

RECREATION, LIBRARIES AND AUTHORITIES COMMITTEE

13-0278R

RESOLUTION AUTHORIZING APPLICATION AND ACCEPTANCE OF A
CROSS COUNTRY SKI TRAIL ASSISTANCE PROGRAM GRANT
AGREEMENT FOR FY2013-2014 WITH THE MINNESOTA DEPARTMENT
OF NATURAL RESOURCES IN AN AMOUNT NOT TO EXCEED \$25,820.

CITY PROPOSAL:

RESOLVED, that the proper city officials are hereby authorized to accept a Minnesota Cross Country Trail Assistance program grant, a copy of which is on file in the office of the city clerk as Public Document No. _____, with the Minnesota Department of Natural Resources for the maintenance of the Duluth Cross Country Trails for the 2013-2014 season in the amount of \$25,820; said funds to be deposited in the General Fund-110, Public Administration-121, Maintenance Operations/Buildings and Grounds-1217-2150, Ski Trail Reimbursement-4225.

Approved:


Department Director

Approved for presentation to council:


Chief Administrative Officer

Approved as to form:


Attorney

Approved:


Auditor

PARKS CC:rb 05/17/2013

STATEMENT OF PURPOSE: This resolution authorizes application and acceptance (if so offered) of a MnDNR grant for maintenance of the city's cross country ski trails in the amount of \$25,820.

The city has applied for and used the program's funds in the past to assist the city in covering its cross country trail maintenance costs.



**MINNESOTA CROSS-COUNTRY SKI TRAIL ASSISTANCE PROGRAM
MAINTENANCE AND GROOMING APPLICATION**

1. Trail/Club Name: City Ski Trails/Duluth Ski		2. Unit of Government Sponsor: City of Duluth		3. Date: 05/17/13	
4. 5. Total Grant Request (From Question 15C Below): \$24,650			5. Grant Award (For Department Use Only):		
6. Trail Administrator Name: Dale Sellner			7. Trail Administrator Signature:		
8. Address (Street, Box Number, City, State, Zip Code): City Hall, 411 W. 1st St. Duluth, MN 55802			9. Home Phone Number:	10. Work Phone Number: 218-730-4303	
11. Miles of Existing Trail in GIA System: 27			12. Miles of Existing Trail Not in GIA System (If Applicable): 10		
13. Project Cost Breakdown and Explanation					
13A. ADMINISTRATION Explanation:					TOTAL \$
13B. ACQUISITION Explanation: Review property ownership and landowner agreements					
Labor \$ 1,800	Mileage \$	Equipment \$	Materials \$	TOTAL \$ 1,800	
13C. RELOCATION (Change in Trail Location Must be Shown on Map) Explanation:					
Labor \$	Mileage \$	Equipment \$	Materials \$	TOTAL \$	
13D. FACILITIES Description:					
Labor \$	Mileage \$	Equipment \$	Materials \$	TOTAL \$	
13E. MAINTENANCE Description:					
Labor \$ 3000.	Mileage \$	Equipment \$ 7000.	Materials \$ 3000.	TOTAL \$ 13,000.	

13F. TRAIL SYSTEM MAP PRINTING (Include the Number of Maps to be Printed) Explanation:				TOTAL \$
13G. TRAIL GROOMING Description: Groom all trails twice per week with BR 180 and Arctic Cat Bear Cat GS				
Labor \$	Mileage \$	Equipment \$ 18,000	Materials \$	TOTAL \$ 18,000
13H. LIABILITY INSURANCE Explanation:				TOTAL \$
14. Total Cost		15. Grant Request		
14A. Sub-Total 13A – 13F: \$ 14,800		15A. Sub-Total Grant Request at 65% (14A X 65%): \$ 9,620		
14B. Sub-Total 13G & 13H: \$ 18,000		15B. Sub-Total Grant Request at 90% (14B X 90%): \$ 16,200		
14C. Total Cost (Sum 14A & 14B): \$ 32,800		15C. Total Grant Request (15A + 15B): \$ 25,820		
16. Sponsor Approval				
16A. Unit of Government Sponsor: City of Duluth		16B. Telephone Number (Include Area Code): 218-730-5028		
16C. Address (Street, Box Number, City, State, Zip Code): City Hall, 411 W. 1st St. Duluth, MN 55802				
16D. Authorized Signature of Sponsor:		16E. Title: City Auditor		16F. Date of Signature:
17. Required Attachments				
17A. <input type="checkbox"/> Grooming Logs from Previous Year				
17B. <input type="checkbox"/> Sponsor Resolution				
17C. <input type="checkbox"/> Trail Validation Map, Including Miles of Trail in GIA System and Miles Not in GIA System				
17D. <input type="checkbox"/> Sign Order				

Certification by Department of Natural Resources		
Recommended Grant Amount:		Explanation If Different from Request (Or Attach):
Authorized Signature:	Area Trails & Waterways Supervisor	Date of Signature:
Authorized Signature:	Regional Trails & Waterways Manager	Date of Signature: