

RECREATION, LIBRARIES AND AUTHORITIES COMMITTEE

10-0346R

RESOLUTION AMENDING CONSULTANT AGREEMENT NO. 20949 WITH HOISINGTON KOEGLER GROUP, INC., BY EXTENDING THE CONTRACT COMPLETION DATE FOR PHASE 4 SERVICES RELATED TO THE PARKS AND RECREATION MASTER PLAN, FOR AN INCREASE OF \$30,850 AND A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$112,800.

CITY PROPOSAL:

RESOLVED, that the city's consultant Agreement No. 20949 with Hoisington Koegler Group, Inc., is hereby amended, said Amendment No. 1 to be substantially in the form of Public Document No. _____ on file in the office of the city clerk, by extending the contract completion date through December 31, 2010, to allow consultant to provide professional services in the completion of Phase 4, action and final master plan related to the parks and recreation master plan, for an increase of \$30,850, and a total contract amount not to exceed \$112,800, payable from General Fund 110, Department/Agency 700, Organization 1420, Object 5530, Project No. CM100-OT0817.

Approved:

Approved for presentation to council:

Department Director
Purchasing Agent ____

Chief Administrative Officer

Approved as to form:

Approved:

Attorney

Auditor

STATEMENT OF PURPOSE: This resolution authorizes Amendment No. One to Agreement No. 20949 with Hoisington Koepler Group, Inc., to include:

- (a) Extension of contract completion date through December 31, 2010;
- (b) Completion of Phase 4, the Action and Final Master Plan, previously included in the proposal attached to the original contract; and
- (b) Funding of \$30,850 increase, payable from the general fund.

Phases 1 - 3 have already been funded and completed via city council approval of Resolution 09-0483 on July 27, 2009. Phase 4 will be funded and completed with approval of Amendment No. 1.

The original process began when a notice was posted for RFPs (requests for proposals) on May 1, 2009, for the study, development, and implementation of a parks and recreation master plan.

Two proposals were received in the purchasing division by the response deadline. A review committee comprised of various individuals with professional expertise reviewed the two proposals and recommended that the city enter into an agreement with Hoisington Koepler Group, Inc.

Hoisington Koepler Group, Inc., is located in Minneapolis, Minnesota.

Requisition 10-0354
Requisition 09-0464