

PURCHASING AND LICENSING COMMITTEE

09-0207R

RESOLUTION AUTHORIZING CITY OFFICIALS TO CONTRACT WITH MERCURY ASSOCIATES, INC., FOR PROFESSIONAL SERVICES IN EVALUATING AND DETERMINING THE APPROPRIATENESS OF THE CURRENT CITY FLEET REPLACEMENT PLAN AT AN AMOUNT NOT TO EXCEED \$24,420.

CITY PROPOSAL:

RESOLVED, that city officials are hereby authorized to contract with Mercury Associates, Inc., said agreement to be substantially in the form of Public Document No. _____ on file in the office of the city clerk, for professional services in evaluating and determining the appropriateness of the current fleet replacement plan for the city of Duluth in accordance with specifications and the consultant's quote of \$24,420, payable from the Fleet Services Fund 660, Agency 015, Object 5319.

Approved:

Approved for presentation to council:

Department Director
Purchasing Agent ____
Manager, Maintenance Operations ____

Chief Administrative Officer

Approved as to form:

Approved:

Attorney

Auditor

FLEET/PUR JG:DS:le 4/3/2009

STATEMENT OF PURPOSE: This resolution authorizes a professional services contract with Mercury Associates, Inc., for the evaluation of the city's fleet replacement plan for a total amount not to exceed \$24,420, payable from the fleet services fund.

The city operates a fleet of approximately 1,000 vehicles and pieces of equipment. The consultant says they will perform the following tasks within 90 days or less:

1. Develop a baseline replacement plan;
2. Fine tune the plan;
3. Determine the impacts of deferring replacements;
4. Evaluate changes to financing approach; and
5. Present findings and recommendations

Mercury Associates, Inc., is headquartered in Gaithersburg, Maryland, just outside Washington, D.C. The consulting firm is an employee-owned, independent firm, which specializes in fleet management, and has provided services to both private firms and public entities.

Requisition No. 09-0256