PUBLIC WORKS & UTILITIES COMMITTEE

12-0113R

RESOLUTION AUTHORIZING A ONE-YEAR EXTENSION OF AGREEMENT 20598 AND INCREASE OF $25,000 WITH LHB, INC., FOR PROFESSIONAL SURVEY AND FIELD DATA COLLECTION SERVICES IN FISCAL YEAR 2012, FOR AN ESTIMATED CONTRACT TOTAL OF $40,000.

CITY PROPOSAL:

The city council finds:

(a) That the city of Duluth desires to hire professional consulting firms for survey and field data collection services required to support the construction, operation, and maintenance of city systems for fiscal year 2012;

(b) That LHB, Inc., has submitted a fee schedule for survey and field data collection services in connection with this work;

(c) That city officials previously authorized a one-year extension only in year 2011, and that the city desires to continue this arrangement with an increase for year 2012.

RESOLVED, that the council hereby approves a one year extension and an estimated $25,000 increase for Agreement 20598 with LHB, Inc., for such survey and field data collection services, for a total estimated contract amount of $40,000, and that the cost of said services for fiscal year 2012 will be paid from various appropriate funds, departments, agencies, and objects.

Approved:

Department Director

Purchasing Agent DJS

Approved for presentation to council:

Chief Administrative Officer

Approved as to form:

Attorney

Approved:

Auditor

ENG/PRCH DS:le 03/05/2012

STATEMENT OF PURPOSE: This resolution approves a one-year contract extension and estimated $25,000 increase for the city's Agreement 20598 with LHB, Inc., for professional services in survey and field data collection services, payable from various project funds.

The engineering division initiated this process in 2008 by seeking proposals from five professional testing companies. The city council approved Resolution 08-0030 on January 28, 2008, resulting in Agreement 20598 for $15,000 annually for fiscal years 2008, 2009, and 2010. City officials extended the contract (under $25,000) in June of 2011.

From the beginning, it was anticipated that this agreement would be a blanket purchase agreement, with projects ordered and billed on an hourly basis. Entering into this agreement, or renewing thereafter has never guaranteed a minimum order.

Requisition 12-0191