

MAINTENANCE WORKER

PURPOSE: Maintain City streets and properties,

FUNCTIONAL AREAS:

1. Perform various construction and maintenance tasks.
 - * A. Perform street patching.
 - * B. Perform cleaning of gutters, drains, and culverts.
 - * C. Install barricades and snowfences, mix concrete, and assist in pipe laying work.
 - * D. Perform simple and routine painting.
 - * E. Perform snow shoveling and sanding of sidewalks.
 - * F. Perform grass cutting and other grounds maintenance work.
 - G. Assist journeypersons.
 - * H. Load equipment and materials onto trucks.
 - * I. Operate a variety of hand and power tools.
 - * J. Occasionally operate equipment such as a 5-yard dump truck, sand truck, and flusher, requiring a Class "B" commercial driver's license.
 - * K. Maintain equipment by dispensing gas and oil and recording amounts; cleaning; changing tires; and repairing tire chains.
 - * L. Answer phone and write messages.
 - * M. Perform custodial and janitorial work, including but not limited to, cleaning and sanitizing restrooms, floor maintenance, vacuuming and dusting, collecting trash, and making minor repairs to furniture and equipment.

JOB REQUIREMENTS

Experience Requirements:

- ❖ A. One (1) year of verifiable experience as a construction laborer, ~~or as a helper~~ in one of the building trades, or in custodial work; or one year in a position with equivalent duties.

License Requirements:

- ❖ B. Possession of a valid Minnesota Class "B" Commercial driver's license or privilege by the date of appointment and thereafter.

Knowledge Requirements:

- A. Knowledge of the methods, tools, equipment, and materials used in the building trades.
- B. Basic knowledge of general safety practices and procedures.

Ability Requirements:

- ❖ A. Ability to observe safety rules and to drive in a safe and courteous manner.
- ❖ B. Ability to identify and operate a variety of hand and power tools.
- ❖ C. Ability to follow oral and written instructions.
- ❖ D. Ability to establish and maintain effective working relationships with others.

Physical Requirements:

- ❖ A. Ability to work outdoors in all weather conditions.
 - ❖ B. Ability to climb ladders and work in high places.
 - ❖ C. Ability to work in dusty, dirty, wet and muddy conditions.
 - ❖ D. Ability to frequently walk, stand, kneel, stoop, crouch, climb, and reach above shoulder level.
 - ❖ E. Ability to lift and carry equipment and materials such as a jackhammer and pipe cutter weighing up to 100 pounds.
- * Essential functions of the job
- ❖ Job requirements necessary the first day on the job

Anlst: JA	Class: 4405	Union: Basic	Pay: 22	CSB: 20101005
CC: 20101206	Res: 10-0603R	EEOC: Service/Maint	EEOF: St/Highways	WC: 9410