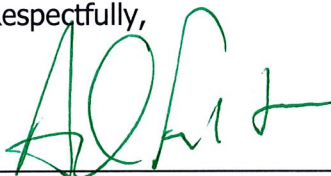
MOTION/Second: Buehler/Guggenbuehl approve April 25, 2016 minutes.

VOTE: (6-0)

- Buehler notes there was a youth conservation group working and staying at St. Peter's church. They helped paint two box cars at the Depot and are working at Carlton county cemetery. He notes an article in Better Homes and Gardens – July issue – page 126 which ranks North Shore Scenic Railroad as a top contender.

- Adjournment at 2:38 p.m. (Next Meeting, Tuesday, July 26, 2016)

Respectfully,



Adam Fulton - Manager
Community Planning
City of Duluth