

**FY 2014 COMMUNITY DEVELOPMENT PROGRAM
Staff Report**

Project: City of Duluth Irving Community Center				Application Number: 14-PF-01 Page 60		
Consolidated Plan Objective: None shown on Table 2C						
FY 2014 Goal: One facility		Amount Requested: \$300,000		Performance Indicator: Construct New Facility		
Previous Awards and Spending Rates (as of 3/31/13 in the 2012 CAPER):						
	Award	Expended	Balance	Goal	Actual	(Verified) %LMI
2012	No	Application	In 2012			
2011	No	Application	In 2011			
2010	No	Application	In 2010			

*Heating plant

1. Consolidated Plan Priority

Con Plan Community Development Goals:

Application does not support any Con Plan Goals as shown on Table 2C.

Priority Community Development Needs:

This type of facility is listed in Table 2B as a Medium Priority Level. (Parks and/or Recreation Facilities)

2. Project Readiness

Timely Completion/Expenditure of Funds:

The schedule is comprehensive and includes clear evidence the project is ready to start upon approval and is to be completed by end of July, 2014. Project milestones and other elements critical to accomplish the project are identified in the schedule and assigned time periods. Each activity appears reasonable and achievable.

Additional Actions Needed:

Building permits are needed. The proposal will need to go through a bidding process and be approved by the City Council.

3. Project Impact and Delivery

Achievement of Expected Results:

Application describes the significance of the need. The activity proposed for funding addresses the gap in service caused by the 2012 flooding. The achievement of the results is realistic and reasonable.

Target Clientele:

The location of the facility is located in a CDBG eligible neighborhood. The census tracts served are 66.3% LMI.

Outcome Measurements:

This is a new project. There is no past information that would suggest the project would not be completed on time, on budget, and serve the community. It is already planned that the park be utilized for soccer, football, and other activities.

Number of Persons/Households to Benefit:

5,000 residents are served at this site (total of census tract population in surrounding neighborhood). $\$300,000 \text{ CDBG} \div 5,000 \text{ residents} = \$60.00 \text{ per resident}$. Note this is a one year calculation.

Business/Operations Plan Approach:

Proposal fully and thoroughly identifies the major critical issues and factors to implement and maintain the project over the long term. The proposal addresses how these issues will be resolved to sustain the project results and ensure continued success after the implementation of the project. The approach is sound and reflects a clear understanding of the issues involved and how they will be resolved. The proposal is consistent with the Parks and Recreation Master Plan.

4. Financial Considerations

Sufficiency and Leveraging of Resources:

The CDBG funding would cover the entire cost of the building proposal. However, it should be noted that the Parks and Recreation Department will cover costs of landscaping, relocation of playground, and other park related activities.

Fiscal Support and Viability:

The City of Duluth follows standard financial practices and receives funding from State and Federal sources.

Project Budget Detail/Use of Funds

Project budget appears accurate, comprehensive, and detailed. Project costs are complete and clearly documented; project activities are itemized in detail and appear reasonable and justified. The project budget schedule is presented logically and is mathematically accurate.

5. Applicant Attributes

Project /Program Management Ability and Capacity:

The Applicant clearly documents or shows evidence of management capacity, professional experience and qualifications to successfully manage and complete the project. The City of Duluth manages several facilities similar to the proposal. This building will be replacing a current building which was damaged due to the flood of 2012. The new building will be outside the floodplain.

Past Performance/Experience:

The City of Duluth Parks and Recreation Department in recent history has not applied for CDBG funds. However, the Park and Recreation Department does conduct its business professionally with thorough due diligence and public input.

Quality of Application:

The application is well written, accurate and attentive to detail, but also concise with appropriate statistical information and supporting documentation provided.

BONUS POINTS – 0 points

Collaborative or Joint Application:

This is not a collaborative or joint application.