

EMERGENCY SOLUTIONS GRANT PROGRAM (ESGP)

City of Duluth

FY 2012 Application Guidelines

PROGRAM GOAL

To provide grant funds to operate homeless shelters and transitional housing programs, and to provide services to prevent or alleviate homelessness. Funds will be awarded for the operation of shelter and/or transitional housing programs, and to provide new or increased services for homeless persons. HUD's definition of homelessness is an individual who lacks a fixed, regular, and adequate nighttime residence; and whose primary nighttime residence is a shelter, transitional housing facility or a public/private space not designed for human habitation.

ELIGIBLE PROGRAM APPLICANTS

Applicants must be nonprofit organizations serving homeless persons or those at risk of homelessness within the City of Duluth. Applicants must demonstrate their ability to expend all funds awarded within 12 months from the award start date.

PROGRAM REQUIREMENTS* Subject to change with new HEARTH regulations*

Administrative costs will not be reimbursed under ESGP grants.

Operational costs are allowed, and may include rent, repair, maintenance, security, fuel, insurance, utilities, HMIS costs. Salaries for security or maintenance personnel are considered to be operational costs. "Hold Harmless" cap" is the FY 2010 amount of \$120,000.

See eligible and ineligible cost items in the Application Instructions.

Services can be funded only if they are new, or are a quantifiable increase in the level of a service above that provided during the previous 12 calendar months. Service costs are "capped" by HUD regulations at no more than 30% of the City's allocation. Salaries for case management, counseling, education or other social services provided by staff are considered to be service costs, as are homeless prevention efforts. These services will be considered under the CDBG Public Services category. Contact City staff if your application proposes the funding of services.

Match - HUD requires a "dollar-for-dollar" match of ESG funds. Please indicate the sources of match in the application that documentation will be submitted, if awarded funds.

Rehabilitation of shelter buildings is not a priority for funding in 2012.

Local Requirements The agency must describe how this application fits into the Continuum of Care Plan and implements a strategy in the "Heading Home St. Louis County: a Ten-Year Plan to End Homelessness." The local goal is to maintain the current inventory of shelter and affordable transitional beds within the 10-Year Plan Continuum of 222 beds. The size of the grants will be based on an amount of \$540/bed.

The additional HEARTH-ESG funding will be considered under a separate RFP, that will be done jointly with St. Louis County to ensure coordination with the 10-Year Plan.

Please contact the following staff person regarding questions on the application:

Karen Olesen (kolesen@duluthmn.gov) ESGP
Char McLennan (cmclennan@duluthmn.gov) ESGP