

**FY 2014 COMMUNITY DEVELOPMENT PROGRAM
Staff Report**

Project: CHUM Supportive Services for Employment				Application Number: 14-ED-02 Page 25		
Consolidated Plan Objective: Table 2C – Objective 22 “Invest in skill training of Duluth at Work participants to fill jobs for local businesses.”						
FY 2014 Goal: 9		Amount Requested: \$72,000.00		Performance Indicator: Jobs		
Previous Awards and Spending Rates (as of 3/31/13 in the 2012 CAPER):						
	Award	Expended	Balance	Goal	Actual	(Verified) %LMI
2012	\$72,000	\$40,000	\$32,000	9	9	100%
2011	\$120,000	\$71,000	\$49,000	15	17	100%
2010	\$112,500	\$107,000	\$5,500	15	19	100%

1. Consolidated Plan Priority

Con Plan Community Development Goals:

Is listed in Table 2C, Objective 22 as “Invest in skill training of Duluth at Work participants to fill jobs for local businesses.” The Consolidated Plan states there is a 5 year goal of 200 jobs for the Duluth At Work program. Information and documentation provided is comprehensive, and provides clear indication the project is expected to completely satisfy an unmet HUD strategic goal and activity, and the expected outcome(s).

Priority Community Development Needs:

Is listed in Table 2B as a High Priority Level.

2. Project Readiness

Timely Completion/Expenditure of Funds:

Schedule shows project is ready to start and to be completed within the time period of three years. Activities are identified and each activity appears reasonable and achievable. It is highly probable funds will be fully expended within the three year time period for all D@W projects.

Additional Actions Needed:

There are no issues or actions needed. Project will be able to commence on time.

3. Project Impact and Delivery

Achievement of Expected Results:

Clearly describes the significance of the need and provides supporting documentation substantiating this need. Activity addresses the described need and successfully resolves the problem completely as possible. The achievement of the results is realistic and reasonable.

Target Clientele:

Direct benefit of 100% of the funds as these funds are restricted to LMI persons.

Outcome Measurements:

D@W is a 3 year program ending September 30, 2015 for 2012 funds. There are 6 steps/benchmarks in the process for which different each participant is awarded funds. In the 2012 cohort, steps 1 to 3 are completed for 10 participants and two of those participants have completed step 4. For 2011, 15 completed steps 1 to 3, 11 completed step 4, 3 have completed steps 5 and 6. For the 2010 cohort 15 completed steps 1 to 5, with 9 completing step 6. The 2009 cohort had 11

individuals reach the goal of 25% wage increase. The 2010 cohort also had 11 individuals reach the goal of 25% wage increase.

Number of Persons/Households to Benefit:

The total cost of this program is \$272,000 for the 2013 cohort. The cost per year per household is \$10,074 per year.

Business/Operations Plan Approach:

The proposal identifies critical issues and factors to implement and maintain D@W objectives. Addresses how issues will be resolved to ensure continued success of D@W participants. Approach is based on the Portland model which has been successful in getting people back into the work force.

4. Financial Considerations

Sufficiency and Leveraging of Resources:

\$110,000 secured to match the \$72,000 CDBG request or \$1.52 for each \$1.00 of CDBG funding. (2-1:1 ratio) CHUM has an anticipation of another \$162,000 from public and private sources.

Fiscal Support and Viability:

Financials indicate that the applicant to have more than sufficient long-term financial resources necessary to ensure the operating viability of the facility/project. Audit report of independent CPA does not reveal any on-going and/or going concerns, risks and/or material weaknesses of entity. No issued raised from Auditors Office.

Project Budget Detail/Use of Funds

Budget is accurate and detailed. Costs are documented. Activities are itemized and reasonable. CDBG funds will be used in the most cost-effective manner.

5. Applicant Attributes

Project /Program Management Ability and Capacity:

Past experience with CHUM has shown they have necessary management capacity and qualifications. Understand income compliance for LMI beneficiaries. Describes process for income verification and has staff that can implement the process. CHUM has been in operation for 10 + years with support staff has served in their capacity for 3 to 7 years. This a year CHUM has appointed a new executive director who has considerable experience in working with homeless and at risk population.

Past Performance/Experience:

CHUM has extensive past experience with grant funds and has been directly involved in 5 or more federally funded projects within the past five years of which at least 3 project were favorably completed. CHUM has some minor problems substantiating LMI compliance for past projects, but this has been corrected by CHUM staff. CHUM has been timely, complete and accurate with CDBG reporting requirements.

Quality of Application:

Application is logical, clear, well written, accurate and attentive to detail, concise with appropriate statistical information and supporting documentation provided to thoroughly support any conclusions provided.

BONUS POINTS – 0 points

Collaborative or Joint Application:

This is not a collaborative or joint application. CHUM coordinates with SOAR on Career Solutions for D@W participants and attends meetings of the D@W to coordinate activities and hear new opportunities for their participants. Consideration of a collaborative application with the five agencies maybe a consideration in future years.