

PURCHASING & LICENSING COMMITTEE

12-0358R

RESOLUTION AUTHORIZING A BLANKET INCREASE OF \$25,000 IN YEAR 2012 TO CONTRACT C21296 WITH ESSENTIA HEALTH DULUTH CLINIC FOR ADMINISTERING OCCUPATIONAL MEDICAL TESTS AND SERVICES FOR A TOTAL ANNUAL AMOUNT OF \$50,000.

CITY PROPOSAL:

RESOLVED, that the proper city officials are hereby authorized to execute a blanket increase of \$25,000 in year 2012, the third and final calendar year of city's contract C21296 with Essentia Health Duluth Clinic, for additional occupational medical tests and services, payable from General Fund 110, Dept./Agency 700 (Transfers and Other Functions), Division 1431 (Benefits Administration/Citywide Human Resources), Object 5310 (Contract Services).

Approved:

  
\_\_\_\_\_  
Department Director  
Purchasing Agent DLB

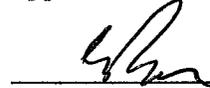
Approved for presentation to council:

  
\_\_\_\_\_  
Chief Administrative Officer

Approved as to form:

  
\_\_\_\_\_  
Attorney

Approved:

  
\_\_\_\_\_  
Auditor

HR/FIN/PRCH DS:le 12/09/2012

STATEMENT OF PURPOSE: This resolution approves a blanket increase of \$25,000 in year 2012 for the city's contract with Essential Health Duluth Clinic for administering occupational medical tests and services to city employees, payable from the general fund. This is the third calendar year of the contract C21296.

The contract has evolved with the following history:

- (a) November 2007 - The city purchasing division requested proposals from local firms and received responses from St. Luke's Occupational Health Center and Duluth Clinic, Ltd. The purchasing agent determined that the city could utilize the services of both clinics and therefore, awarded a contract to each one. The contracts were to begin January 1, 2008, and had four one-year renewal options. The purchasing agent issued purchase orders in 2008 and 2009.

- (b) 2010 - The city exercised its option to renew its relationship with the Duluth Clinic by executing a new professional services agreement for the remaining three calendar years through 2012. The contract is in its third and final calendar year.

Requisition No. 12-0176