

RECREATION, LIBRARIES AND AUTHORITIES COMMITTEE

09-0483R

RESOLUTION AUTHORIZING A CONSULTANT AGREEMENT WITH HOISINGTON KOEGLER GROUP, INC., FOR PROVIDING CERTAIN PROFESSIONAL SERVICES TO THE CITY OF DULUTH IN CONNECTION WITH THE PARKS AND RECREATION MASTER PLAN IN AN AMOUNT NOT TO EXCEED \$81,950.

CITY PROPOSAL:

RESOLVED, that the proper city officers are hereby authorized to enter into a consultant agreement with Hoinsington Koegler Group, Inc., said agreement to be substantially in the form of Public Document No. _____ on file in the office of the city clerk, for providing certain professional services to the city of Duluth in connection with the parks and recreation master plan for the sum not to exceed \$81,950, payable from Fund 110, Department/Agency 700, Organization 1420, Object 5530, Project CM100-OT0817.

Approved:

Approved for presentation to council:

Department Director
Architect ____
Purchasing Agent ____

Chief Administrative Officer

Approved as to form:

Approved:

Attorney

Auditor

STATEMENT OF PURPOSE: This resolution would authorize a consultant agreement with Hoisington Kogler Group, Inc., for the parks & recreation master plan for the sum not to exceed \$81,950, payable in three phases:

Phase 1: Needs assessment - \$41,150

Phase 2: Vision, goals and standards - \$7,850

Phase 3: Master plan - draft - \$32,950

A notice was posted on the purchasing website on May 19, 2009, for requests for proposals for the study, development, and implementation for a parks and recreation master plan.

Two proposals were received in the purchasing office by the May 26, 2009, deadline. A review committee of seven individuals comprised from various divisions, a representative from the parks and recreation commission and a city council member reviewed the two proposals on July 13, 2009.

Based on the presentations, interviews and proposals from the consultants it is the recommendation from the committee to enter into an agreement with Hoisington Kogler Group, Inc.

Hoisington Kogler Group, Inc., is located in Minneapolis, Minnesota.

Requisition No. 09-0464