



City of Duluth  
Planning Division

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Heritage Preservation Commission  
June 24, 2014 Meeting Minutes  
Room 303 – Duluth City Hall

I. Call to Order

President Chairperson Woodward called to order the meeting of the Heritage Preservation Commission (HPC) at 2:00 p.m. on Tuesday, June 24, 2014.

Roll Call

Attending: Laurie Boche, Patricia Mullins, Michael Poupore, Thomas Vaughn and David Woodward

Absent: Ken Buehler, Kristi Johnson (Excused)

Staff present: John Kelley, Charles Froseth and Cindy Stafford

Visitors: N/A

II. Public Hearings

None

III. New Business

A. Update on new members – introduction of new members –Laurie Boche introduces herself. She has been an HPC proponent for a long time. She has taken college classes and wrote a historic novel. Heritage Preservation is her passion. Mike Poupore introduces himself. He was born and raised in Duluth. Builder/remodeler with recent degree in architecture. He has a passion for older homes and bluestone foundations.

B. Legacy Grant Proposal for the Astor Park (Heritage Park) and Enger Tower for a Phase I Archaeological Survey – The application has been submitted for Astor Park. The application for Enger Tower will be submitted this fall. City council has approved a resolution for these applications. President Woodward would like to see Park Point be the next Phase I study area, then the Duluth Zoo.

IV. Old Business

A. Update on Carter Hotel – Froseth has not heard updaters lately. Per Woodward the latest update was the Memo of Understanding in which the city requested additions. The request was denied by the Bureau of Indian Affairs.

B. Pre-nominations for Other Properties in Duluth – President Woodward will be meeting with Rachel Phelps (intern) tomorrow to discuss nomination of four properties/areas: fire houses (as a multi-property nomination, including Woodland, Gary, Fire House Flats, and Park Point). Woodward will be creating a map of all the properties. The second multi-property nomination will be brownstones throughout the city. Per Woodward it's somewhat of a catch-all.

The third nomination will be the infrastructure of the city, including the need for clean water (at one time clean water was hard to find) which includes the water cisterns and the contributing pump houses. The fourth and last nomination will be the Work People's College in West Duluth at 402 S. 88<sup>th</sup> Avenue West which has Finnish heritage. Rachel will do all of the paperwork as part of her thesis. The HPC and city's job will be to contact the property owners. Focus will be on promoting the benefits including tax credits and CLG grant possibilities. A negative aspect is before a building permit is obtained, it must be approved by the HPC first. Pre-application meetings will be needed.

St. Peter's Church update: Woodward noted he asked Steven Robertson to update Nate LaCoursiere and ask the city legal staff to invite the diocese to enter the conversation.

- C. Update on Phase V (five) CLG Grant - Historic Survey/Inventory. Froseth, most of it is complete. He will send the HPC an email update when he hears from Andrew Schmidt. Patricia Mullins asks what area is Phase V. Froseth will send out a map showing Phase V.
- D. Duluth Ethnographic Study / Indigenous Commission action – Froseth reported Bruce White came up last Monday. He is concerned about timing and payment. Six months was added on to the end of the study timeline. Woodward wants to make sure the TCP Study is included.
- E. President Woodward asks if anyone is interested in a subcommittee to create a brochure highlighting the benefits of the importance of local landmark designation.  
**MOTION/Second:** Woodward/Boche to appoint a subcommittee consisting of: Michael Poupore, Tom Vaughn and Patricia Mullins to create a brochure highlighting the benefits and the importance of local landmark designation.

**(VOTE: 5-0)**

V. Consideration of Minutes – May 27, 2014

**MOTION/Second:** Woodward/Vaughn approve minutes.

**(VOTE: 5-0)**

VI. Communications

Limnology building – nomination has been created via Ordinance. A lease agreement between the UMD and the seafood folks is required before the Ordinance can be sent to Council. The ability to have a commercial business located in a residential zone is due to a special use permit which allows adaptive reuse. This is being worked on.

VII. Reports of Officers and Committees

Planning Commission – Mullins gives an overview of major topics including: the Limnology building and Sky Harbor airport.

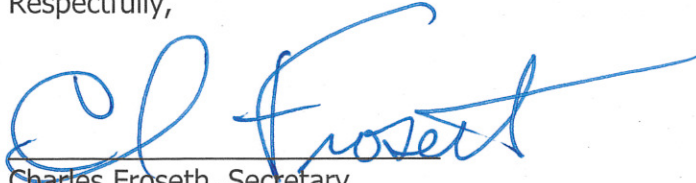
VIII. Other Business

N/A

IX. Adjournment

Meeting adjourned at 3:02 p.m.

Respectfully,

A handwritten signature in blue ink, appearing to read "Charles Froseth", with a long horizontal flourish extending to the right.

Charles Froseth, Secretary