

PERSONNEL COMMITTEE

11-0122R

RESOLUTION ABOLISHING 29 OBSOLETE AND INACTIVE JOB CLASSIFICATIONS.

CITY PROPOSAL:

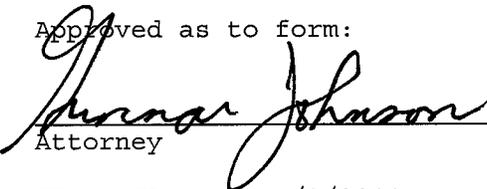
RESOLVED, that the abolishment of 29 obsolete and inactive job classifications, which was approved by the civil service board on March 1, 2011, and which is filed with the city clerk as Public Document No. _____, is approved.

Approved for presentation to council:



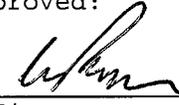
Chief Administrative Officer/
Department Director

Approved as to form:



Attorney

Approved:



Auditor

HR JA:ao 3/3/2011

STATEMENT OF PURPOSE: The classifications recommended for abolishment are no longer relevant to city operations and will not be filled in the future. Removing them from the city's job classification system is a routine housekeeping task.



City of Duluth
Legislative & Executive Department
Human Resources Division
Inter-Department Correspondence

DATE: February 22, 2011
TO: Civil Service Board
FROM: Jan Anderson
Human Resources Administrator
SUBJECT: Request to Abolish Classes from the Classification Plan **(AMENDED)**

RECOMMENDATION:

In accordance with Section 13-15 of the Civil Service Code, we recommend that the following classes be abolished from the City of Duluth classification plan:

Administrator, Land Use Regulations
Assistant Golf Course Superintendent
Associate Director Parks & Recreation Office/Senior Programs
Associate Director, Recreation
Athletic Turf Maintenance Coordinator
Chief Water Plant Operator
Community Liaison
Employee Benefits Specialist
Garden Maintenance Worker
General Curator/Veterinarian
Golf Course Superintendent
Head Mechanic
Information Systems Manager
Light Equipment Operator
Manager, Payroll Personnel Systems
Parks & Gardens Maintenance Leadworker
Personnel Analyst
Personnel Technician II
Project Architect
Safety & Training Coordinator
Superintendent Building Maintenance
Van Driver
Warehouse Assistant
Warehouse Leadworker
Water & Gas Equipment Operator
Workforce Development Planner

Zoo Manager
Zookeeper I
Zookeeper II

There are no incumbents in any of these titles. The City of Duluth department directors concur with this request to abolish the classifications, as they have no plans to hire employees into these titles in the future.