

Heritage Preservation Commission
July 10, 2018 Meeting Minutes
Council Chambers – Duluth City Hall

1. Call to Order and Roll Call

Chair Michael Poupore called to order the meeting of the Heritage Preservation Commission (HPC) at 3:05 p.m. on Tuesday, July 10, 2018.

Attending: Jessica Fortney, Michael Poupore, and Zandy Zwiebel

Absent: Ken Buehler, Stacey DeRoche and Mike Malone

Staff Present: Jenn Moses and Cindy Stafford

2. Old Business

- A. Historic Nomination of Lake Superior and Mississippi Railroad (LSMRR) – Adam Fulton gives an overview (This item was moved in sequence to last on the agenda). The railroad is owned by city. It's anticipated to be brought before the Planning Commission at its August meeting. This is moving forward as a planning item. Chair Poupore asks what information they will be bringing to the planning commission. Manager Fulton states it will be brought forward in the same manner that it was brought to the HPC. There are difficulties because it's part of a corridor, and not just a singular building. Moses states a map is still needed to note which section is being nominated. Manager Fulton notes a dialogue will be initiated for nomination of the LSMRR.
- B. Lincoln Park Pavilion – Preservation Plan – Jenn Moses gives an overview. The review is complete and the HPC can vote to approve it today.

MOTION/Second: Zwiebel/Fortney approve the Lincoln Park Pavilion preservation plan.

VOTE: (3-0)

The preservation plan for the stage at Leif Erickson Park will need to be completed. Volunteers are welcomed.

- C. Potential Archaeological Grants – Moses gives an update. Potential grant could include a joint partnership with the Indigenous Commission.
- D. Pilot Program for Rehabilitation of Historic Homes – Moses gives a brief background. There is a small amount of money to use in 2018 for investing in older homes in the city. Targeted homes include single and two-family homes. There will be a discount given for building permits. The City applied for a CLG grant, using the budgeted amount as a match; SHPO gave feedback and denied the CLG grant. Surveys would be preferred by SHPO, or an updated historic context study. CLG grants require a 40% match which is not available in the City's budget. Significant staff time is also required with surveys. With past historic surveys, CDBG money was used to provide the match, but with new determination about required reviews, the CDBG can no longer be used.

3. Communications and Other Business

- A. Duluth Harbor Lighthouse – Moses states they are looking for a new owner. She shares the letter with the HPC. It will be sold if not transferred to a public body.

B. Planning Commission Update – Zwiebel notes EAW for the historic Pastoret Terrace. The EAW is available online. A link will be provided to the HPC commissioners for review. Chair Poupore notes the county has money set aside for the razing of the building. There may be extra money left-over to add to it, to make it more marketable.

C. Consideration of Minutes – May 8, 2018

MOTION/Second: Zwiebel/Poupore approve the May 8, 2018 minutes

VOTE: (3-0)

MOTION/Second: Zwiebel/Fortney approve the May 8, 2018 minutes with one change.

VOTE: (3-0)

4. Adjournment at 3:47 p.m.

(Next Meeting Tuesday, August 14, 2018 – canceled if no applications are received.)

Respectfully,



Keith Hamre - Director
Community Planning and Construction Services