



Heritage Preservation Commission
November 25, 2014 Meeting Minutes
Room 303 – Duluth City Hall

I. Call to Order

Chairperson David Woodward called to order the meeting of the Heritage Preservation Commission (HPC) at 2:00 p.m. on Tuesday, November 25, 2014.

Roll Call

Attending: Laurie Boche, Patricia Mullins, Michael Poupore, and David Woodward
Absent: Ken Buehler, Kristi Johnson (Excused), Thomas Vaughn (Excused)
Staff present: Chuck Froseth, Steven Robertson and Cindy Stafford

II. Annual Meeting

A. No bylaw changes were submitted

B. Review calendar for 2015 meetings, and general goals for 2015.

Patricia Mullins will no longer be on the Planning Commission or the HPC as of March 2015.

Goals for commission for next year: Patricia Mullins notes tourism as she would like to see the gathering stories of Duluth's history for tours (both walking driving tours). Chair Woodward asks how the HPC can better serve the needs of the community. He would like to see a city-wide heritage preservation plan that he hopes to work on next year. Laurie Boche mentions the future summit. She thinks it can be separated into two groups: one catering to professionals and one to the community as a whole. Chair Woodward would like city staff from other areas (including community development) to be invited to the summit workshops. Chuck Froseth also would like to include the other communities such as Hermantown, since we are tied together as a community. Chair Woodward also would like to include the tribal communities. This summit could help build good public relations within the community. Chair Woodward asks for the summit discussion to be included on January's meeting agenda.

C. Election of Officers -

MOTION/Second: Mullins/Boche nominate and elect David Woodward for Chair.

(VOTE: 4-0)

Motion/Second: Woodward/Mullins nominate and elect Michael Poupore for Vice Chair.

(VOTE: 4-0)

III. Public Hearings

None at this time.

IV. Unfinished Business

A. PL 14-053 Local Historic Designation of UMD Limnology Building (Public Hearing Held on May 27, 2014 and Planning Commission comments received June 10,

2014). No action needed from Commission as they are waiting for consent from University of Minnesota-Duluth. No update on the agreement. Hold off until January.

V. New Business

- A. 2014 SHPO Report – comments received and revisions made.
- B. Potential Nominations; discussion and review before starting official nomination process.
 - 1. Duluth Fire Stations – Multi property nomination
 - 2. Multi-family dwellings
 - 3. Municipal reservoirs and pump houses
 - 4. Work Peoples College
 - 5. Multiple parks and recreation properties
 - 6. Wade/Wheeler Stadium and Field – nomination form was handed out. Per Chair Woodward, the argument for and against needs to be better and more detailed. (The criteria listed for items a. through g.)
 - 7. Skyline Parkway (status of the application?) No new news.

Rachel has completed the nomination forms and will submit them to the HPC for their review and comments. She pinpointed some multi-family dwellings for landmark status designation. Chair Woodward is hoping to have a public meeting in February on potential nominations. Will meet with property owners prior to public hearing.

MOTION/Second: Woodward/Mullins cancel December's HPC meeting.

(VOTE: 4-0)

VI. Old Business

- A. Future Nominations for Potential Future Action:
 - 1. Enger Tower – in holding pattern.
- B. Update on Duluth Ethnographic Study / Indigenous Commission – progress continues.
- C. Update on Legacy Proposal for the Astor Park Phase I Archaeological Survey – This has been awarded funding and will be going out for bids. Chair Woodward will be bidding as an archaeologist, so he will be recusing himself on any action regarding Astor Park Phase I work.
- D. Update on Legacy Proposal for the Enger Park Phase I Survey – no update at present.

VII. Communications and Other Business

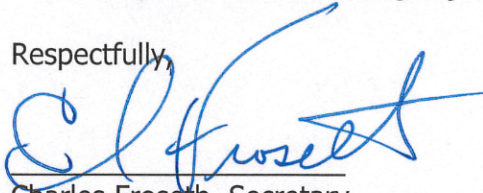
- A. Reports of Officers and Committees – Mullins notes there is a 6th Avenue East corridor link online. Chair Woodward would like the HPC be involved in the development of 4th Street area, like the HPC to be aware of demo permits for properties that could be eligible, but haven't yet been nominated for landmark status and wants the HPC involved in the city's small area plans.
- B. Planning Commission Update (Note, Nomination for St. Peter's Church has been submitted for Council review at November 24 and December 8 City Council meetings). Chair Woodward attended the meeting last night They are going to have a Committee of the Whole (COW) in December and the Chair encouraged HPC members to attend the Council COW meeting.
- C. Consideration of Minutes – October 28, 2014

MOTION/Second: Bouche/Mullins approve minutes.

(VOTE: 4-0)

- D. Cancel or Reschedule December 23 Regular HPC Meeting... (yes, see above.)
- E. Adjournment – Meeting adjourned at 3:21 p.m.

Respectfully,

A handwritten signature in blue ink, appearing to read "C. Froseth", with a long horizontal flourish extending to the right.

Charles Froseth, Secretary