

PUBLIC WORKS AND UTILITIES COMMITTEE

12-0364R

RESOLUTION ACCEPTING A GRANT FROM THE DULUTH SUPERIOR AREA COMMUNITY FOUNDATION IN THE AMOUNT OF \$5,000 FOR THE PROJECT ENTITLED COMMUNITY-WIDE LOCAL ENERGY ACTION PLAN TECHNICAL ASSISTANCE.

CITY PROPOSAL:

RESOLVED, that the proper city officials are hereby authorized to accept a grant from the Duluth Superior Area Community Foundation in the amount of \$5,000 for the program entitled: Community-Wide Local Energy Action Plan Technical Assistance and to execute a grant agreement, substantially the same as that on file in the office of the city clerk as Public Document No. _____, grant funds to be deposited in Fund 257-015-4270 (Energy Management Fund, Administrative Services, Other Grants).

Approved:


Department Director

Approved for presentation to council:


Chief Administrative Officer

Approved as to form:


Attorney

Approved:


Auditor

FMGMT/ATTY DA:cjk 7/9/2012

STATEMENT OF PURPOSE: This resolution authorizes the acceptance of a grant in the amount of \$5,000 from the Duluth Superior Area Community Foundation for the program entitled Community-Wide Local Energy Action Plan Technical Assistance. This program will provide match funds for procurement of technical services to facilitate community-wide energy planning meetings and for energy action plan document preparation. Energy action planning activities will give stakeholders and community members an opportunity to participate in a structured, community-wide collaboration to identify an energy vision for Duluth and to define strategies and action steps that will be a road map that community leaders and engaged citizens can follow to achieve a more secure and less energy intense future.

**DULUTH SUPERIOR AREA COMMUNITY FOUNDATION
GRANT AGREEMENT**

The undersigned hereby agrees to the following grant conditions:

1. To use the funds only for the designated purpose as described in the grant application and subsequent grant notification letter; to notify the Duluth Superior Area Community Foundation of and obtain its consent to any substantial deviation from said grant application; and to not use the funds for any purpose prohibited by law.
2. To maintain its books and records to show, and separately account for, the funds received under this grant, and to maintain records of expenditures adequate to identify the purposes for which, and manner in which, grant funds have been expended.
3. To permit the Duluth Superior Area Community Foundation, at its request, to have reasonable access to the grantee's files and records for the purpose of making such financial audits, verifications, and investigations as it deems necessary concerning the grant, and to maintain such files and records for a period of at least four years after completion or termination of the project.
4. To return to the Duluth Superior Area Community Foundation any unexpended funds or any portion of the grant which is not used for the purposes specified herein.
5. To recognize the Duluth Superior Area Community Foundation in all publicity materials related to the funded project or program, as specified in the grant notification letter.
6. To submit the Final Project Report, including all requested materials, by 8/30/2013 as specified in the grant notification letter.

Name of Organization:

City of Duluth
403 City Hall
411 West First Street
Duluth, MN 55802

Payee:

City of Duluth
403 City Hall
411 West First Street
Duluth, MN 55802

Project Title:

Community-Wide Local Energy Action Plan Technical Assistance

Grant Amount:

\$5,000

Fund: Knight Fund

Grant Number: 20120402

Printed Name

Signature

Title

Date

~Please remember that in order to promptly process your agreement and distribute funds, this form must be signed and returned to the Community Foundation by 12/31 of the year in which the grant was approved. A one month extension may be approved if necessary.