

PURCHASING & LICENSING COMMITTEE

14-0014R

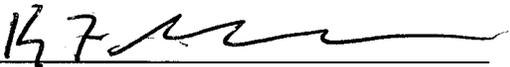
RESOLUTION AUTHORIZING RENEWAL OF AN ANNUAL CONTRACT WITH HOLIDAY STATIONSTORES FOR PURCHASE AND DELIVERY OF SERVICE STATION FUELS DURING YEAR 2014 FOR AN AMOUNT NOT TO EXCEED \$1,200,000.

CITY PROPOSAL:

WHEREAS, the Duluth city council approved an annual contract with Holiday Stationstores, Resolution 12-0079R, on February 13, 2012, and renewed said contract in year 2013.

RESOLVED, that the proper city officials are authorized to execute renewal of the annual contract with Holiday Stationstores in year 2014, the third year of a potential five-year contract, for purchase and delivery of service station fuels during year 2014 for an amount not to exceed \$1,200,000, payable from Fleet Services Fund 660, Dept./Agency 015 (Public Administration), Object 5212 (Motor Fuels).

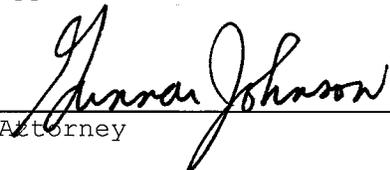
Approved:

  
\_\_\_\_\_  
Department Director  
Purchasing Agent  \_\_\_\_\_

Approved for presentation to council:

  
\_\_\_\_\_  
Chief Administrative Officer

Approved as to form:

  
\_\_\_\_\_  
Attorney

Approved:

  
\_\_\_\_\_  
Auditor

STATEMENT OF PURPOSE: This resolution renews the city's annual contract with Holiday Stationstores for the purchase/delivery of service station fuels during year 2014, for an amount not to exceed 1,200,000.

The price is based upon a fixed constant of \$.05 cents per gallon for service station fuels and \$.20 per gallon for delivered bulk fuels. Total fuel usage can be broken down as follows: Service station fuels - 80% and delivered bulk fuels 20%. The bid constant is added to the Duluth daily rack average price plus taxes. The estimated price is based on usage from prior years.

The purchasing division posted the original request for fuel bids, both station and bulk, January 5, 2012, on the city's website and received two responses from local companies by the closing date. City staff recommended that Holiday Stationstores, the low bid for station fuels, be awarded a contract.

Holiday Stationstores has outlets in Duluth, Minnesota.

| CITY OF DULUTH<br>BID 12-01DS FUELS - STATION & BULK<br>Bids Opened January 25, 2012 |                       |                        |
|--|-----------------------|------------------------|
|  | Holiday Stationstores | Inter-City Oil Company |
| Station Fuels  | .05 above rack price  | \$.12 above rack price |
| Bulk Fuels   | No Bid                | \$.20 above rack price |

Requisition 14-0076