

**Park Point Small Area Plan  
Plan Committee Meeting  
June 4, 2013 - 5:00 p.m.  
Room 303 City Hall**

**Participants**

Keith Hamre, City of Duluth Planning  
John Kelley, City of Duluth Planning  
Dawn Buck, Resident  
Sharla Gardner, City Councilor  
Heather Rand, Planning Commission Rep.  
Jan Karon, Resident  
Sally Raushenfels, Resident  
Phil Rolle, Resident  
Thomas Beery, Parks and Rec. Commission  
John Goldfine, Local Business Rep.

**Guests**

Gerald Hadland	Kevin Kellner
Lynn Peterson	Diane Kellner
Burke Edgerton	Brian Nelson
Leigh Schwartz	Deb Medlin
Debbie Schwartz	Neil Dorr
Shannon Stevens	Joyce Young
Travis Schwartz	Jeff Stuermer
Lyn Clark Pegg	

**1. Call to Order / Introductions**

Hamre called the meeting to order and recognized the meeting attendees.

**2. Plan Committee Q & A Updates**

Judd informed the SAP that the building permit extension for the proposed 9 story hotel (Lakehead Marina Island Inn) had expired and that any new future permit for a building at that site would not exceed a maximum height of 35 feet.

**3. Street End Inventory**

Beery stated that the Park and Recreation Commission passed a resolution last week that includes a process for the assessment of streets ends on Park Point for various levels of access and improvement, hopefully this year next (2014) summer. A hard copy, of the resolution that passed the Park and Recreation Commission meeting last week was provided to and discussed by the SAP Committee. (See attached.) The Committee agreed that the Park and Recreation Commission Resolution for Park Point Small Area Management Plan Process should be incorporated into the Park Point small Area Plan.

**4. Tax forfeited properties**

Judd passed out a set of maps showing the location of tax forfeited properties on Park Point and noted the City's land use recommendations for the to the committee to review.

## **5. Transportation Study Timeline**

Judd stated that a transportation study consultant had been selected, Matt Bolf of Short Elliot and Hendrickson Inc. (SEH) and would begin in July with the goal of having a presentation ready by the first committee meeting in September. The study will look at motorized and non-motorized transportation focusing on the area between the bridge and 13<sup>th</sup> Street.

## **6. Plan Time Line and Summer Meeting Schedule**

Hamre asked the committee about upcoming meeting dates. The committee will not meet during July or August but will begin meeting again in September. At the September 4 meeting the major item will be to review the transportation plan findings from the SEH group study. Following the committee meetings in September (4 & 18) a public meeting could be scheduled for October.

## **7. Sand dune removal**

Karron reported that a neighbor was able to work for over 2 hours with a bobcat pushing a gaping hole through the dune from his backyard last week. This is not allowed for a variety of reasons. Karron went onto say that all the departments involved in this have been responsive, and they are currently collaborating on solutions. DNR has some jurisdiction; Parks and Rec has some; City Police and Animal Control also - every department seems to be taking action to remedy the, "Who do you call?" question. And they are talking about how to better educate the public.

## **8. Review of any received written or electronic comments**

Hamre then addressed written and verbal questions from non-committee guests at the meeting.

## **7. Plan Committee Meeting and Public Meeting Schedule**

- Next Plan Committee meeting to be on Wednesday, September 4, 2013.

***Being no further business, the meeting was adjourned with thanks to all for their participation. Notice of future meetings will be provided.***