

PUBLIC SAFETY COMMITTEE

12-0028R

RESOLUTION AUTHORIZING ACCEPTANCE OF GRANT FROM MINNESOTA DEPARTMENT OF PUBLIC SAFETY HOMELAND SECURITY AND EMERGENCY MANAGEMENT DIVISION IN THE AMOUNT OF \$20,000 FOR THE PURPOSE OF MAINTAINING LOCAL EMERGENCY MANAGEMENT PROGRAM.

CITY PROPOSAL:

RESOLVED, that the proper city officials are authorized to accept an emergency management planning grant agreement for Grant No. 2010-EMPG-00644, a copy of which is on file in the office of the city clerk as Public Document No. \_\_\_\_\_, from the Minnesota department of public safety, homeland security and emergency management division, in the amount of \$20,000, said funds to be deposited in Fund 210-030-3164-4210-02 (Special Projects Fund, Finance Department, Homeland Security, Pass-thru Federal Grants Operating), for the purpose of assisting and supporting the city in maintaining adequate local emergency management programs.

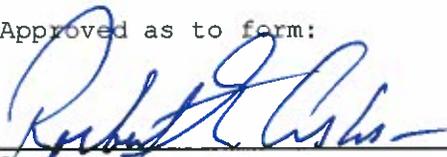
Approved:

  
\_\_\_\_\_  
Department Director

Approved for presentation to council:

  
\_\_\_\_\_  
Chief Administrative Officer

Approved as to form:

  
\_\_\_\_\_  
Attorney

Approved:

  
\_\_\_\_\_  
Auditor

FIRE/ATTY REA:dma 01/12/2012

STATEMENT OF PURPOSE: The purpose of this resolution is to authorize accepting a grant in the amount of \$20,000 from the state department of public safety,

division of homeland security and emergency management to be used to assist and support the city in maintaining adequate local emergency management programs.



<b>Minnesota Department of Public Safety ("State")</b> Homeland Security and Emergency Management 444 Cedar Street, Suite 223 St. Paul, MN 55101-6223	<b>Grant Program:</b> Emergency Management Performance Grant 2011  <b>Grant Agreement No.:</b> A-EMPG-2011-DULUTHCI-00249
<b>Grantee:</b> Duluth City of 411 W 1st Street Duluth, Minnesota 55802	<b>Grant Agreement Term:</b> <b>Effective Date:</b> 1/1/2011 <b>Expiration Date:</b> 12/31/2011
<b>Grantee's Authorized Representative:</b> John Strongitharm, Fire Chief/Emergency Mgr Duluth Fire Department Duluth Fire Department/Emergency Management 602 West 2nd Street Duluth, Minnesota 55802 (218) 730-4390	<b>Grant Agreement Amount:</b> Original Agreement \$ 20,000.00 Matching Requirement \$ 20,000.00
<b>State's Authorized Representative:</b> Ann Kuzj, Grant Manager Homeland Security and Emergency Management 444 Cedar Street, Suite 223 St. Paul, MN 55101-6223 Phone: (651) 201-7422 Ann.kuzj@state.mn.us	Federal Funding: CFDA 97.042 State Funding: Special Conditions: None

Under Minn. Stat. § 299A.01, Subd 2 (4) the State is empowered to enter into this grant agreement.

**Term:** Effective date is the date shown above or the date the State obtains all required signatures under Minn. Stat. § 16C.05, subd. 2, whichever is later. Once this grant agreement is fully executed, the Grantee may claim reimbursement for expenditures incurred pursuant to the Payment clause of this grant agreement. Reimbursements will only be made for those expenditures made according to the terms of this grant agreement. Expiration date is the date shown above or until all obligations have been satisfactorily fulfilled, whichever occurs first.

The Grantee, who is not a state employee will:

Perform and accomplish such purposes and activities as specified herein and in the Grantee's approved Emergency Management Performance Grant 2011 Application ("Application") which is incorporated by reference into this grant agreement and on file with the State at Bremer Tower, 444 Cedar Street, Suite 223, St. Paul, Minnesota 55101-6223. The Grantee shall also comply with all requirements referenced in the Emergency Management Performance Grant 2011 Guidelines and Application which includes the Terms and Conditions and Grant Program Guidelines (<http://app.dps.mn.gov/Egrants>), which are incorporated by reference into this grant agreement.

**Budget Revisions:** The breakdown of costs of the Grantee's Budget is contained in Exhibit A, which is attached and incorporated into this grant agreement. As stated in the Grantee's Application and Grant Program Guidelines, the Grantee will submit a written change request for any substitution of budget items or any deviation and in accordance with the Grant Program Guidelines. Requests must be approved prior to any expenditure by the Grantee.

**Matching Requirements:** (If applicable.) As stated in the Grantee's Application, the Grantee certifies that the



matching requirement will be met by the Grantee.

**Payment:** As stated in the Grantee's Application and Grant Program Guidance, the State will promptly pay the Grantee after the Grantee presents an invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services and in accordance with the Grant Program Guidelines. Payment will not be made if the Grantee has not satisfied reporting requirements.

**Certification Regarding Lobbying:** (If applicable.) Grantees receiving federal funds over \$100,000.00 must complete and return the Certification Regarding Lobbying form provided by the State to the Grantee.

**1. ENCUMBRANCE VERIFICATION**

*Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.*

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**3. STATE AGENCY**

By: \_\_\_\_\_  
(with delegated authority)

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Grant Agreement No. A-EMPG-2011-DULUTHCI-00249/3000006833

Supplier Contract No.: 37956

**2. GRANTEE**

*The Grantee certifies that the appropriate person(s) have executed the grant agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.*

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Distribution: DPS/FAS  
Grantee  
State's Authorized Representative

Budget Summary

EMPG: 2011 EMPG Budget Category	Award	Match
Planning	\$20,000.00	\$20,000.00
Personnel Costs	\$20,000.00	\$20,000.00
Total	\$20,000.00	\$20,000.00
Allocation	\$20,000.00	\$20,000.00
Balance	\$0.00	\$0.00