

PLANNING AND ECONOMIC DEVELOPMENT COMMITTEE

08-0679R

RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT WITH CLARION ASSOCIATES OF COLORADO, LLC, FOR PROFESSIONAL SERVICES RELATING TO THE DEVELOPMENT OF A UNIFIED DEVELOPMENT CODE IN AN AMOUNT NOT TO EXCEED \$260,000.

CITY PROPOSAL:

RESOLVED, that:

(a) The proper city officers are hereby authorized to execute an agreement with Clarion Associates of Colorado, LLC, for professional services relating to the development of a unified development code for the city of Duluth, payment not to exceed \$260,000, payable from Fund 100, Agency 020, Organization 1202, Object 5310;

(b) The city council, at its June 26, 2006 meeting, adopted the comprehensive land use plan;

(c) The city desires to implement the comprehensive land use plan and put forth a request for proposals for professional services to assist in this process;

(d) The city received proposals from four consultants all of whom were interviewed by members of the citizens advisory committee for the development of the Unified Development Code;

(e) The citizens advisory committee recommended that the city hire Clarion Associates of Colorado, LLC, due to their extensive experience developing unified development codes as well as their expertise with form based codes, sustainable design and land use law;

(f) Clarion Associates of Colorado, LLC, has represented that it is qualified and willing to perform the services set forth in its proposal to assist the city in the development of a unified development code as stated in a contract described in Public Document No. _____;

(g) Wherein, upon the completion of the Unified Development Code and its approval by city council, the city will update the zoning map.

Approved:

Approved for presentation to council:

Department Director

Chief Administrative Officer

Approved as to form:

Approved:

Attorney

Auditor

PLNG CP:cm 10/31/2008

STATEMENT OF PURPOSE: This resolution authorizes the proper city officials to execute an agreement, with Clarion Associates of Colorado, LLC, for professional services in the development of a unified development code for the city of Duluth, in an amount not to exceed \$260,000, payable from Fund 100, Agency 020, Organization 1202, Object 5310.