

PERSONNEL COMMITTEE

08-0775R

REPLACEMENT

RESOLUTION ESTABLISHING A PROCEDURE FOR SELECTING A CANDIDATE TO FILL THE PROSPECTIVE VACANCY OF THE AT LARGE COUNCIL SEAT OF ROGER REINERT.

BY COUNCILOR GARDNER:

RESOLVED, that the city council desires to establish a procedure for selecting a candidate for the prospective vacancy of the at large council seat currently held by Roger Reinert as follows:

(a) Whereas the city council conducted interviews with applicants on December 11, 2008; after completion of the interviews, each councilor ranked their top ten candidates with #1 receiving ten points, #2 receiving nine points and so on. Councilors submitted their selections to the city clerk by 9:00 a.m. on December 15, 2008. The city clerk then ranked the council selections from one to ten based on points received. Those ten selected candidates will proceed to a second round of interviews. If one or more candidate has tied for the ten positions, those candidates shall also proceed to the second round of interviews;

(b) The city council will conduct 15 minute interviews with the top ten candidates selected from the first round of interviews during the week of January 5, 2009. Candidates will be asked 3 questions from the chair and each councilor may ask no more than 1 question (with follow-up if necessary) of each candidate. After the interviews are completed, each council member shall rank their top five candidates with #1 receiving five points, #2 receiving four points and so on. Councilors shall submit their selections to the city clerk no later than 4:30 p.m. on January 9, 2009. The city clerk will then rank the council selections from one to five based on points received. The five remaining candidates will then proceed to a final council vote;

(c) The city council will vote for a finalist from the five remaining candidates at the council meeting held on January 12, 2009. Councilors shall vote for one candidate each. The city clerk shall then tabulate the votes and advise the council of the number of candidates getting one or more vote. If a candidate receives a majority of the votes cast, they are appointed. If not, all

candidates receiving 1 or more votes will advance to a second ballot. Councilors shall then vote on the second ballot, if no candidate receives a majority of the votes cast, the top three candidates (including ties) shall advance to a third ballot. If there are three consecutive identical ballots, the final two candidates will be asked two questions (to be determined by the council). If, after two additional ballots, there is still a tie, the council by majority vote, shall bring back two candidates from the finalist pool of ten and shall proceed to instant runoff voting to select a winner.

Approved as to form:

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Attorney

CCREQ/ATTY SG/GBJ:cjk 12/12/2008

STATEMENT OF PURPOSE: This resolution establishes a procedure by which the city council shall select a candidate for prospective vacancy of the at large council

seat currently held by Roger Reinert.