

PUBLIC SAFETY COMMITTEE

09-0637R

RESOLUTION AUTHORIZING CITY OFFICIALS TO CONTRACT WITH CHADER VOICE TECHNOLOGY, A DIVISION OF CHADER BUSINESS EQUIPMENT, FOR THE PURCHASE OF A COMPLETE POLICE DIGITAL DICTATION SYSTEM IN THE AMOUNT OF \$67,850.66.

CITY PROPOSAL:

RESOLVED, that city officials are hereby authorized to contract with Chader Voice Technology, a division of Chader Business Equipment, for the purchase and delivery of a complete Philips digital dictation system for the Duluth police department, including 150 - 9500 digital handheld recorders, 18 transcription packages and required software licenses in accordance with the city's specifications and the vendor's bid of \$63,486 plus \$4,364.66 sales tax for a combined total amount of \$67,850.66, terms net 30, FOB destination, and payable from Duluth Police Grant Programs Fund 215, Department/Agency 025, Organization 2288, Object 5201, Requisition No. 09-0518.

Approved:

Police Chief
Purchasing Agent ____

Approved as to form:

Attorney

POL/PURCH DS:le 10/15/2009

Approved for presentation to council:

Chief Administrative Officer

Approved:

Auditor

STATEMENT OF PURPOSE: This resolution authorizes the purchase of a complete digital dictation system from Chader Voice Technology, a division of Chader Business Equipment, for the Duluth police department for a total amount of \$67,850.66, payable from the Duluth police grant programs fund. The system is being paid for by a 2009 American Recovery and Reinvestment Act (ARRA) justice assistance grant (JAG) and was identified as a major need in our 2008 strategic planning sessions.

The purpose is to upgrade the police dictation equipment from an analog tape-based transcription system to a digital dictation and transcription system. The new digital system will greatly save staff time and is a more accurate method to dictate and store information. Data is not lost. The officer can dictate from the scene and download later.

The purchasing division posted a request for bids September 9, 2009, on the city's website. Five bids were received by the closing date. City officials compared bids with the specifications stated in the request for bids. They found that Chader provided the most complete bid at the lowest cost.

Police Digital Dictation System Bid No. 09-0518; Requisition No. 09-0518 Bids Opened September 24, 2009		
Vendor	Cities in Minnesota	Base Bid
Chader Voice Technology, a division of Chader Business Equipment	Waite Park	\$63,486
Loffler Companies, Inc.	Bloomington	\$63,910
DictationProducts.com (DataWorxs)	Eden Prairie	\$64,160
Northland Business Systems, Inc.	Burnsville	\$71,420
Universal Transcription Services, a division of Northstar Enterprises, Inc.	Duluth	\$99,570