



PRIVATE SEWER SERVICE INFORMATION

BEFORE YOU START THE WORK

• SUBMIT A SIGNED GRANT APPLICATION

The following process applies:

- Scope of work to include: Line or replace the private sewer line from the building to the City's main sewer line
- You will be responsible to obtain any required building permits and inspections. All plumbing work done by others on your property shall be done only by a licensed contractor and/or licensed trade personnel.
- When the project is complete call your Water Quality Specialist.
- Footing drain disconnection is required; this may include a sump pump installation. If your footing drains are not disconnected, you can apply for I/I Reduction Grant Funds. (This is a separate application – your Water Quality Specialist can assist you.)

WHEN WORK IS COMPLETED

- **SUBMIT AN INVOICE**
- **CONTACT YOUR WATER QUALITY SPECIALIST**
- **SIGN THE PAYMENT FORM**

You are responsible for verifying that the project has been completed to your satisfaction. Payments will either be made when you provide itemized receipts of payment to a licensed contractor along with a copy of canceled check or credit card receipt or may be issued directly to the contractor when you provide an itemized invoice.

You accept that any costs for future improvements and maintenance are yours, not the City of Duluth's.

If you have any questions or concerns, please call your Water Quality Specialist or the Public Works and Utilities Operations Division at 730-4130.

PRIVATE SEWER SERVICE PAYMENT INFORMATION

- Private Sewer System Grant Funds cannot be released until all the inspections have been completed and the Payment Form is signed. Private sewer systems that are lined must have a video inspection available for the Inspector.

- Payments
 - Issued directly to the contractor when you provide an itemized invoice.
OR
 - You must provide itemized receipts of payment to a licensed contractor along with a copy of canceled check or credit card receipt

- Payment amounts:
 - **Mandatory I/I Program – Open Trench Excavation is prohibited by the City of Duluth Engineering Division** within the improved roadway area - 80% of the out-of-pocket expenses with a maximum grant amount of \$5000.00
 - **Mandatory I/I Program – Open Trench Excavation is allowed by the City of Duluth Engineering Division** within the improved roadway – 80% of the out-of-pocket expenses with a maximum grant amount of \$4000.00
 - **Volunteer I/I Program** – 80% of the out-of-pocket expenses with a maximum grant amount of \$3000.00