

PUBLIC SAFETY COMMITTEE

12-0427R

RESOLUTION AUTHORIZING AMENDMENT NO. 1 FOR GRANT AGREEMENT NO. 37322 WITH THE STATE OF MINNESOTA, DEPARTMENT OF COMMERCE ACCEPTING AN ADDITIONAL AWARD OF \$54,194.

CITY PROPOSAL:

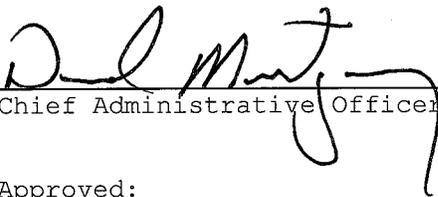
RESOLVED, that the proper city officials are hereby authorized to accept an additional grant from the state of Minnesota, department of commerce, in the amount of \$54,194, such funds to be applied to the salary, fringe benefits and training of an auto theft investigator within the Duluth police department, and to execute amendment no. 1 for grant agreement no. 37322 (city contract no. 21502), substantially the same as that on file in the office of the city clerk as Public Document No. _____, funds to be deposited in Fund No. 215-200-2266-4220-02 (Duluth Police Grant Programs, Police, Minnesota Auto Theft Grant, State of Minnesota Operating).

Approved:



Department Director

Approved for presentation to council:



Chief Administrative Officer

Approved as to form:



Attorney

Approved:



Auditor

DPD/ATTY TLL:dma 08/15/2012

STATEMENT OF PURPOSE: This resolution authorizes the acceptance of a supplemental grant award from the Minnesota Department of Commerce and the execution of Amendment No. 1 for Grant Agreement No. 37322. This is supplemental funding to support the Auto Theft Prevention Project and the funding will be applied toward the salary and fringe benefits of an auto theft investigator within the Duluth police department. This supplemental grant also includes monies for training.

Amendment # 1 for Grant Agreement # 37322

Contract Start Date:	<u>December 12, 2011</u>	Total Contract Amount:	<u>\$151,650.00</u>
Original Contract Expiration Date:	<u>June 30, 2013</u>	Original Contract:	<u>\$97,456.00</u>
Current Contract Expiration Date:	<u>NA</u>	Previous Amendment(s) Total:	<u>\$0.00</u>
Requested Contract Expiration Date:	<u>NA</u>	This Amendment:	<u>\$54,194.00</u>

This amendment is by and between the State of Minnesota, through its Commissioner of Commerce ("State") and Duluth Police Department, 411 West 1st Street, Duluth MN 55802 ("Grantee").

Recitals

1. The State has a grant contract with the Grantee identified as SWIFT Contract Number 37322 ("Original Grant Contract") to perform projects for the purpose of reducing the incidence of auto theft.
2. The State has made additional grant awards pursuant to its Round 3 Request for Proposals.
3. The State and the Grantee are willing to amend the Original Grant Contract as stated below.

Grant Contract Amendment

REVISION 1. Clause 2. "Grantee's Duties" is amended as follows:

2.1 **Activities.** The Grantee, who is not a state employee, will perform the necessary duties and tasks specified in:

A) the applicable Round 1 Request for Proposal and included in Grantee's Round 1 grant application for the Auto Theft Prevention Program, which are incorporated into this grant contract as Exhibit A and are on file with the State and located at the Department of Commerce, 85-7th Pl. E., St. Paul MN 55101; and

B) the Grantee's Round 3 grant application with revisions as specified in Exhibit B, which is attached and incorporated into this contract.

2.3 Any changes from the specified tasks or breakdown of costs must:

A) advance the purpose of the Automobile Theft Prevention Grant Program,

B) remain within the total dollar amount of the grant, and

C) be approved in writing by the State's Authorized Representative prior to any changed expenditure.

REVISION 2. Clause 4 "Consideration and Payment" is amended as follows:

4.1 **Consideration.** The State will pay for all services performed by the Grantee under this grant contract as follows:

(a)Compensation. The Grantee will be reimbursed ~~an amount not to exceed \$97,456, according to the breakdown of costs contained in Exhibits A and B, which is attached and incorporated into this grant contract.~~

- i.) \$48,728 is available from July 1, 2011 through June 30, 2012 for activities identified in Exhibit A. Funds not expended by the Grantee for this program through June 30, 2012 will be available to the Grantee until June 30, 2013.

- ii.) \$48,728 is available from July 1, 2012 through June 30, 2013 for activities identified in Exhibit A.
- iii.) \$54,194.00 is available through June 30, 2013 for activities and budget amounts identified in Exhibit B.

(b) **Travel Expenses.** Reimbursement for travel and subsistence expenses actually and necessarily incurred by the Grantee as a result of this grant contract will not exceed the amount approved for travel in Exhibits A and B; provided that the Grantee will be reimbursed for travel and subsistence expenses in the same manner and in no greater amount than provided in the current "Commissioner's Plan" promulgated by the Commissioner of Minnesota Management and Budget (MMB). The Grantee will not be reimbursed for travel and subsistence expenses incurred outside Minnesota unless it has received the State's prior written approval for out of state travel. Minnesota will be considered the home state for determining whether travel is out of state.

(c) **Total Obligation.** The total obligation of the State for all compensation and reimbursements to the Grantee under this grant contract will not exceed \$97,456-\$151,650.00.

Except as amended herein, the terms and conditions of the Original Grant Contract and all previous amendments remain in full force and effect.

1. STATE ENCUMBRANCE VERIFICATION AB
Individual certifies that funds have been encumbered as required by Minn. Stat. §§16A.15 and 16C.05.

Signed: Jennifer Houston

Date: 8/10/10

SWIFT Contract/PO No(s). 37322 PO# 1745

3. STATE AGENCY
Individual certifies the applicable provisions of Minn. Stat. §16C.08, subdivisions 2 and 3 are reaffirmed.

By: _____
 (with delegated authority)

Title: _____

Date: _____

2. GRANTEE
The Grantee certifies that the appropriate person(s) have executed the grant contract on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Title: Mayor

Date: _____

By: _____

Attest: ~~XXXX~~ City Clerk

Date: _____

Distribution:
 Agency
 Grantee
 State's Authorized Representative - Photo Copy

Countersigned:

 City Auditor

Approved as to form:

 City Attorney

EXHIBIT B

Duluth PD		Requested		Approved
		Salary / Amount	Fringe	
Personnel				
Auto Theft Investigator		\$ 40,576.00	\$ 11,968.00	
Contract Services				
	Personnel Total	\$ 40,576.00	\$ 11,968.00	\$ 52,544.00
Training				
IAATI Natl Conf Registration		\$ 300.00		\$ 300.00
Transportation		\$ 550.00		\$ 550.00
Lodging		\$ 630.00		\$ 630.00
Per Diem		\$ 170.00		\$ 170.00
Office Expenses				
Program Expenses				
Bi-Annual Membership IAATI		\$ 250.00		
Equipment Over \$5k				
Cannondale LE2 Bicycle		\$ 850.00		
Cannondale Bike Rack		\$ 50.00		
PB Super Flashlight		\$ 27.00		
PB Beamer 5 Light		\$ 34.00		
Sale Tax		\$ 66.00		
Total		\$ 55,471.00		\$ 54,194.00