

Accessing Information on Your Prescription Drug Benefit

Gaining Access

- Go to www.ClearScript.org
- Select “Employee Coverage” from the left-column menu.
- Click on the right-side image called “Access Your Prescription Benefits Account”.
- Enter your Username and the Password you received by email from NPS. First time visitors: click the “Sign Up” link in the upper right purple area (under “Register”). You will need your **ID number** (member number) and **RX group number** (RXGP) from your ID card. NPS will email you a password.

Note: A separate username and password is required for each member of a household. Multiple accounts cannot be viewed from a single login.



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Information Available

- **Claim History** – This area allows you to view your prescription history
- **Pharmacy Locator** – Need to know what pharmacies are near your home, or a specific address? This option will identify pharmacies available based on the criteria you enter.
- **Preferred Drug Search** – This links you to the NPS formulary. This tool will help you determine which copayment applies to your prescription (i.e. brand/generic, formulary/non-formulary).
- **Drug Information/Pricing** – This area provides you with information about your prescription, including the amount you could expect to pay.

Mail Service

Order forms and refill forms are available at www.clearscript.org/EmpCover

Specialty Drug Program Information

See www.clearscript.org/EmpCover