

PERSONNEL COMMITTEE

09-0510R

RESOLUTION APPROVING PROPOSED AMENDMENTS TO THE SPECIFICATIONS FOR THE CIVIL SERVICE CLASSIFICATION OF PERSONNEL ANALYST, INCLUDING A TITLE CHANGE TO HUMAN RESOURCES GENERALIST.

CITY PROPOSAL:

RESOLVED, that the proposed amendments to the specifications for the civil service classification of Personnel Analyst, including a title change to Human Resources Generalist, which were approved by the civil service board on June 2, 2009, and which are filed with the city clerk as Public Document No. _____, are approved; that said classification shall remain subject to the City's collective bargaining agreement with its confidential unit employees, that the

pay range will change from Pay Range 9 to Pay Range 10. The proper city officials are authorized to execute and implement an agreement with the union to provide for employing one or more unit members consistent with this resolution.

Approved:

Approved for presentation to council:

Department Director

Chief Administrative Officer

Approved as to form:

Approved:

Attorney

Auditor

HR JMA:alo 7/31/2009

STATEMENT OF PURPOSE: The job description has been revised to meet the current needs of the Human Resources Division. In the past, this position has focused heavily on selection and compensation; as the number of employees has been decreased, it has become increasingly important that staff in this classification become generalists to perform multiple functions. The title was also changed to reflect current terminology. The pay rate negotiated for this classification is Pay Range 10, pay rate of \$4344 to \$5271 per month. This is a change from Pay Range 9, pay rate of \$3593 to \$4291 per month.