

FINANCE COMMITTEE

13-0205R

RESOLUTION AMENDING RESOLUTION NO. 06-0498 MODIFYING THE
MEMBERSHIP OF THE CITY SPECIAL BOARD OF REVIEW.

CITY PROPOSAL:

RESOLVED, that Resolution 06-0498, which amended Resolution 01-0601 modifying the membership of the city special board of review, is hereby amended to read as follows:

(a) That a special board of review for the city of Duluth is hereby created, and all the powers and duties of the city council under Minnesota Statutes 274.01, subdivision 1, are hereby delegated to said special board of review;

(b) That said board shall be comprised of five members, all of whom shall by training and experience be well versed and familiar with property values in the city of Duluth. One member shall be an appraiser by profession, one member shall be a real estate broker, one member shall be an attorney, one member shall have attended the equalization course required by Minnesota Statutes Section 274.014, subdivision 2, and the final member shall be a person familiar with real property valuations in Duluth;

(c) The member who has completed the equalization course shall be designated annually by the chief administrative officer of the city, or in his or her absence, the mayor. Of the other members of the board, one member shall initially be appointed for a two year term, another for a three year term, and the remaining two members for four year terms, and, thereafter, all appointments, except those made to fill an unexpired term, shall be for four year terms;

(d) The board shall meet annually on such day as the county auditor shall designate and from time to time thereafter until all duties and responsibilities imposed on said board by Minnesota Statutes 274.01 are discharged in full;

(e) All meetings of the special board of review shall be public, and it shall keep minutes of its proceedings which shall be immediately forwarded to the council, and which shall be a public record. At any meeting, three members shall

constitute a quorum. Necessary staff, recording, transcription and mailing service shall be provided to the board by city administration.

Approved:



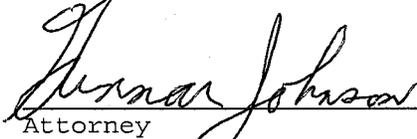
Department Director

Approved for presentation to council:



Chief Administrative Officer

Approved as to form:



Attorney

Approved:



Auditor

FIN/ATTY PS/GBJ:cjk 4/11/2013

STATEMENT OF PURPOSE: The purpose of this resolution is to amend the resolution which created the city's special board of appeals which handles disputed property value issues related to property taxation.

As authorized by statute, the city originally created a special board of review in 1986. The membership structure of the board was modified in 2001 and 2006. This resolution further modifies the membership of the board to remove the requirement of having a city employee serve on the board.