

PERSONNEL COMMITTEE

10-0104R

RESOLUTION APPROVING JOB SPECIFICATIONS FOR THE APPOINTED POSITION OF COMMUNICATIONS AND POLICY OFFICER.

CITY PROPOSAL:

RESOLVED, that the job specifications for the appointed position of communications and policy officer, which is filed with the city clerk as Public Document No. \_\_\_\_\_, is approved.

Approved:

Approved for presentation to council:

\_\_\_\_\_  
Department Director

\_\_\_\_\_  
Chief Administrative Officer

Approved as to form:

Approved:

\_\_\_\_\_  
Attorney

\_\_\_\_\_  
Auditor

HR JA:alo 2/18/2010

STATEMENT OF PURPOSE: The communications & policy officer position has been created to plan and direct public information programs, and to perform intergovernmental relations activities to develop and promote the city of Duluth's legislative agenda. This position is filled through a mayoral appointment in accordance with the City Charter.