

COUNCIL COPY

PURCHASING & LICENSING COMMITTEE

11-0288R

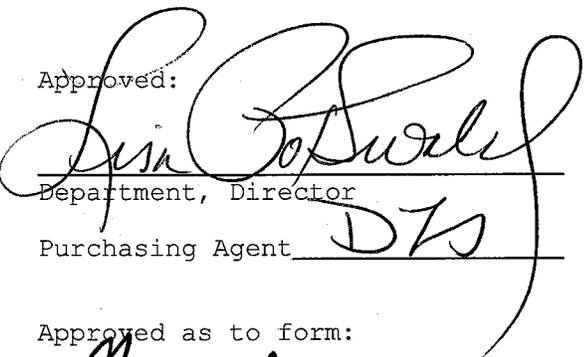
RESOLUTION AUTHORIZING CITY OFFICIALS TO CONTRACT WITH TIERNEY BROTHERS, INC., FOR THE PHASE II TECHNOLOGY UPGRADE FOR THE DULUTH CITY COUNCIL CHAMBERS FOR A TOTAL AMOUNT OF \$66,550.60.

CITY PROPOSAL:

RESOLVED, that city officials are hereby authorized to enter into a contract with Tierney Brothers, Inc., for the Phase II technology upgrade of the city council chamber - covering both equipment and implementation - in accordance with Minnesota State Contract 442629, Release A-203(5) specifications and pricing and the vendor's prior work on this project, for a total of \$66,550.60, payable from as follows:

- (a) \$23,447.50 from Capital Equipment Fund 250, Dept./Agency 015 (Administrative Services), Div. 2008 (Fiscal Year), Obj. 5580 (Capital Equipment), Project CE250-E801;
- (b) \$43,103.10 from Capital Equipment Fund 250, Dept./Agency 015 (Administrative Services), Div. 2010 (Fiscal Year), Obj. 5580 (Capital Equipment), Project CE250-E1003).

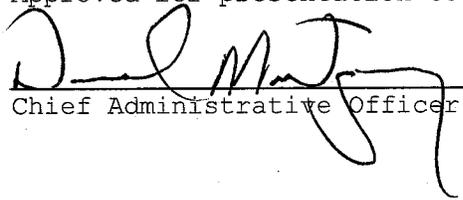
Approved:



Department, Director

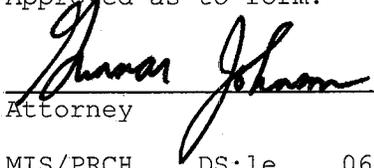
Purchasing Agent *DTS*

Approved for presentation to council:



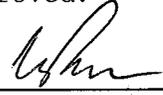
Chief Administrative Officer

Approved as to form:



Attorney

Approved:



Auditor

STATEMENT OF PURPOSE: The resolution authorizes a city contract with Tierney Brothers, Inc., for Phase II technology upgrade for the city council chamber for a total of \$66,550.60, payable from the capital equipment fund. This contract is based on Minnesota State Contract 442629, Release A-203(5).

As requested by the council, the technology update to the chambers audio/video capabilities was split into two phases. Phase I was approved by Resolution 09-0705 on November 23, 2009. This resolution represents Phase II of that project.

Phase II includes:

- (a) Purchasing and mounting a large monitor in the back of the chambers;
- (b) Installing individual monitors at all stations;
- (c) Implementing the capability to request to speak; and
- (d) Electronic voting.

The large monitor in the back of the chamber will provide better viewing for in-person audiences when the chamber is full. Individual monitors will allow for the use of paperless agendas by all councilors, and will be available for use by other boards and commissions using the chambers. Councilors, boards and commission members will no longer have to carry laptops. At each individual station there will be a switch which will allow councilors to change between the computer functions accessing the council agenda and their notes/questions, or to receive the PACT feed.

Initially, the request to speak function was to be a feature incorporated into the individual monitors, but this required specialized programming with associated high costs. Instead, a small stand alone individual key pad built into the countertop will light up to show that an individual has requested to speak, and will change colors when the request has been recognized and the microphone activated.

The city was able to incorporate a less costly electronic voting system with the implementation of the small individual key pad. When a roll call vote is requested, individuals will activate yea, nay or abstain buttons. A "verify" light will acknowledge that the vote has been received, giving the individual the opportunity to confirm that this is their intended vote. When all individuals have pressed their respective "verify" button confirming their vote, the vote totals by individuals will be publicly displayed.

Other improvements will include moving the marble table microphones to the side panels for better speaker access and improved visual appearance. The chairs at the marble table have been changed to those with casters, so speakers can more easily move closer to the microphones.

The purchasing division posted the original request for bids for the city council chamber upgrade on the city website June 2, 2009. Only two complete bids were received by the closing date. Tierney Brothers, Inc., from Minneapolis, Minnesota, had the lowest complete bid.

Requisition 11-0372