

PUBLIC SAFETY COMMITTEE

08-0526R

RESOLUTION AUTHORIZING CITY OFFICIALS TO CONTRACT WITH COMPLUS DATA INNOVATIONS, INC., FOR PROFESSIONAL SERVICES IN THE ADMINISTRATION AND COLLECTION OF REVENUE FROM PARKING AND OTHER CITATIONS FOR A MAXIMUM FEE NOT TO EXCEED 13 PERCENT OF CITATION FEES COLLECTED.

CITY PROPOSAL:

RESOLVED, that city officials are hereby authorized to enter into a three-year professional services agreement with Complus Data Innovations, Inc., with said agreement to be substantially in the form of Public Document No. \_\_\_\_\_ on file in the office of the city clerk, for the administration and collection of revenue from parking and other citations for a maximum fee not to exceed 13 percent of citation fees collected, with said funds to be deposited into General Fund 100, Agency 030, Organization 1324, Revenue Source 4472.

Approved:

Approved for presentation to council:

\_\_\_\_\_  
Police Chief  
Purchasing Agent \_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer

Approved as to form:

Approved:

\_\_\_\_\_  
Attorney

\_\_\_\_\_  
Auditor

DPD/PUR DS:le 8/14/2008

STATEMENT OF PURPOSE: This resolution authorizes a professional services agreement with Complus Data Innovations, Inc., for the administration and collection of revenue from parking and other citations. Complus Data's fee will be 13 percent of citation fees collected. Funds will be submitted to the city of Duluth for deposit in General Fund 100. Detailed collection reports will also be provided with the weekly submission of funds.

This past year the city of Duluth administration has looked for ways to narrow its budget gap by funneling dollars back to the city. Consequently, the city has set the goal of keeping more of its revenue from parking tickets and other citations. Hiring a contractor to manage the citation collection process helps the city to meet this goal.

This agreement will run from September 1, 2008, through August 31, 2011. Contract provisions provide for automatic renewal unless either party chooses to terminate the agreement. In addition, the contract may later be amended to add the University of Minnesota.

Complus Data will provide all equipment, software, and services including all ongoing support and training to the city at no up-front cost. Their FastTrack™ software is an online, real-time, fully integrated system that tracks parking violations over the entire life cycle of a citation

Complus Data Innovations, Inc. (CDI), located in Tarrytown, New York, has been in the parking ticket management business for more than 25 years and claims to have more than 130 clients nationwide.

Requisition No. N/A