



**City of Duluth
Minnesota**

FY 2011 ACTION PLAN

***Consolidated Plan
for
Housing and
Community Development
FY 2010 – 2014***

***Adopted by the
Duluth City Council
December 20, 2010
Revised June 13, 2011***

FY 2011 Action Plan:
Consolidated Plan for
Housing and Community Development
FY 2010 - 2014
for the
City of Duluth, Minnesota

Adopted by the Duluth City Council:
December 20, 2010
Revised June 13, 2011

Community Development Committee (CD Committee)

Scott Wallschlaeger, Chair
Jennifer Baumann
Theresa Bobula
Ron Boshey, Sr.
Debra Branley
Jim Gaylord
Bill Kimbler
Michael J. Ramsey
Patricia S. Tyler
DeAnne M. Westermann
Daryl Yankee

The preparation of this document was financed through a Community
Development Block Grant from the Department of
Housing and Urban Development
through the Housing and Community Development Act of
1974 as amended.

**APPLICATION FOR
FEDERAL ASSISTANCE**

Version 7/03

1. TYPE OF SUBMISSION: Application		2. DATE SUBMITTED 6/10/2011	Applicant Identifier B-11-MC-27-0002	
<input type="checkbox"/> Construction	<input type="checkbox"/> Pre-application	3. DATE RECEIVED BY STATE	State Application Identifier	
<input checked="" type="checkbox"/> Non-Construction	<input type="checkbox"/> Construction	4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier	
<input type="checkbox"/> Non-Construction	<input type="checkbox"/> Pre-application			
5. APPLICANT INFORMATION				
Legal Name: City of Duluth		Organizational Unit: Department: Business & Community Development		
Organizational DUNS: 077627883		Division: Community Development		
Address: Street: 411 West First Street, Room 407		Name and telephone number of person to be contacted on matters involving this application (give area code)		
City: Duluth		Prefix:	First Name: Keith	
County: St. Louis		Middle Name A		
State: MN	Zip Code 55802	Last Name Hamre		
Country: United States		Suffix: Community Development Manager		
6. EMPLOYER IDENTIFICATION NUMBER (EIN): 41-8005105		Phone Number (give area code) 218-730-5480	Fax Number (give area code) 218-730-5915	
8. TYPE OF APPLICATION: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revision, enter appropriate letter(s) in box(es) (See back of form for description of letters.) Other (specify) <input type="checkbox"/> <input type="checkbox"/>		7. TYPE OF APPLICANT: (See back of form for Application Types) C-Municipal Other (specify)		
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: TITLE (Name of Program): Community Development Block Grant 14-218		9. NAME OF FEDERAL AGENCY: U.S. Department of Housing & Urban Development		
12. AREAS AFFECTED BY PROJECT (Cities, Counties, States, etc.): City of Duluth, St. Louis, Minnesota		11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT: City of Duluth (2011) Community Development Block Grant program		
13. PROPOSED PROJECT Start Date: 4/01/2011		Ending Date: 3/31/2012	14. CONGRESSIONAL DISTRICTS OF: a. Applicant Elgth b. Project Elgth	
15. ESTIMATED FUNDING:		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?		
a. Federal	\$ 2,567,958 ⁰⁰	a. Yes. <input type="checkbox"/> THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON DATE:		
b. Applicant	\$ ⁰⁰	b. No. <input checked="" type="checkbox"/> PROGRAM IS NOT COVERED BY E. O. 12372		
c. State	\$ ⁰⁰	<input type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW		
d. Local	\$ ⁰⁰	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?		
e. Other	\$ 242,253 ⁰⁰	<input type="checkbox"/> Yes If "Yes" attach an explanation. <input checked="" type="checkbox"/> No		
f. Program Income	\$ 134,678 ⁰⁰			
g. TOTAL	\$ 2,944,887 ⁰⁰			
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.				
a. Authorized Representative				
Prefix	First Name Don	Middle Name M		
Last Name Ness	Suffix			
b. Title Mayor	c. Telephone Number (give area code) 218-730-5230		e. Date Signed 6/10/2011	
d. Signature of Authorized Representative				

**APPLICATION FOR
FEDERAL ASSISTANCE**

Version 7/03

		2. DATE SUBMITTED 6/10/2011	Applicant Identifier M-11-MC-27-0200	
1. TYPE OF SUBMISSION: Application		3. DATE RECEIVED BY STATE	State Application Identifier	
<input type="checkbox"/> Construction		<input type="checkbox"/> Construction		4. DATE RECEIVED BY FEDERAL AGENCY
<input checked="" type="checkbox"/> Non-Construction		<input type="checkbox"/> Non-Construction		Federal Identifier
5. APPLICANT INFORMATION				
Legal Name: City of Duluth		Organizational Unit: Department: Business & Community Development		
Organizational DUNS: 077627883		Division: Community Development		
Address: Street: 411 West First Street, Room 407		Name and telephone number of person to be contacted on matters involving this application (give area code)		
City: Duluth		Prefix:	First Name: Keith	
County: St. Louis		Middle Name A		
State: MN	Zip Code 55802	Last Name Hamre		
Country: United States		Suffix: Community Development Manager		
6. EMPLOYER IDENTIFICATION NUMBER (EIN): 41-8005106		Phone Number (give area code) 218-730-5480	Fax Number (give area code) 218-730-5915	
8. TYPE OF APPLICATION: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revision, enter appropriate letter(s) in box(es) (See back of form for description of letters.) Other (specify)		7. TYPE OF APPLICANT: (See back of form for Application Types) C-Municipal Other (specify)		
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: TITLE (Name of Program): HOME Investment Partnerships 14-239		9. NAME OF FEDERAL AGENCY: U.S. Department of Housing & Urban Development		
12. AREAS AFFECTED BY PROJECT (Cities, Counties, States, etc.): City of Duluth, St. Louis, Minnesota		11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT: City of Duluth (2011) HOME Investment Partnerships program		
13. PROPOSED PROJECT Start Date: 4/01/2011		14. CONGRESSIONAL DISTRICTS OF: a. Applicant Eighth		
Ending Date: 3/31/2012		b. Project Eighth		
15. ESTIMATED FUNDING:		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?		
a. Federal	\$ 719,926 ⁰⁰	a. Yes. <input type="checkbox"/> THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON		
b. Applicant	\$. ⁰⁰	DATE:		
c. State	\$. ⁰⁰	b. No. <input checked="" type="checkbox"/> PROGRAM IS NOT COVERED BY E. O. 12372		
d. Local	\$. ⁰⁰	<input type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW		
e. Other	\$. ⁰⁰	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?		
f. Program Income	\$. ⁰⁰	<input type="checkbox"/> Yes If "Yes" attach an explanation. <input type="checkbox"/> No		
g. TOTAL	\$ 719,926 ⁰⁰			
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.				
a. Authorized Representative				
Prefix	First Name Don	Middle Name M		
Last Name Ness	Suffix			
b. Title Mayor	c. Telephone Number (give area code) 218-730-5230		e. Date Signed 6/10/2011	
d. Signature of Authorized Representative				

**APPLICATION FOR
FEDERAL ASSISTANCE**

Version 7/03

1. TYPE OF SUBMISSION: Application		2. DATE SUBMITTED 8/10/2011	Applicant Identifier S-11-MC-27-0002	
<input type="checkbox"/> Construction	<input type="checkbox"/> Pre-application	3. DATE RECEIVED BY STATE	State Application Identifier	
<input checked="" type="checkbox"/> Non-Construction	<input type="checkbox"/> Construction	4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier	
<input type="checkbox"/> Non-Construction	<input type="checkbox"/> Pre-application			
5. APPLICANT INFORMATION				
Legal Name: City of Duluth		Organizational Unit: Department: Business & Community Development		
Organizational DUNS: 077627883		Division: Community Development		
Address: Street: 411 West First Street, Room 407		Name and telephone number of person to be contacted on matters involving this application (give area code)		
City: Duluth		Prefix:	First Name: Keith	
County: St. Louis		Middle Name A		
State: MN		Last Name Hamre		
Zip Code 55802	Suffix: Community Development Manager			
Country: United States		Email: khamre@duluthmn.gov		
6. EMPLOYER IDENTIFICATION NUMBER (EIN): 41-6005105		Phone Number (give area code) 218-730-5480	Fax Number (give area code) 218-730-6915	
8. TYPE OF APPLICATION: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revision, enter appropriate letter(s) in box(es) (See back of form for description of letters.) Other (specify) <input type="checkbox"/> <input type="checkbox"/>		7. TYPE OF APPLICANT: (See back of form for Application Types) C-Municipal Other (specify)		
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: TITLE (Name of Program): Emergency Shelter Grant		9. NAME OF FEDERAL AGENCY: U.S. Department of Housing & Urban Development		
12. AREAS AFFECTED BY PROJECT (Cities, Counties, States, etc.): City of Duluth, St. Louis, Minnesota		11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT: City of Duluth (2011) Emergency Shelter Grant program		
13. PROPOSED PROJECT Start Date: 4/01/2011 Ending Date: 3/31/2012		14. CONGRESSIONAL DISTRICTS OF: a. Applicant Eighth b. Project Eighth		
15. ESTIMATED FUNDING:		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?		
a. Federal	\$ 124,465 ⁰⁰	a. Yes. <input type="checkbox"/> THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON DATE:		
b. Applicant	\$ ⁰⁰	b. No. <input checked="" type="checkbox"/> PROGRAM IS NOT COVERED BY E. O. 12372		
c. State	\$ ⁰⁰	<input type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW		
d. Local	\$ ⁰⁰	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?		
e. Other	\$ ⁰⁰	<input type="checkbox"/> Yes If "Yes" attach an explanation. <input type="checkbox"/> No		
f. Program Income	\$ ⁰⁰			
g. TOTAL	\$ 124,465 ⁰⁰			
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.				
a. Authorized Representative				
Prefix	First Name Don	Middle Name M		
Last Name Ness	Suffix			
b. Title Mayor	c. Telephone Number (give area code) 218-730-5230			
d. Signature of Authorized Representative		e. Date Signed 6/10/2011		

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Standard Form 424 (Rev.9-2003)
Prescribed by OMB Circular A-102

LOCAL GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about -
 - (a) The dangers of drug abuse in the workplace;
 - (b) The grantee's policy of maintaining a drug-free workplace;
 - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
 - (a) Abide by the terms of the statement; and
 - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -
 - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.



Signature/Authorized Official



Date

Don M. Ness
Mayor
403 City Hall
Duluth, MN 55802
Telephone Number: 218-730-5230

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program years 2010 and 2011 shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

Compliance with Laws -- It will comply with applicable laws.



Signature/Authorized Official



Date

Don M. Ness
Mayor
403 City Hall
Duluth, MN 55802
Telephone Number: 218-730-5230

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;


Signature/Authorized Official

2-11-11
Date

Don M. Ness
Mayor
403 City Hall
Duluth, MN 55802
Telephone Number: 218-730-5230

ESG Certifications

The Emergency Shelter Grantee certifies that:

Major rehabilitation/conversion – It will maintain any building for which assistance is used under the ESG program as a shelter for homeless individuals and families for at least 10 years. If the jurisdiction plans to use funds for purposes less than tenant-based rental assistance, the applicant will maintain any building for which assistance is used under the ESG program as a shelter for homeless individuals and families for at least 3 years.

Essential Services – It will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure as long as the same general population is served.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

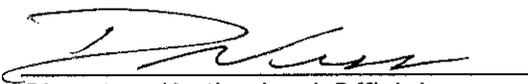
Supportive Services – It will assist homeless individuals in obtaining appropriate supportive services, including permanent housing, medical and mental health treatment, counseling, supervision, and other services essential for achieving independent living, and other Federal, State, local, and private assistance.

Matching Funds – It will obtain matching amounts required under §576.71 of this title.

Confidentiality – It will develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, it will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, operating facilities, and providing services assisted through this program.

Consolidated Plan – It is following a current HUD-approved Consolidated Plan or CHAS.


Signature/Authorized Official

2-11-11
Date

Don M. Ness
Mayor
403 City Hall
Duluth, MN 55802
Telephone Number: 218-730-5230

**LOCAL GOVERNMENT GRANTEE
EMERGENCY SHELTER GRANTS PROGRAM
CERTIFICATIONS BY THE CHIEF EXECUTIVE OFFICER**

I, Don M. Ness, Mayor, Chief Executive Officer of the City of Duluth, certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 CFR 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

I further certify that the local government will comply with:

- (1) The requirements of 24 CFR 576.21(a)(4) providing that the funding of homeless prevention activities for families that have received eviction notices or notices of termination of utility services will meet the requirements that: (A) the inability of the family to make the required payments must be the result of a sudden reduction in income; (B) the assistance must be necessary to avoid eviction of the family or termination of the services to the family; (C) there must be a reasonable prospect that the family will be able to resume payments within a reasonable period of time; **and** (D) the assistance must not supplant funding for preexisting homeless prevention activities from any other source.
- (2) The requirements of 24 CFR 576.53 concerning the continued use of buildings for which emergency shelter grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.
- (3) The building standards requirement of 24 CFR 576.55.
- (4) The requirements of 24 CFR 576.56, concerning assistance to the homeless.
- (5) The requirements of 24 CFR 576.57, other appropriate provisions of 24 CFR Part 576, and other applicable Federal laws concerning nondiscrimination and equal opportunity.
- (6) The requirements of 24 CFR 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.
- (7) The requirement of 24 CFR 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.
- (8) The requirements of 24 CFR Part 24 concerning the Drug Free Workplace Act of 1988.
- (9) The requirements of 24 CFR 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public,

except with written authorization of the person or persons responsible for the operation of such shelter.

- (10) The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 *CFR* 76.56.
- (11) The requirements of 24 *CFR* 576.57(e) are met dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review responsibilities under the National Environmental Policy Act of 1969 and related authorities as specified in 24 *CFR* Part 58.
- (12) The new requirement of the McKinney-Vento Act (42 *USC* 11362) to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I further understand that State and local governments are primarily responsible for the care of these individuals, and that ESG funds are not to be used to assist such persons in place of State and local resources.
- (13) HUD's standards for participation in a local Homeless Management Information System (HMIS) and the collection and reporting of client-level information.

I further certify that the submission of a completed and approved Consolidated Plan with its certifications, which act as the application for an Emergency Shelter Grant, is authorized under State and/or local law, and that the local government possesses legal authority to carry out grant activities in accordance with the applicable laws and regulations of the Department of Housing and Urban Development.



Signature/Authorized Official

2-11-11

Date

Don M. Ness
Mayor
403 City Hall
Duluth, MN 55802
Telephone Number: 218-730-5230

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the

agency of the change(s), if it previously identified the workplaces in question (see paragraph three).

6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, count, state, zip code)

Planning and Administration
Room 407 City Hall
Duluth, MN 55802

Architectural and Engineering
Room 205 City Hall
Duluth, MN 55802

Financial Services
Room 107
Duluth, MN 55802

Check ___ if there are workplaces on file that are not identified here.

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantee's attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal and State criminal drug statutes;

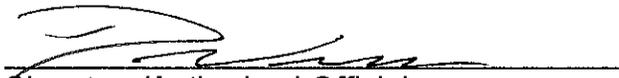
"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's

payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Not that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

1. Analysis of Impediments to Fair Housing
2. Citizen Participation Plan
3. Anti-displacement and Relocation Plan


Signature/Authorized Official

2-11-11
Date

Don M. Ness
Mayor
403 City Hall
Duluth, MN 55802
Telephone Number: 218-730-5230



Second Program Year Action Plan

The CPMP Second Annual Action Plan includes the SF 424 and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

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Narrative Responses

GENERAL

Executive Summary

The Executive Summary is required. Include the objectives and outcomes identified in the plan and an evaluation of past performance.

Program Year 2 Action Plan Executive Summary:

The City of Duluth's 2011 Action Plan is the second year investment plan of the 2010-2014 Consolidated Plan for Housing and Community Development. The five-year Consolidated Plan outlines community development issues, partnerships and strategies to meet the needs of its citizens, principally those having low or moderate incomes.

The 2011 Action Plan outlines how the City plans to strategically invest federal resources to meet current challenges for low- and moderate-income people. The Plan also highlights how this year's funding will address a portion of the five-year Consolidated Plan goals.

The City of Duluth annually receives approximately \$4.0 million from three U.S. Department of Housing and Urban Development (HUD) programs:

Community Development Block Grant (CDBG);
HOME Investment Partnerships Program (HOME); and
Emergency Shelter Grant Program (ESGP)

1. Community Development Block Grant Program - \$3.07 million

Community Development Block Grant (CDBG) funds must address one of three national objectives:

- **Benefit Low/Moderate income individuals. City is required to appropriate 70% of the CDBG funds to meeting this objective over a three-year period.**

Low- and Moderate-Income Guidelines for the current CDBG Program

Family Size	Very Low/Low Income (50% Median)	Moderate Income (80% Median)
1	\$21,000	\$33,600
2	\$24,000	\$38,400
3	\$27,000	\$43,200
4	\$29,950	\$48,000

Duluth's current median income is \$60,000 per HUD calculations.

The maximum incomes increase per household size after four persons.

- **Prevention of slum or blight conditions (i.e., vacant buildings, code enforcement and removal of unsafe structures)**
- **Addressing an urgent need that threatens the health, safety and welfare of the community's residents**

Four eligible categories for CDBG funding:

- a. Housing (examples: homeownership programs, rehabilitation, weatherization)
- b. Economic development (examples: micro-enterprise development, job creation, employment training)
- c. Physical improvements (examples: construction of buildings, public infrastructure improvements)
- d. Public services - (examples: health care, childcare, employment training, food programs) According to federal regulations, a maximum of 15% can be allocated to public services.

Recipients eligible for CDBG funding are: for-profit businesses; nonprofit organizations; local units of government (including housing authorities and school districts); and neighborhood supported projects.

2. HOME Investment Partnerships Program (HOME) - \$810,000

The HOME Program provides grants and loans to implement the City of Duluth's housing strategies designed to increase homeownership and affordable rental housing opportunities for low- and moderate-income residents.

3. Emergency Solutions Grant Program (ESGP) - \$125,000

These funds provide operating assistance for homeless facilities and street outreach assistance within the City. The funding has supported programs that provide overnight and day shelter, and transitional housing for up to 18 months, for various homeless populations within the community. A new component that will be available for the first year is utilizing funds for rapid re-housing and prevention activities.

The Duluth Community Development Program Mission is to invest in community programs that help low- to moderate-income people by addressing **basic needs**, providing **affordable housing** and increasing economic **self-sufficiency**.

The objectives of the 2011 Annual Action Plan include: preservation of affordable housing through rehabilitation with a focus on the Strategic Neighborhood Action Plan areas, weatherization of housing for energy efficiency, employment training that is tied to job creation that leads to an increase in the person's income, expansion and upgrading of Neighborhood Facilities, and services for persons who are or may become homeless. It is anticipated that 100% of the CDBG funds will be used for services or direct benefit for low- to moderate-income persons with a focus on the City's Community Development Target Areas.

The Community Development program has three main initiatives as a result of its mission statement. These are increasing affordable housing, providing economic opportunities for low-income persons with barriers to employment and aggressively implementing the City-County *Ten-Year Plan to End Homelessness*.

The affordable housing initiatives are being focused on the City's core Community Development Target Areas, which have developed citizen-based revitalization plans. The goals include addressing negative impacts of blighted or vacant houses and properties along with the redevelopment of mixed-use opportunities. A primary focus of this effort will be rehabilitation of housing units rather than new construction, due to the escalating construction costs in our region and slow market for new homes. Another major component of the housing rehabilitation work will be to address lateral lines as a part of the Sanitary Sewer Overflow issue that is a part of the City's Consent Decree with the Environmental Protection Agency. That will involve replacing or repairing sewer lines on private property that are allowing clear water into the sanitary sewer because of cracks or failures. Another key focus is to reduce utility costs through energy efficiency improvements, and as such the Community Development program is implementing a goal of reducing energy consumption in all multi-family unit and single family rehabilitations by 10%.

This investment in these three major initiatives has led to the development of a program known as "Duluth at Work," which is patterned after the Portland Model.

This model focuses on addressing the employment barriers that people with very low incomes have in our current economy with an outcome of increasing incomes by 25% after three years. The goal is to equip this population with the skills needed to gain access to employment, rather than just taking care of them. This initiative assists with training, childcare and soft skill development, along with many other services to address needs.

Heading Home St. Louis County, A Ten-Year Plan to End Homelessness, is an aggressive plan to address a long-time need within the region, and primarily Duluth; that is, people who are chronically homeless. The plan has a number of strategies, including a Housing First Strategy that focuses on getting people into permanent affordable housing instead of temporary shelters. This type of change in policy requires the City to shift how resources are allocated and, as such, this has meant a continued transition to funding programs that provide direct benefit to people who are homeless or at risk of becoming homeless, instead of investing in preventative type of programs that may have long-term goal realization.

The Consolidated Plan provides a general outline of community needs, strategies, planned activities, priorities and performance expectations. Each of these strategies is tied to objectives that reflect the performance measurement system implemented by HUD to demonstrate the effectiveness of the Community Development programs on both a national and local scale. Using three national objectives:

1. creating suitable living environments
2. providing decent housing, and
3. expanding economic opportunities

These objectives have been tied to outcome criteria that measures:

1. availability/accessibility
2. affordability, and
3. sustainability

The following chart shows the outcomes that will be realized through the implementation of the objectives outlined in the 2011 Action Plan.

	Accessible		Affordable		Sustainable	
	Beneficiaries	Amount	Beneficiaries	Amount	Beneficiaries	Amount
Decent Housing	989	\$291,308	196	\$1,695,218	0	\$0
Economic Opportunity	65	\$525,000	0	\$0	0	\$0
Sustainable Living Environment	13,351	\$284,718	20	\$84,000	20	\$61,495

This table shows that the City is planning to invest a large portion of the resources into providing decent housing for low-moderate income residents in the community. The total amount for providing decent housing is \$1,692,753, which is 54% of the funding.

HUD, as required, conducts an annual review of performance by the City of Duluth, and has provided a report with the results of their last review. The City's accomplishments for the FY 2009 Program Year were:

- Timeliness in the CDBG Program was at an acceptable rate of 1.04 grant years
- 100% of the 2007 HOME funds had been committed within the 24-month time frame
- 100% of the 2004 HOME funds had been expended within the 5-year time frame
- 100% of the 2007 ESG funds had been spent within the 24-month time frame
- 10 Street improvement projects were assisted during the year
- 7 micro enterprises were assisted
- 7 public services assisted over 22,000 low-moderate-income persons in the City; these services included youth development, fair housing counseling, health services and other public services
- 36 permanent jobs for low-moderate income persons were created
- Over 41 multi-family units and over 59 single family homes were rehabilitated
- 16 families received assistance through IDAs (Individual Development Accounts) to purchase homes
- 72 homes were weatherized
- 12 households received tenant-based rental assistance
- Over 2,000 homeless persons were assisted through shelters, transitional housing and drop-in shelters with ESG funds

This summary of past performance was only possible because of the collaborative relationship with the City's partners: non-profit service providers and affordable housing agencies, the Duluth HRA, Duluth LISC and other community groups that help to implement strategies that meet the needs of the residents. While the City has much to show, the needs are still great and this year's Action Plan contains a number of key programs that will implement programs that will be measured by the outcomes and objectives as outlined in this plan.

This Annual Action Plan was developed in accordance with the City's Citizen Participation Plan; a complete summary is contained in Appendix B. The process started with a series of Community Forums, including an "on-line" forum, designed to solicit comments from primarily low-moderate income residents living in the City's Targeted Community Development Block Grant neighborhoods. These forums provided the basis for determining what needs should be addressed with the investment of these funds. The development of the forums is done in consultation with social service agencies and nonprofit partners that serve the needs of low-moderate-income people. Also, a public hearing on the Consolidated Annual Performance Evaluation Report (CAPER) was held to

review the performance of last year's programs and activities. Applications submitted for funding to address the Community's needs were reviewed by the Community Development Committee (CD Committee), which is a committee of citizens who advise the City Council and the Administration. The CD Committee announced a preliminary budget for the 2011 Annual Action Plan and then published this budget for a 30-day public comment period. Following the public comment period, a Public Hearing was held on the proposed investment strategy as outlined in the 2011 Action Plan, at which time they heard public testimony and reviewed the citizen comments submitted. All comments submitted were accepted, a summary of these comments is contained in Appendix A.

General Questions

1. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year. Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.
2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a)(1)) during the next year and the rationale for assigning the priorities.
3. Describe actions that will take place during the next year to address obstacles to meeting underserved needs.
4. Identify the federal, state, and local resources expected to be made available to address the needs identified in the plan. Federal resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive McKinney-Vento Homeless Assistance Act funds expected to be available to address priority needs and specific objectives identified in the strategic plan.

Program Year 2 Action Plan General Questions response:

The following pages illustrate the geographic areas where the Community Development fund assisted activities will benefit low-moderate income persons in designated Target Areas. The Community Development Division estimates 80% of the Community Development funds will be utilized within the Community Development Target Areas.

The CD Committee reviewed program proposals and has recommended funding activities that meet a "High" priority in the Tables 1A, 2A and 2B, meaning that the Jurisdiction would fund these activities within the five-year Consolidated Plan. The only "High" priorities not funded in this Action Plan were: Crime Awareness and Transportation Services. The City did not receive any proposals for Crime Awareness and will be looking to determine what activities would be feasible in next year's Consolidated Planning process. The Committee did receive one proposal for Transportation Services for a Vehicle Loan purchase program by

Community Action Duluth, but the committee did not recommend this for funding. One "Medium" priority, Economic Development Technical Assistance (Growing Neighborhood Businesses by Northeast Entrepreneur Fund) was recommended for funding in the FY 2011 Action Plan.

Activities to Meet Under-served Needs

In addressing the needs of under-served segments of the population in Duluth (persons of color, persons with disabilities, hard-to-employ persons and female heads of households), the City will follow a policy of nondiscrimination and equal opportunity. The City will make every effort to reach the under-served to participate in CDBG, HOME, and ESG-funded programs, as well as participate in the Consolidated Planning process, the City's Comprehensive Planning process, and the Neighborhood Planning process. Additionally, Duluth has an Affirmative Marketing policy and an Outreach to Minority and Women-Owned Businesses policy.

In 2011, the City of Duluth will continue to address the needs of under-served populations by initiating activities that:

- Increase employment opportunities for low-income, hard-to-employ persons;
- Increase accessibility for everyone;
- Remove impediments to fair and equal housing choice;
- Remove barriers to affordable housing;
- Reduce lead-based paint hazards; and
- Foster relationships between public, private and nonprofit organizations to promote initiatives targeted to the under-served populations.

Specific activities for 2011 are identified below.

Economic Development Activities

The following 2011 projects will provide increased opportunities to employment for under-served populations.

- **SOAR Duluth at Work (D@W)** - SOAR Career Solutions (SOAR) will provide training, support, case management, job placement, and job retention assistance for 20 Duluth residents at/below 50% of Area Median Income to identify, obtain and keep jobs that increase their income by 25% over three years.

Each D@W client will meet with SOAR staff to complete a validated screening tool, the Employability Measure (EM). A case plan will be developed based on the EM's 11 domains of functioning. Intensive support will be provided to help clients overcome employment barriers and become self-sufficient.

Clients will be enrolled in SOAR workshops as needed. These include:

STEPS, a cognitive program to assist people in changing behaviors and attitudes, building motivation, and gaining a desire to succeed;

Job Basics, a short course on workplace culture and expectations;

Fast Track, a concentrated course on job searching, marketing oneself, job applications, and successful interviewing skills;

The Works, a comprehensive course where individuals discover their career dreams and build skills to reach their goals;

Computer Basic Training, a course for clients who need to overcome computer anxiety and become confident with basic computer skills in order to secure employment.

Additionally, clients will be referred as needed to other community services including Community Action's Circles of Support and FAIM programs, Adult Learning Center, Flexwork, Lake Superior College, the Duluth Workforce Center, American Indian Community Housing Organization's culturally specific supportive services, Minnesota Assistance Council for Veterans, and other community partners.

To support the placement of program participants in full-time employment and to customize training to meet the specific needs of employers, SOAR has relationships with area employers Holiday Inn, SMDC, Express Personnel Services, Northstar Aerospace, and the small businesses in the Northeast Entrepreneur Fund's Growing Neighborhood Businesses program.

Post job placement retention services will include ongoing case management as needed; individual sessions at SOAR, in the workplace, or in the community; phone calls; letters; e-mail contact; and newsletters for three years. Monthly peer support/ongoing education sessions will be planned and offered.

- **CHUM Supportive Services for Employment** - Churches United in Ministry, (CHUM). The project will provide supportive services, including case management, to the target population. Both employees and employers will receive support through the project to ensure their mutual success. Fifteen program participants will successfully obtain and maintain employment for three years, during which time they will build a foundation, including obtaining necessary skills and credentials, for ongoing employment at a livable wage with career path potential and realize a minimum of a 25% increase in their income. The program will include the following basic components/steps:

Screening and Assessment

Potential participants will be screened to determine their career option choices (based on skills and interests), as well as barriers they must address to realize these objectives. Those not ready for this program will be given appropriate referrals to existing employment and job training opportunities.

Orientation

Those provisionally accepted into the project will participate in a one-week orientation/training program designed by SOAR Career Solutions. This program will include one-half day of basic life skills information (i.e., appropriate dress and language, how to handle child care problems, calling in to work when sick, etc.), as well as job interview skills. The individual, with case management support, is responsible for applying for, and securing a position with one of the participating businesses. Once hired the person becomes a full participant in the project.

Case Management and Supportive Services

The case manager has three primary responsibilities: a) providing support to the participant while holding him/her accountable in carrying out the work plan; b) providing support to the employer and helping ensure that the participant/employee is meeting job expectations; c) problem solving and accessing resources necessary to help the participant achieve stability and job success. Case management will likely be very intense during the first months of employment with a gradual reduction in support as stability is achieved.

Career Ladder Support

Case managers will instill in those they are working with that their initial employment is only the first step in a multi-step process and help them plan the next steps out and access the resources necessary for taking those steps.

Employers will be expected to invest in training their employees. Resources for this (i.e., Lake Superior College, SOAR Career Solutions, Adult Learning Center, etc.) will be made available and shaped to meet the needs of employers and employee/participants.

Peer Support Groups will also be organized to provide an opportunity for employees to share not only their problems and frustrations, but also their dreams. Resources can be brought to these meetings (i.e., SOAR, Lake Superior College, Habitat, Northern Communities Land Trust, Early Childhood and Family Education) that can help participants see how these dreams can be realized.

- **Neighborhood Youth Services, JET (Jobs, Education, Training) Project**
Neighborhood Youth Services (NYS)--Woodland Hills. The goal of this project is to provide program participants, a targeted population of five low-

income youth (ages 15 to 21), with employment readiness training, career exploration and job shadowing opportunities and educational and employment support to assist them with becoming economically self-sufficient. The overall goal is increasing participant income by 25% over a three-year period.

The first part of the program provides participants with opportunities to enhance their job readiness skills. The skill training includes resume writing, completing employment applications; interviewing and communication skills, appropriate work attire, handling responsibilities, and financial management skills. This training allows the participants to progress as a group which serves as a support network. After completion of the job readiness training and based on their particular interests, the youth will then participate in career exploration and job shadowing at businesses in Duluth. As participants develop their skills and gain a variety of experiences they will move into employment opportunities. Duluth businesses offering job shadowing and/or employment opportunities to JET Program participants include:

- Holiday Inn Hotel (3 opportunities)
- Holiday Stores (2 opportunities)

- **Circles of Support** - Community Action Duluth; The goal of this project is to provide program participants, a targeted population of 11 low-income Single Mothers, with employment readiness training, job coaching, removal of employment barriers and employment support to assist them with becoming economically self-sufficient. The overall goal is increasing participant income by 25% over a three-year period.

The first part of the program provides participants with opportunities to enhance their job readiness skills. The skill training includes resume writing, completing employment applications, interviewing and communication skills, appropriate work attire, handling responsibilities, and financial management skills. This training allows the participants to progress as a group which serves as a support network. After completion of the job readiness training and based upon the needs of the employer for the work to be completed participants will move into employment opportunities.

The program has job commitments from Health Care providers and weatherization operators for 11 jobs.

- **Growing Neighborhood Businesses** - Northeast Entrepreneur Fund, Inc. (NEEF). This project will provide vital one-on-one business development and expansion technical assistance and training for at least six existing LMI qualified small-business owners in Duluth Target Areas (East Hillside, Central Hillside, Lincoln Park, Morgan Park, and West Duluth), with goals of job creation and overall business growth of 25% in three years.

The Northeast Entrepreneur Fund will work closely with the At Home in Duluth Core Group, Spirit Valley Citizens Neighborhood Development Association (SVCNDA), Lincoln Park Business Group, and the Hillside Business Association to help grow strong, vital neighborhood businesses that create new jobs for persons in the five targeted neighborhoods in order to increase their economic self-sufficiency.

Through Growing Neighborhood Businesses (GNB), the Entrepreneur Fund will provide vital business development and expansion technical assistance and training to existing small business owners in the targeted neighborhoods who currently have at least one paid employee and want to expand their business and create new jobs.

A Northeast Entrepreneur Fund Business Developer will be assigned full-time to work with business owners in the five neighborhoods. The Business Developer will actively market and recruit existing business owners for the GNB project, meet on-site with each business, and be available for office hours at the neighborhood business associations' offices. Recruitment methods will include presentations at neighborhood business and community associations, flyers posted in the neighborhoods, word-of-mouth marketing, and active networking among local businesses.

Once recruited, each business owner will work closely with the GNB Business Developer to provide an initial need assessment and build a plan for the future. This plan could include specific assistance with business and financial planning for expansion, sales and marketing, new product or service development, and Human Resource Planning - technical assistance with the ultimate goal of job creation and overall business growth of 25% in three years.

- **Job Incentive Program (JIP)** – This program, operated by the Community Development Division staff, uses funds awarded in previous CDBG Fiscal years and is still in operation. Small businesses in Strategic Neighborhood Action Plan-qualified geographic areas of the City are provided capital/operating funds and are then required to hire qualified LMI persons to fill the jobs created with those funds. An agreement between the City and the business defines the required number of jobs and their duration relative to the amount of CDBG assistance provided to the specific business. The business must use the services of the City of Duluth Workforce Development Division to assist with the recruitment and screening of job candidates.

The job creation element of this program offers job opportunities to underserved persons, including persons of color, those with disabilities, and others who are especially hard to employ. Although not exclusionary, the program

also focuses on providing women and minority-owned small businesses with assistance available through this program.

Public Facilities Activities

The following 2011 projects will provide a more sustainable living environment and increased accessibility for under-served populations.

- **Curb Ramp Accessibility and Sidewalk Improvement** – Engineering Division, City of Duluth.

The City Engineering Division will coordinate a project to construct additional pedestrian curb ramps at alleys and street intersections, and improve the sidewalks between these ramps, thus improving Duluth's access routes for all citizens and visitors by removing barriers (curbs). This improvement will assist people using wheelchairs, utilizing walkers, and parents with strollers.

The Americans with Disabilities Act (ADA) requires, and the City of Duluth desires, that all of its citizens and visitors be able to access public services and use public accommodations. In order to provide access to the sidewalks, curb ramps need to be provided at alleys as well as intersections.

The design work will be done by the City of Duluth Department of Engineering and by contracting out installation of the curb ramps and sidewalks. The work is to be accomplished during the construction season of 2011. The Department of Engineering has been in communication with the City of Duluth Commission on Disabilities in identifying the locations of the needed ramps.

In Lincoln Park, they would be installing 22 new intersection curb ramps with truncated domes and 1800 feet of sidewalk. This, together with the projects completed in 2005, 2006 and 2007, 2008, 2009 and 2010, makes for the overall completion of 132 blocks of unobstructed pedestrian pathways.

Our goal is to improve Duluth's pedestrian access routes for all citizens and visitors by removing barriers (curbs), by installing curb ramps and improving sidewalks between the curb ramps. Such ramps will make pedestrian areas accessible to EVERYONE - not only those using wheelchairs will benefit, also those using walkers, crutches, or canes, those pushing baby strollers, pulling wheeled luggage, and those with difficulty walking distances. This proposal will install curb ramps and sidewalk in areas that are not considered by any other project.

Public Service Activities

The following 2011 public service projects will provide increased opportunities to access employment and increased access to fair and equal housing choice for under-served populations.

- **Damiano Center's Clothes That Work and Social Service Programs** help to remove barriers to employment for low-income, under-served populations. Clothes That Work provides free job-appropriate and professional work attire for participants who are employed or seeking employment. Additional effort is made to increase employment opportunities by providing participants with bus tokens and other assistance to reduce transportation barriers that limit employment opportunities. While all program participants are low income, more than half of the program participants are from female-headed households, more than half are persons of color and many are persons with disabilities. By reducing barriers to employment, program participants have greater opportunities to increase their economic self-sufficiency.

Housing Activities

The following 2011 projects will provide increased accessibility as well as remove impediments to fair and equal housing choice and barriers for under-served populations.

- **Community Action's FAIM Individual Development Accounts (IDA) and Downpayment assistance program** provides funds for a matched savings account enabling low-income renters to save for a downpayment for their first home. Financial education, credit repair and ongoing coaching also assist renters with becoming homeowners.
- **Housing and Redevelopment Authority (HRA) of Duluth Homeless Rental Assistance Program (TBRA)**. This HRA program provides rental assistance to homeless families. The program is similar to the "Section 8" Housing Voucher Program. However, applicants can have immediate access to a voucher, and persons with some types of criminal histories can be housed that would be rejected under the regular "Section 8" guidelines.
- **Multi-Family Development by Northern Communities Land Trust** to develop additional affordable rental units for families to include some supportive housing units for families.

Summary of Community Development Resources for Proposed FY 2011 Action Plan

The total recommended investment available for the FY 2011 Action Plan is in the following table:

Source	Amount	Comments
HOME	\$719,926	FY 2011 Grant
ESGP	\$124,465	FY 2011 Grant
HOPWA	\$0	The City is not eligible for HOPWA funds but, as shown on Table 2, supports applications for them.
CDBG	\$2,567,956	FY 2011 Grant
CDBG	\$242,253	Reprogrammed funds from earlier allocations
Program Income	\$134,678	[See narrative below]
Float Funds	\$0	No activities planned using this type of funding.
Total	\$3,789,278	
Total Available for FY 2011 Action Plan Activities	\$3,654,600	[Some program income funds are available for allocation to FY 2011 projects. See narrative below.]

Program Income

The City does anticipate having program income available for allocation to projects in FY 2011. Although there will be program income generated, most of these funds generated by revolving loan funds will have already been obligated for CDBG and HOME eligible activities via individual subrecipient contracts. Neighborhood Housing Services and HRA's rental rehabilitation are in the form of repaid revolving loan fund reimbursements generated by the projects, which remain with the projects to fund future eligible activities.

The 2009 Grantee Performance Report and financial audits project \$417,107 in program income estimated to be generated in 2011. These program income funds will be utilized by these two agencies for housing rehabilitation activities.

Program income generated by the collection of payments from "due on sale" loans or deferred grants in the form of housing lien reimbursements or the reallocation of funds from previous program years in the amount of \$35,253 in CDBG-funded activities will be utilized in the FY 2011 funding recommendations.

In addition, the City owns or controls tax forfeited land that could be used for housing, community development, or economic development projects. The City may use some of that property during the FY 2011 Community Development program.

Funding Sources and Leveraging

FY 2011 ACTION PLAN FUNDING SUMMARY		
Funding Source	Amount	% of Total
CDBG	\$ 2,810,209	12.1%
HOME	\$ 719,926	3.1%
ESPG	\$ 124,465	0.5%
Other	\$19,534,093	84.2
Total	\$23,188,693	

The table above summarizes the various funding sources proposed to underwrite the FY 2011 Action Plan. As shown in the table, \$3,654,600 in CDBG/HOME/ESGP funds will leverage an additional \$19,534,093. The ratio of Community Development funds to leveraged funds is 1:5.34. "Other" funding sources include other federal programs, foundations, City, self-generated fees, donations, and private donors.

It should be noted that funding amounts are estimates and may change pending success of applicants' requests to foundations, fund drives, and level of actual self-generated fees. In past years this leverage amount has been higher, but due to the recent market events, other resources have diminished. Foundation and other state funding resources have dramatically decreased with recent economic events. The amount of this decrease from last year is approximately 33%.

The City requires all grantees receiving ESGP funds to submit evidence, such as contracts or grant award letters, that they have obligated dollar-for-dollar matching funds from nonfederal revenue source(s), to identify and include the match in the project budget, and to document expenses covered by matching funds with each request for grant monies. The match requirements are incorporated within the executed grant agreement between the City of Duluth and the subgrantee.

To ensure documentation of match for the HOME Program, all grant agreements in categories requiring match include the following stipulation: "At City's request, (*subgrantee*) shall be responsible for requiring that a Matching Contribution be available or in place with regard to such HOME funds which, when taken together with the aggregate of HOME grants previously extended under the HOME Program, meets the requirements for Matching Contributions as set forth in the HOME Program statutes and regulations promulgated thereunder." In the past, the City has asked HOME-funded projects to provide documentation of awarded foundation and/or State of Minnesota grants. These sources have

provided match contributions far exceeding the annual liability, and allowed for significant excess match to be carried over into future years.

As required by HUD regulations, the City has adopted policies encouraging involvement in the HOME Program by minority and women-owned businesses.

This document, "Affirmative Marketing/Outreach to Minority and Women-Owned Businesses," is on file in the office of Community Development. The City has also developed guidelines on recapture and/or resale restrictions for applicable affordability periods that govern homeownership projects. For these guidelines, see Appendix C - Recapture/Resale Guidelines for Home Buyer Activities.

Managing the Process

1. Identify the lead agency, entity, and agencies responsible for administering programs covered by the consolidated plan.
2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.
3. Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.

Program Year 2 Action Plan Managing the Process response:

On behalf of the City of Duluth, the Community Development Division of the Business and Community Development Department has the lead agency responsibility for formulating plans and strategies for housing and community development efforts. The Division is directly responsible for administering and developing the Consolidated Plan, which outlines the community's goals and investment strategies for the Community Development Block Grant (CDBG) Program, HOME Investment Partnerships Program (HOME) and Emergency Solutions Grant Program (ESGP). Also, the Community Development Division works with other City departments, the Housing and Redevelopment Authority of Duluth, neighborhood and citywide non-profit groups to implement the Community Development program.

An advisory group of citizens assists with reviewing community development strategies by providing direct citizen input into the planning and prioritization process. That group is the Community Development Committee (CD Committee). The CD Committee is made up of eleven communitywide representatives. The CD Committee is advisory to the City Administration and the City Council.

The participation process for the Community Development Program is detailed in the *City of Duluth Citizen Participation Plan, February 2009* publication. In general terms, the process consists of two tiers: CD Committee, which provides

community perspectives on the Community Development Program; the Neighborhood Forums (hearings), which have CDBG-eligible Target Areas and represent neighborhood perspectives. These forums are meant to provide a more interactive setting from which to seek input on neighborhood priorities and needs.

The Community Development Division, as the lead entity, strives to involve many partners in addressing community development needs and issues. As noted in the following section, there are many other participants involved with housing and community development issues and programs in Duluth. As the lead agency, the Division strives to achieve close cooperation among these other entities.

Two major events helped to shape the principles in the development of the Consolidated Plan from a community needs assessment and the direction of fund distribution. One item was the Community Impact Report developed and released by the United Way. This report outlined trend data in the basic areas of community development from housing, education, social service delivery and youth development. Many of the Community's partners provided information and discussed how the focus on children will have a major benefit on the youth development and future service needs. The other event that shaped the fund distribution philosophy was the meeting of the Duluth Grantor's Alliance in February 2009. This alliance is made up of all the foundations in the community, along with the City, County and the United Way. This meeting outlined the dramatic reduction of funds that would be available from the area Foundations in 2010 and 2011, due to the decline in the market place. This funding reduction over the next couple of years will have a major impact on all of the public service providers within the community and will cause some reduction of services.

During the course of preparing the Consolidated Plan, Community Development staff met with numerous individuals and agencies to gain information and insight into Duluth's housing and community development needs. These agencies have working programs and statistical information pertaining to persons with low and moderate incomes. The following agencies were consulted and have a combined interest with the City in furthering community development goals:

- St. Louis County Health & Human Services Department
- Arrowhead Regional Development Commission
- Duluth Affordable Housing Coalition
- Center for Alcohol and Drug Treatment
- Human Development Center
- Housing and Redevelopment Authority of Duluth (HRA)
- Community Action of Duluth
- Duluth Workforce Center
- Duluth Workforce Development Division
- Community Development Committee
- St. Louis County Community Development

Local Initiatives Support Corporation
Superior Community Development Office
United Way of Greater Duluth
Ordean Foundation
Northland Foundation

During the 2010 and 2011 Action Plan year, the City's Community Development Division will participate in a process with the other major Youth Development funders, the Ordean Foundation, the United Way of Greater Duluth, and the Northland Foundation. This process yielded a very good partnership with the funders and the service agencies to agreeing to a Community goal of increasing On-time Graduation of our youth. This meant that we needed to grow this partnership from the funders and youth service providers to include the Independent School District. The group has met several times with the School District and the collaborative effort is working to bring the individual school principals into the discussion of how teachers and service providers can collaborate together on the community outcome.

Another major coordination activity that will continue to take place in 2011 is the restructuring of the County/City Continuum of Care process with the HEARTH Act Amendment to the McKinney/Vento Act. The two entities have collaborated in the Continuum of Care (CoC) process for a number of years, which led to the development of the 10-Year Plan to reduce homelessness, but have not coordinated on funding requests between programs. The two groups will work with the CoC to develop a collaborative process that evaluates funding and streamlines the use of HMIS to minimize the administrative burden on service agencies.

Citizen Participation

1. Provide a summary of the citizen participation process.
2. Provide a summary of citizen comments or views on the plan.
3. Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.
4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

*Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.

Program Year 2 Action Plan Citizen Participation response:

Early in the development of the Action Plan, a series of community forums was held in Community Development Target Areas that served as Community Development and Housing Needs public hearings. The purpose of these forums

was to gain comment, information and insights into community needs and opportunities. The community forums were held at the City Center West on May 12th and Grant Recreation Center on May 18th. These forums were aimed at engaging citizens from all our Community Development neighborhoods in a dialogue on issues and needs for persons with low and moderate incomes in a less formal and more interactive setting, plus a review of priorities with the Neighborhood Action Plans that were being coordinated through At-Home in Duluth were discussed. People were asked what priority actions were needed in their neighborhoods in the next year. A summary of the proceedings can be found in Appendix B.

A public hearing was held June 22, 2010, by the Community Development Committee for the purpose of reviewing the previous year's program performance as outlined in the 2009 CAPER. This enabled citizens to ask questions about monitoring issues and learn more about the program's outcomes. Also, the committee reviewed the priority needs tables from the Consolidated Plan.

A 30-day public comment period was advertised in the Duluth News Tribune on November 3rd continuing until December 3rd. This notice was also placed on the City's website.

A second public hearing was held on December 7, 2010 to receive public comment on the proposed FY 2011 funding recommendations and the goals of the 2011 Annual Action Plan of the 2010-2014 Consolidated Plan. The Council then reviewed the FY 2011 Action Plan on December 20, 2010.

All meetings for the Community Development Program are conducted according to the state "open meeting law," including community forums and Community Development Committee (CD Committee) meetings. Meetings of these groups are held during evening hours at public locations accessible to persons with disabilities. Copies of the meeting notices are forwarded to the Office of the City Clerk, where they are placed on public display and kept on file. In addition to the traditional time and location information, the ads and news releases include information on the purpose and proposed content of the subject matter to be heard. In the event a Public Hearing is expected to be attended by a significant number of non-English speaking or hearing impaired individuals, a translator is provided.

Information relating to the Action Plan and specific project proposals is maintained in the Community Development Office, Room 407, City Hall and is available for the public to view and obtain copies; also, a summary of this information is available on the Community Development Division's website.

In addition, a library of information relevant to housing and CDBG issues and programs is available at the Community Development Office.

Public Comment on Action Plan

Appendix A contains a summary of public comments and the City's responses to the comments on the Action Plan. Appendix B has a summary of each public hearing held during the development of the FY 2011 Annual Action Plan of the 2010-2014 Consolidated Plan.

Efforts to Broaden Citizen Participation

Participation from citizens is necessary for a community to craft and implement community development initiatives that meet the needs of its citizens. The City of Duluth has been fortunate to have broad participation in the planning process, but the process of obtaining and enhancing citizen participation is constantly changing with new technologies and social patterns. More people are connecting to the INTERNET for various activities: gathering information about programs or meetings, obtaining updates on current events, providing opinions on public programs, just to name a few. A growing trend with public meetings is the use of cable access television to provide people with an additional access to public processes. In the Consolidated Planning process these mediums have been utilized to provide more access to the planning and recommendation process through the City's website and televising meetings on the Public Access channels. This will remain a constant method for expanding participation, including publishing monthly ads on the Community Development process in the Hillside Newspaper, which is a free newspaper that is focused on a large part of the City's Core Community Development Target Area.

A successful method of broadening participation has been the "Community Forums." These sessions allowed people to interact in smaller groups to determine neighborhood needs and issues. Then each group reported back priorities to the larger group. A primary goal for the Action Plan in that process was to encourage people with low and moderate incomes from outside the current CDBG Target Areas to become active in the Action Plan development process. Our partners in the community (Community Action Duluth, Churches United in Ministry, Damiano Center, and the HRA) assisted with getting the notice out to under-served populations, including public housing residents, and by bringing program participants to those forums. Another method of expanding this Community Forum approach has been to have an "On-line Community Forum" during the two-week time period of the traditional forums. By utilizing the Website and hosting an on-line forum with different questions each day, the Community Development division was able to get more participation from people who would not have otherwise had the opportunity to attend in person. A summary of these comments may be found Appendix B.

Institutional Structure

1. Describe actions that will take place during the next year to develop institutional structure.

Program Year 2 Action Plan Institutional Structure response:

In 2011, to strengthen partnerships for the delivery of services as identified in the Annual Action Plan, the Community Development Division will be working with St. Louis County on the *Ten-Year Plan to End Homelessness*, by developing more usage of HMIS data from ESG sub-grantees and other Continuum of Care agencies for better data quality and ease of administrative burdens.

Monitoring

1. Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.

Program Year 2 Action Plan Monitoring response:

The Community Development Division and City Auditor's Office will conduct an annual risk assessment. This risk assessment of the subrecipients will be based upon material weaknesses cited in the audit and performance in submitting appropriate documentation of expenditures, demographic information and other contract requirements and is completed on an annual basis. A high-risk subrecipient has material weaknesses and/or significant deficiencies in their audit relating to the above-mentioned federal programs, lacks sufficient accounting policies and procedures to safeguard federal assets, and/or submits inaccurate payment request documentation and/or late demographic reports. On-site monitoring shall consist of financial monitoring and programmatic compliance.

The Community Development Committee shall hold a CAPER (Consolidated Annual Performance Evaluation Report) Public Hearing for the purpose of reviewing activity accomplishments for the previous year within 90 days after the completion of the City's Community Development Program year. The records presented at this hearing are available during normal business hours for public inspection in the Community Development Office.

Lead-based Paint

1. Describe the actions that will take place during the next year to evaluate and reduce the number of housing units containing lead-based paint hazards in order to increase the inventory of lead-safe housing available to extremely low-income, low-income, and moderate-income families, and how the plan for the reduction of lead-based hazards is related to the extent of lead poisoning and hazards.

Program Year 2 Action Plan Lead-based Paint response:

At this time, the Duluth HRA plans to assess, remediate and clear 95 units of lead-based paint hazards in the coming year. Given the age of the affordable housing stock in Duluth, lead paint remains a major concern, especially for families with young children. These units will primarily be owner occupied, by households with incomes up to 80% of annual median income. The lead hazards will be remediated; however, lead paint will remain in the structure.

The City of Duluth, in collaboration with the HRA, has submitted an application to the Office of Healthy Homes and Lead Hazard Control to expand the HRA's efforts to address lead paint in rental properties that participate in the Section 8 Housing Voucher Choice program, as well as single-family homes. Tenants that will benefit from the reduction in lead hazards will be extremely low-income and low-income families. If funds are awarded, the HRA will significantly increase the number of housing units that will be remediated.

HOUSING

Specific Housing Objectives

*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Program Year 2 Action Plan Specific Objectives response:

See table 3A for priorities and specific objectives.

Rental Housing Development:

In 2011, Northern Communities Land Trust (NCLT) will acquire several adjacent dilapidated rental housing properties in the Central Hillside target area, utilizing CDBG, Local Initiatives Support Corporation (LISC) acquisition loans. The following year, NCLT plans to rehabilitate the rental units, and co-locate offices and emergency family shelter space for CHUM. Funding sources for the rehab project may include HUD homeless funding (SHP), Minnesota Housing, local

public dollars, private sector foundation grants, and a capital campaign. As designated Community Housing Development Organizations (CHDO), NCLT and Center City Housing will be using HOME funding for pre-development activities related to future affordable rental housing development.

Homebuyer Assistance:

For the 2011 program year, Community Action Duluth will use State of Minnesota Family Assets for Independence Minnesota (FAIM) program funds and private funds (foundation and matching funds from program participants), HUD Section 4 and United Way grants for their homebuyer matched savings program.

Housing Rehab:

The Duluth HRA will provide homeowner and rental rehab programs, utilizing additional resources including federal lead paint hazard control funds, state Greater Minnesota Housing Fund Community Revitalization Fund (CRF) program, reinvestment of program income generated within the HRA's Rental Rehab Revolving Loan Fund, and private matching funds from rental property owners.

Energy Efficiency:

In the 2011 program year, AEOA will use federal Department of Energy and State of Minnesota Energy Assistance Program funds for weatherization. AEOA will also be expending American Reinvestment and Recovery Act funds during the first quarter of the year. Common Ground will be implementing the Duluth Energy Efficiency Program (DEEP) that will coordinate home performance testing and weatherization efforts between the City of Duluth and local utilities. DEEP has received 2010 CDBG and Minnesota Office of Energy Security funding, and the City and Common Ground have submitted a collaborative application to the Environmental Protection Agency (EPA) for a Climate Showcase grant.

Acquisition / Demolition:

The Duluth HRA will utilize local DEDA funds for demolition of condemned, vacant and blighted properties.

Acquisition / Rehab / Resale:

City will continue to address foreclosed properties using Neighborhood Stabilization Program (NSP 1) funds during the upcoming program year, in conjunction with in-kind resources (staff time and expertise) provided by program partners Duluth HRA and Northern Communities Land Trust. Other resources include reprogrammed CDBG funds, state resources provided by the Greater Minnesota Housing Fund, City of Duluth HOME funds, the HRA's revolving loan funds generated by loan payments and the resale of homes, federal lead hazard reduction grants, and private bank financing for interim construction loans. If eligible to apply, the City will submit a request to Minnesota Housing for additional NSP 3 funding. As a designated CHDO, NCLT will be using part of

their HOME award to support pre-development activities related to acquisition, rehab and resale of single family homes in 2012.

Special Needs Housing Development:

NCLT's acquisition and rehab project proposed for the Central Hillside Neighborhood will include rental units designated for permanent supportive housing for homeless families.

Tenant-Based Rental Assistance:

In-kind resources (supplies, postage, office, utilities, and partial staff salaries) will be used by the Duluth HRA in 2011 to manage HOME funded tenant-based rental assistance. The HRA is federally funded.

Needs of Public Housing

1. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.
2. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.

Program Year 2 Action Plan Public Housing Strategy response:

In 2011, the Duluth HRA has been awarded HOME program funding for tenant-based rental assistance for homeless individuals and families to secure permanent rental housing. Case management services will be provided to ensure housing stability. Of the \$140,900 in HOME funding, the HRA will use \$19,400 for the management of the program, and \$121,500 for housing vouchers.

Public housing residents participate in City funded programs such as Community Action's IDA savings program; and NCLT and HRA's acquisition, rehab, resale programs. Residents are encouraged to take advantage of the HRA's Family Self-Sufficiency and Section 8 Housing Voucher homeownership programs.

The City is satisfied that public housing residents are involved with the HRA management through their representative on the Board of Commissioners and active Resident Clubs.

The HRA is a High Performer under HUD's Public Housing Assessment System (PHAS), which grades the HRA on management operations, physical conditions, customer service, and financial condition.

Barriers to Affordable Housing

1. Describe the actions that will take place during the next year to remove barriers to affordable housing.

Program Year 2 Action Plan Barriers to Affordable Housing response:

Co-Locating Permitting and Planning

The offices related to the "One Stop Shop" development services are being co-located on the second floor of City Hall. The coming year will see the integration of planning, permitting and inspection services, to provide more efficient "user friendly" service for housing development and rehabilitation.

New Zoning Code

The new Unified Development Code was adopted by the City in the summer of 2010. City staff is now working on the adoption of the citywide zoning code, with a tentative completion in January, 2012.

Lateral Sewer Lines

Late in 2008, the HRA was awarded CDBG funds to assist low- and moderate-income households to repair private sewer lines. Originally, the HRA anticipated helping 60 households by June, 2010. However, the Duluth City Council approved additional local support in the form of partial grants to homeowners. CDBG funds are being used to cover costs above the grant amount. This will significantly increase the number of lines repaired with CDBG, to as many as 200 households. In 2011, the program will continue to assist an estimated 15 homeowners.

Demolition of Blighted Properties

The HRA will utilize local DEDA funds to acquire and demolish blighted properties, focusing on the At Home in Duluth neighborhood revitalization areas.

Affordability and Value Gap Funding

Income eligible homebuyers will participate in Community Action's IDA program, and purchase homes through the NCLT and HRA acquisition / rehab / resale programs.

Increased Per Unit Rehab Guidelines

Not planned for 2011. This barrier will be addressed in future years.

"Gate Keeper" Approach to Rehab Programs

In 2011, Common Ground will become the "gate keeper" for homeowners seeking assistance for energy efficiency improvements to their homes. As a pilot project, it is hoped that this effort will be a model for expansion of the "gate keeper" approach to all housing rehab assistance in future years.

Lead-Based Paint Funding

The City of Duluth, in cooperation with the Duluth HRA, has submitted an application for lead-based paint funding to the Office of Healthy Homes and Lead Hazard Control. A funding award decision is expected prior to the start of the 2011 program year.

Foreclosed Properties

NCLT and HRA will continue through 2011 to acquire, rehab and resell vacant, foreclosed properties in neighborhoods experiencing high foreclosure rates. If eligible, the City will apply for NSP 3 funding next year.

Housing Market Survey

A survey to determine the actual median value of homes in Duluth will be conducted when HUD issues regulations disallowing the use of the Single Family Mortgage Limits under Section 203(b) of the National Housing Act. HUD's use of the Duluth/Superior statistical metropolitan area as the basis for determining median value underestimates values within the City of Duluth.

10% Energy Efficiency Requirement

In 2011 funding agreements, any rehab projects using CDBG or HOME Program dollars will be required to increase by 10% the energy efficiency of existing homes. No new construction is being funded.

Tenant-based Rental Assistance

The Duluth HRA will administer a HOME funded tenant-based rental assistance program for homeless and "at risk" households.

Special Assessment Policies

Community Development staff worked with the Special Assessment Board to analyze policies that serve as a barrier to addressing tax forfeit vacant lots and dilapidated structures. Excessive assessments have made the purchase and rehabilitation of existing housing, as well as the rebuilding on cleared sites, cost prohibitive. In 2010, new policies were adopted that limited garbage assessments to only the prior four years, and eliminated those assessments less than \$500. In the coming year, staff will work with the Board to adopt a policy to reduce or waive special assessments on lots or buildings that are part of an affordable housing project.

HOME/ American Dream Down payment Initiative (ADDI)

1. Describe other forms of investment not described in § 92.205(b).
2. If the participating jurisdiction (PJ) will use HOME or ADDI funds for homebuyers, it must state the guidelines for resale or recapture, as required in § 92.254 of the HOME rule.

3. If the PJ will use HOME funds to refinance existing debt secured by multifamily housing that is that is being rehabilitated with HOME funds, it must state its refinancing guidelines required under § 92.206(b). The guidelines shall describe the conditions under which the PJ will refinance existing debt. At a minimum these guidelines must:
 - a. Demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing.
 - b. Require a review of management practices to demonstrate that disinvestments in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving the targeted population over an extended affordability period can be demonstrated.
 - c. State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.
 - d. Specify the required period of affordability, whether it is the minimum 15 years or longer.
 - e. Specify whether the investment of HOME funds may be jurisdiction-wide or limited to a specific geographic area, such as a neighborhood identified in a neighborhood revitalization strategy under 24 CFR 91.215(e)(2) or a Federally designated Empowerment Zone or Enterprise Community.
 - f. State that HOME funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.

4. If the PJ is going to receive American Dream Down payment Initiative (ADDI) funds, please complete the following narratives:
 - a. Describe the planned use of the ADDI funds.
 - b. Describe the PJ's plan for conducting targeted outreach to residents and tenants of public housing and manufactured housing and to other families assisted by public housing agencies, for the purposes of ensuring that the ADDI funds are used to provide down payment assistance for such residents, tenants, and families.
 - c. Describe the actions to be taken to ensure the suitability of families receiving ADDI funds to undertake and maintain homeownership, such as provision of housing counseling to homebuyers.

Program Year 2 Action Plan HOME/ADDI response:

The City of Duluth is not a recipient of ADDI funds.

HOMELESS

Specific Homeless Prevention Elements

*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

1. Sources of Funds—Identify the private and public resources that the jurisdiction expects to receive during the next year to address homeless needs and to prevent homelessness. These include the McKinney-Vento Homeless Assistance Act programs, other special federal, state and local and private funds targeted to homeless individuals and families with children, especially the chronically homeless, the HUD formula programs, and any publicly-owned land or property. Please describe, briefly, the jurisdiction's plan for the investment and use of funds directed toward homelessness.
2. Homelessness—In a narrative, describe how the action plan will address the specific objectives of the Strategic Plan and, ultimately, the priority needs identified. Please also identify potential obstacles to completing these action steps.
3. Chronic homelessness—The jurisdiction must describe the specific planned action steps it will take over the next year aimed at eliminating chronic homelessness by 2012. Again, please identify barriers to achieving this.
4. Homelessness Prevention—The jurisdiction must describe its planned action steps over the next year to address the individual and families with children at imminent risk of becoming homeless.
5. Discharge Coordination Policy—Explain planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how, in the coming year, the community will move toward such a policy.

Program Year 2 Action Plan Special Needs response:

The City of Duluth has long partnered with St. Louis County (SLC), in producing a business plan to end homelessness, *Heading Home St. Louis County, A Ten-Year Plan to End Homelessness*, and establishing annual goals and objectives under the *Continuum of Care (CoC) Plan* for St. Louis County. Both the *10-Year Plan to End Homelessness* and the *Annual CoC Plan* are incorporated into the Consolidated Plan and the Annual Action Plans and used in the development of annual and five-year goals and strategies. While the SLC Health and Human Services Department is the lead entity for both the *Ten-Year Plan to End Homelessness* and the *CoC Plan*, activities associated with the planning and provision of housing and services for homeless individuals, families and youth are coordinated through a network of homeless service providers, the Affordable Housing Coalition (AHC-Duluth), the Rural Housing Council (RHC-Northern St. Louis County), the Committee to End Homelessness and the Implementation Team for the *Ten-Year Plan to End Homelessness*.

The goal of the *Ten-Year Plan to End Homelessness* and the *Continuum of Care*, through a countywide perspective and distribution of resources, is to help

homeless individuals, families and youth to be rapidly re-housed in the most permanent housing possible, increase their housing stability and the housing security that goes along with it, and to prevent new occurrences of homelessness. With the understanding that homelessness is not caused merely by lack of shelter, but rather involves underlying, unmet physical, economic and/or social needs, the supportive services provided for the homeless are designed to meet those needs. Support services include mental health treatment, drug and alcohol treatment, employment training, family support, life skills training, and providing for basic needs such as food and clothing. The SLC Health and Human Services Department and the City of Duluth Community Development Division are collectively responsible for managing the *Continuum of Care* process (since 1995) and the *Ten-Year Plan to End Homelessness* (starting in 2007). In 2010, through the *Continuum of Care* SuperNOFA process, Duluth agencies that help the homeless received \$2,297,571 to provide emergency shelter beds and services, transitional housing and support services, permanent supportive housing with services and permanent housing units.

Under the Family Homeless Prevention and Assistance Program (FHPAP), a program funded through the State of Minnesota and the Minnesota Housing Finance Agency, four Duluth agencies--Life House, CHUM, Salvation Army and Legal Aid--received approximately \$350,000 in funding to provide housing, advocacy, legal aid and prevention services to the homeless. Through the FHPAP program Duluth agencies will assist 225 homeless youth, families and individuals to move toward greater housing stability through the rapid re-housing and prevention assistance provided by these agencies.

In 2009, the City of Duluth received approximately \$1.2 million in Homeless Prevention and Rapid Re-housing Program (HPRP) funds from HUD. These funds were allocated to four Duluth agencies--Churches United in Ministry (CHUM), Salvation Army, Life House and the Center for Alcohol and Drug Treatment. Approximately 35 percent of those funds were used in the first year (2009-2010) to assist households with prevention and rapid re-housing services. During the first year, 103 households (184 people) were prevented from becoming homeless and improved their housing stability through HPRP assistance. In addition, 25 homeless families (45 people) improved their housing stability by accessing safe, affordable housing through the HPRP Program.

The City further supports the countywide *Ten-Year Plan to End Homelessness* by providing additional funding to Duluth agencies, through allocation of CDBG, HOME and Emergency Solutions Grant (ESG) program funds. In 2011, the City's allocation of ESG funds (\$120,000) will be used for the operation of six shelter and transitional housing facilities--CHUM Emergency Shelter, Safe Haven and AICHO Shelters for Battered Women, Minnesota Assistance Council for Veterans (MACV), The Salvation Army and Center City Housing. In addition, the City will allocate \$106,000 in 2011 CDBG Public Service funds to support programs and services for homeless persons. These funds will provide

emergency shelter and transitional housing support services to help homeless individuals and families obtain permanent housing and improve access to education, employment, medical assistance and other housing support services. Homeless projects funded under the CDBG Public Service category include Safe Haven Shelter, The Salvation Army and Center City Housing. Other programs funded under the Public Service category that also assist the homeless include the Duluth Hunger Program, which operates emergency food pantries and soup kitchens throughout the City, Lake Superior Community Health Center, which provides free health care services to homeless and other low-income people in Duluth, The Salvation Army's heating assistance program which helps very low-income people pay high heating costs during the winter months.

In addition to Public Service funding, the City will allocate \$104,500 in 2011 HOME Program funding to the Housing and Redevelopment Authority's Tenant-Based Rental Assistance (TBRA) Program, to provide rental vouchers to homeless people who are currently not eligible for Section 8 or Public Housing.

Specifically, the City of Duluth, in conjunction with the Consolidated Plan and the 10-Year Plan to End Homelessness, will address homelessness in 2011 in a variety of ways. HOME funds will be used to move homeless individuals and families to independent living and housing stability by providing housing vouchers through the Tenant-Based Rental Assistance Program. CDBG Public Service funds and ESGP funds will be used to provide emergency shelter and transitional housing beds and support services to homeless individuals, families and youth. Persons exiting out of these programs will be assisted in obtaining stable housing and moving to independent living. Also in 2011, HPRP funds will be used to provide rapid re-housing assistance and case management services to homeless individuals, families and youth who are homeless to help them move to independent living and achieve housing stability.

The goals established in the Consolidated Plan to address chronic homelessness are to create additional permanent housing units targeted specifically for this population. In 2011, the goal is to create an additional 47 permanent housing units for the homeless individuals and families, seven of which are targeted specifically for chronic homeless.

The goal established under Duluth's HPRP program (2010-2011 contract period) is to provide homeless prevention assistance and case management services to 23 youth and 65 families and adult singles.

One of the goals outlined in the *SLC Ten-Year Plan to End Homelessness* was to establish uniform discharge protocols and procedures that prevent people who are being released from county institutions from being discharged into homelessness.

In January 2008, the Adult Protocol Business Plan was developed, which included transition process steps, based on an evidence-based model called Critical Time Intervention, a standardized assessment utilized by all discharging entities upon client admission to identify those at risk of homelessness, specific services to be offered to all clients and additional services offered to at-risk clients. The Discharge Plan also outlines collaborative partner roles and responsibilities, including coordination, information sharing, staffing patterns for institutional-based and community-based staff, and pre-service training. Under the *Ten-Year Plan to End Homelessness*, additional protocols and procedures will be established around the discharge of youth from foster care. St. Louis County will oversee discharge planning protocols and actions, therefore, no discharge planning activities were identified in the City's 2011 Action Plan.

Emergency Shelter Grants (ESG)

(States only) Describe the process for awarding grants to State recipients, and a description of how the allocation will be made available to units of local government.

Program Year 2 Action Plan ESG response:

The City of Duluth does not receive state ESG funds.

COMMUNITY DEVELOPMENT

Community Development

*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), public facilities, public improvements, public services and economic development.
2. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.

*Note: Each specific objective developed to address a priority need, must be identified by number and contain proposed accomplishments, the time period (i.e., one, two, three, or more years), and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction.

Program Year 2 Action Plan Community Development response:

The Table 3A on the following pages outlines the City's response to the long and short-term Community Development objectives. At the time of submission the final grant amount was unknown and therefore the following funding amounts are based upon estimates. The Community Development Committee recommended that if less funding was received that all funding would be reduced proportionately. Consequently, the opposite would be true if additional funds were received. Their recommendation was to increase the amounts proportionately.

~~The Mayor as the official applicant has directed \$50,000 to a project, Sacred Heart Music Center Roof Restoration, which was not recommended by the Community Development Committee (CD Committee). A Table 3 for this project has been completed. This action will require the City to implement a Substantial Amendment Process for this FY 2011 Action Plan. The CD Committee will hold a Public Hearing in March and a 30-day public comment period and subsequent City Council action to approve a contract. This follow-up documentation will be submitted after the City Council action in April/May of this year.~~

In April, the Community Development Committee met to reduce the CDBG recommendations by \$504,217 (16.2%) and the HOME recommendations by \$92,869 (12%). The Committee deleted the Sacred Heart Center Roof Restoration project, the Housing Support, and Jump Start Vehicle Loan programs, and the Skills2Success planning project. Other reductions were made to individual projects that are reflected in the following pages.

Table 3A Summary of Specific Annual Objectives														
IDIS Code	Housing Objective	Funding Source	Performance Indicator	2010 Goal	2010 Actual	2010 Source Amount	2011 Goal	2011 Actual	2011 Source Amount	Percent of 5yr Goal	5 Year Goal	5 Year Actual	% Achieved of 5 Yr actual	Outcome/ Objective
105S	Rental Housing Subsidies	HOME	Households	8	11	\$ 37,000	17	0	\$ 104,500	50%	60	11	22%	DH-1
13	Tenant Based Rental Assistance - HRA	HOME	Households	8	11	\$ 37,000	17	0	\$ 104,500	50%	60	11	22%	DH-1
13	Direct Homeownership Assistance	CDBG	Households	13	1	\$ 66,654	12	0	\$ 60,000	36%	70	1	1%	DH-1
	FAIM IDA's & Down Payment Asst - Comm. Action	CDBG	Households	13	1	\$ 66,654	12	0	\$ 60,000	36%	70	1	1%	DH-1
14A	Single Unit Residential Rehab	CDBG	Housing Units	40	18	\$ 250,000	9	0	\$ 360	14%	360	18	5%	DH-2
	Duluth Property Rehab. Program - HRA	CDBG	Housing Units	40	7	\$ 250,000	9	0	\$ 180,000					DH-2
	Duluth Property Rehab. Program - HRA	HOME	Housing Units		11									DH-2
	Duluth Lateral Lines RLF - HRA	GDBG	Housing Units											DH-2
14B	Multi-Unit Residential Rehab	CDBG	Housing Units	76	0	\$ 342,500	60	0	\$ 219,000	54%	260	0	0%	DH-2
	Duluth Property Rehab. Program - HRA	CDBG	Housing Units	55	0	\$ 342,500	60	0	\$ 219,000					DH-2
	Upper Transitional Rehab - Center City Housing	HOME	Housing Units	12	0	\$ 255,868								DH-2
	Lower Transitional Rehab - Center City Housing	HOME	Housing Units	9	0	\$ 99,240								DH-2
14F	Energy Efficiency Improvements	CDBG	Housing Units	147	62	\$ 208,376	30	0	\$ 180,000	43%	550	62	11%	DH-2
	Duluth Weatherization Program - AEOA	CDBG	Housing Units	55	62	\$ 208,376	30	0	\$ 180,000					DH-2
	Duluth Energy Efficiency Program - Common Ground	CDBG	Housing Units	92	0	\$ 187,200	57	0	\$ 116,500					DH-2
14G	Acquisition for Rehabilitation	HOME	Housing Units	11	0	\$ 450,000	40	0	\$ 327,467	45%	110	0	0%	DH-2
	Rehabilitation & Resale - NCLT	HOME	Housing Units	11	0	\$ 450,000	8	0	\$ 327,467					DH-2
	Multi-Family Development - NCLT	CDBG	Housing Units			\$ 200,000	32	0	\$ 200,000					DH-2
14H	Rehabilitation Administration	CDBG	Organization	1	1	\$ 461,000	1	0	\$ 436,253	40%	5	1	20%	DH-2
	Duluth Property Rehab. Program - HRA	CDBG	Organization	1	1	\$ 461,000	1	0	\$ 436,253					DH-2
21	CHDO Pre-development	HOME	Organization	2	2	\$ 22,000	2	0	\$ 17,999	40%	10	2	20%	DH-2
	Predevelopment - NCLT	HOME	Organization	1	1	\$ 22,000	1	0	\$ 17,999					DH-2
	Predevelopment - Center City Housing	HOME	Organization	1	1	\$ 15,000	1	0	\$ 17,999					DH-2
	Total of Housing Objective					\$ 2,394,838			\$ 1,859,718					

IDIS Code	Economic Development Objective	Funding Source	Performance Indicator	2010 Goal	2010 Actual	2010 Source Amount	2011 Goal	2011 Actual	2011 Source Amount	Percent of 5yr Goal	5 Year Goal	5 Year Actual	% Achieved of 5 Yr actual	Outcome/Objective
18A	ED Direct Financial Assistance		Jobs	40	41		57	0		49%	200	41	21%	EO-1
	SOAR Duluth At Work - Project SOAR	CDBG	Jobs	20	20	\$ 160,000	20		\$ 160,000					EO-1
	Employment & Training - CHUMWorks	CDBG	Jobs	15	19	\$ 112,500	15		\$ 120,000					EO-1
	NYS JET (Jobs, Education & Training) - NYS	CDBG	Jobs	5	2	\$ 40,000	5		\$ 40,000					EO-1
	Futures Program - Life House	CDBG	Jobs				6		\$ 48,000					EO-1
	Circles of Support - Community Action Duluth	CDBG	Jobs				11		\$ 90,500					EO-1
18B	Economic Development Technical Assistance		Businesses	6	10		8	0		35%	40	10	25%	EO-1
	Growing Neighborhood Businesses- NE Entrepreneur	CDBG	Businesses	6	10	\$ 18,207	8		\$ 66,500					EO-1
	Total of Economic Development Objective					\$ 330,707			\$ 525,000					

IDIS Code	Public Facilities Objective	Funding Source	Performance Indicator	2010 Goal	2010 Actual	2010 Source Amount	2011 Goal	2011 Actual	2011 Source Amount	Percent of 5yr Goal	5 Year Goal	5 Year Actual	% Achieved of 5 Yr actual	Outcome/Objective
03C	Homeless Facilities		Facilities	0	0		0	0		0%	1	0	0%	SL-3
03E	Neighborhood Facilities		Facilities	2	0					33%	6	0	0%	SL-3
	Memorial Park Community Center	CDBG	Facilities	1	0	\$ 250,000								SL-3
	Damiano Accessibility Project	CDBG	Facilities	1	0	\$ 279,450								SL-3
03K	Street Improvements		Households	0	0		20	0		10%	200	0	0%	SL-2
	Street Assessment Assistance	CDBG	Households				20		\$ 84,000					SL-2
03L	Sidewalks		Facilities	22	0		20	0		38%	110	0	0%	SL-3
	Curb Ramp Accessibility & Sidewalk Improvement VII	CDBG	Facilities	22	0	\$ 42,020	20		\$ 61,495					SL-3
	Total of Public Facilities Objective					\$ 571,470			\$ 145,495					

Jurisdiction

IDIS Code	Public Services Objective	Funding Source	Performance Indicator	2010 Goal	2010 Actual	2010 Source Amount	2011 Goal	2011 Actual	2011 Source Amount	Percent of 5yr Goal	5 Year Goal	5 Year Actual	% Achieved of 5 Yr actual	Outcome/Objective
031	Transitional Housing Services - S. Army/WCDO	CDBG	People	212	282	\$ 54,000	245	0	\$ 52,272	51%	900	282	31%	DH-1
	Permanent Support Housing - WCDO	CDBG	People	32	79	\$ 20,000	65		\$ 19,360					DH-1
05	Essential Services		People	900	1690		900	0		42%	43000	16910	39%	
	Duluth Hunger Project - CHUM	CDBG	People	8000	13923	\$ 75,000	8000		\$ 72,600					SL-1
	Clothes that Work - Damiano Center	CDBG	People	1100	2987	\$ 20,000	1100		\$ 19,360					SL-1
05D	Youth Services		People	800	1639		950	0		44%	4000	1638	41%	
	Youth Development Collaborative - YMCA	CDBG	People	800	1638	\$ 87,213	950		\$ 84,422					SL-1
05E	Transportation Services		People	0	0		0	0		0%	100	0	0%	EO-2
05G	Services for Battered/Abused Spouses		People	500	686		550	0		53%	2000	686	34%	
	Battered Women's Shelter Programs	CDBG	People	500	686	\$ 32,000	550		\$ 30,976					DH-1
05I	Crime Awareness		People	0	0		0	0		0%	20000	0	0%	
05K	Tenants Landlord Counseling		People	208	0		0	0		17%	1250	0	0%	
	Housing Access Center - Damiano	CDBG	People	208	0	\$ 34,000								DH-1
05M	Health Services		People	2700	7480		2700	0		45%	12000	7480	62%	
	Primary Health Care for Low-Income People	CDBG	People	2700	7480	\$ 77,000	2700		\$ 74,536					DH-1
05N	Abused and Neglected Youth		People	600	649		600	0		35%	3600	649	18%	
	LIFELINE Expressway of Youth Services	CDBG	People	600	649	\$ 35,000	600		\$ 33,880					SL-1
05Q	Substance Payments		People	165	165		165	0		38%	875	165	19%	
	Emergency Heating Assistance - Salvation Army	CDBG	People	165	165	\$ 25,000	165		\$ 24,200					DH-1
	Total for Public Services Objective					\$ 459,213			\$ 411,606					

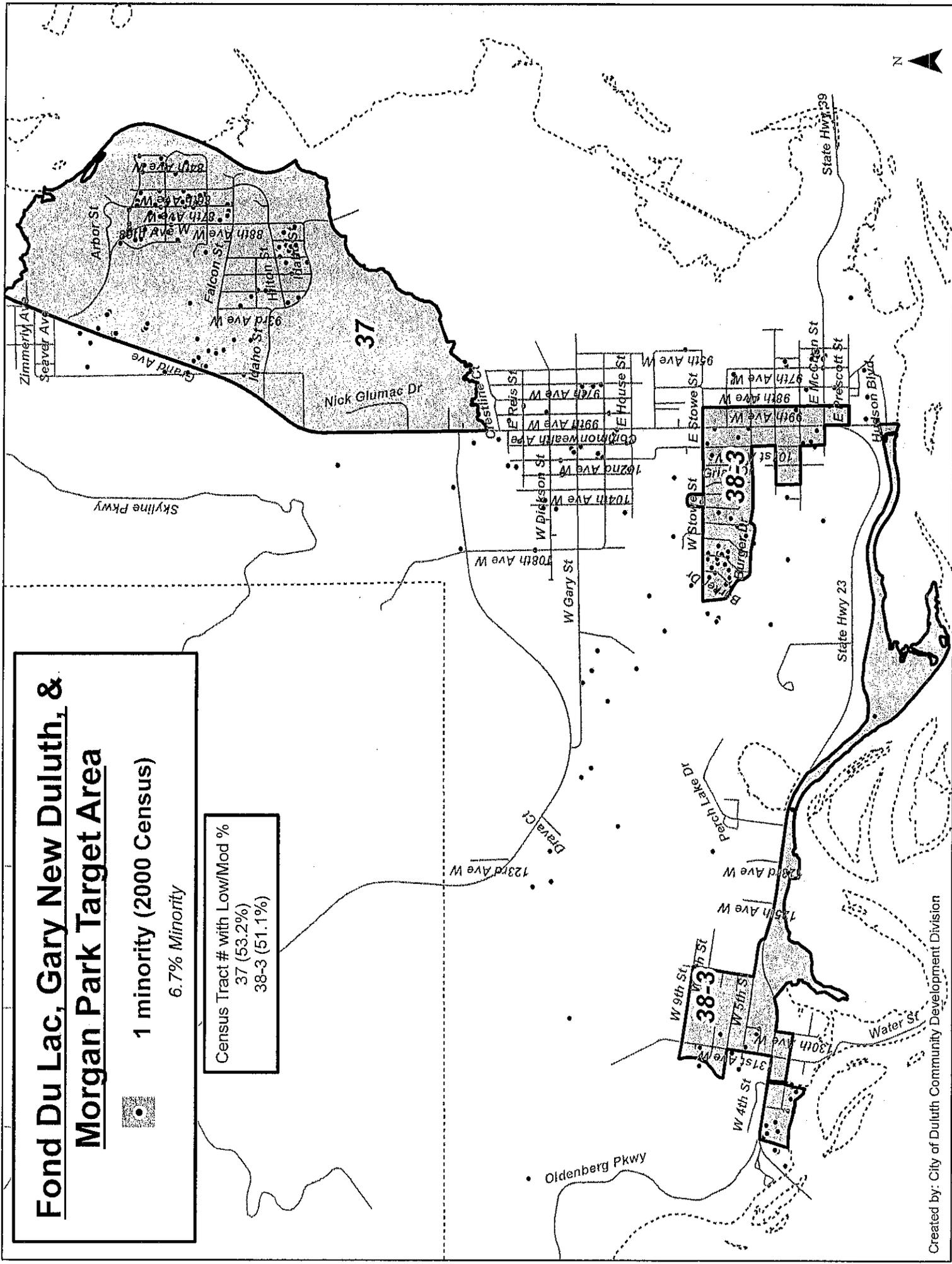
Jurisdiction

IDIS Code	Homeless Objective Priority Need	Funding Source	Performance Indicator	2010 Goal	2010 Actual	2010 Source Amount	2011 Goal	2011 Actual	2011 Source Amount	Percent of 5yr Goal	5 Year Goal	5 Year Actual	% Achieved of 5 Yr actual	Outcome/ Objective
031	Transitional Housing Services	ESGP	People	1355	1206	\$ 37,000	1355	0	\$ 37,000	39%	6900	1206	17%	DH-1
	CHUM Stabilization Services for Homeless	ESGP	People	1100	892	\$ 37,000	1100		\$ 37,000					DH-1
	MACV-Duluth	ESGP	People	75	111	\$ 19,000	75		\$ 19,000					DH-1
	Transitional Housing Program - Salvation Army/WCDO	ESGP	People	180	203	\$ 41,000	180		\$ 41,000					DH-1
056	Battered & Abused Spouses Services	ESGP	People	500	686	\$ 23,000	550	0	\$ 23,000	35%	3000	686	23%	DH-1
	Battered Women's Shelter Programs	ESGP	People	500	686	\$ 23,000	550		\$ 23,000					DH-1
	Total of Homeless Objective	Availability/				\$ 120,000			\$ 120,000					
	Outcome/Objectives	Accessability	Affordability			Sustainability								
	Decent Housing	DH-1	DH-2			DH-3								
	Suitable Living Environment	SL-1	SL-2			SL-3								
	Economic Opportunity	EO-1	EO-2			EO-3								

Fond Du Lac, Gary New Duluth, & Morgan Park Target Area

1 minority (2000 Census)
6.7% Minority

Census Tract # with Low/Mod %
37 (53.2%)
38-3 (51.1%)





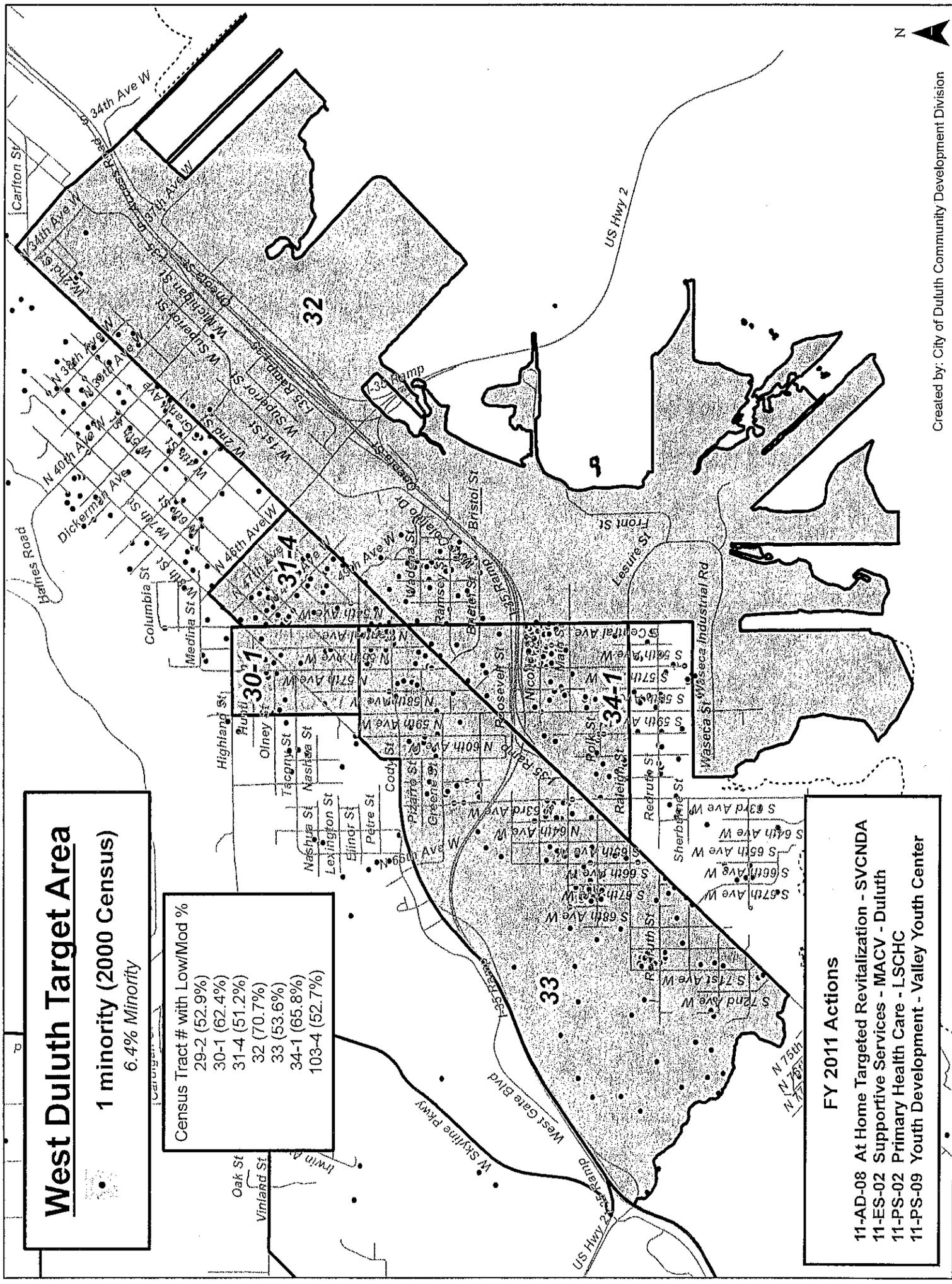
West Duluth Target Area

1 minority (2000 Census)
6.4% Minority

Census Tract #	with Low/Mod %
29-2	(52.9%)
30-1	(62.4%)
31-4	(51.2%)
32	(70.7%)
33	(53.6%)
34-1	(65.8%)
103-4	(52.7%)

FY 2011 Actions

- 11-AD-08 At Home Targeted Revitalization - SVCNDA
- 11-ES-02 Supportive Services - MACV - Duluth
- 11-PS-02 Primary Health Care - LSCHC
- 11-PS-09 Youth Development - Valley Youth Center



Lincoln Park Target Area

1 minority (2000 Census)

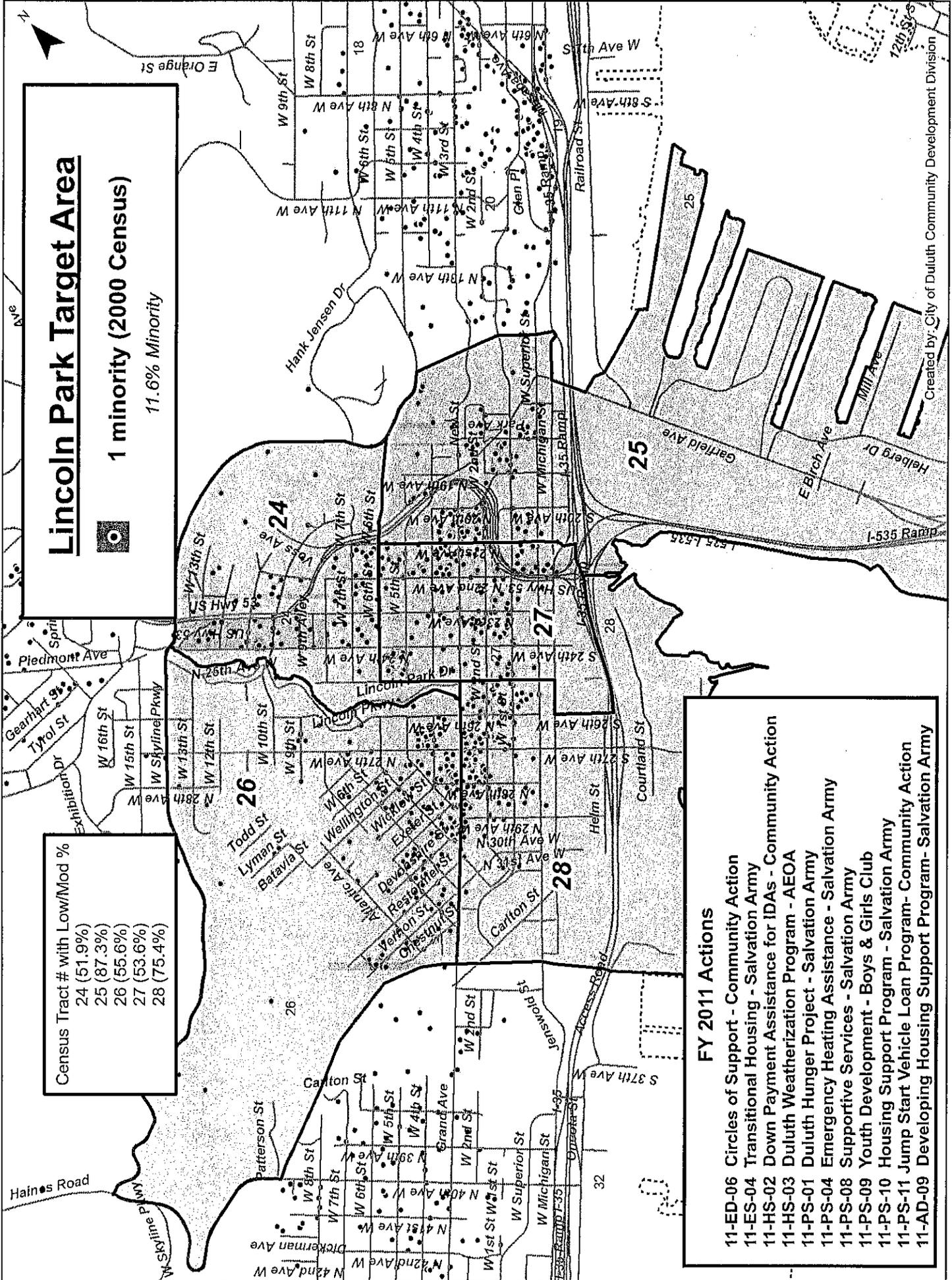
11.6% Minority

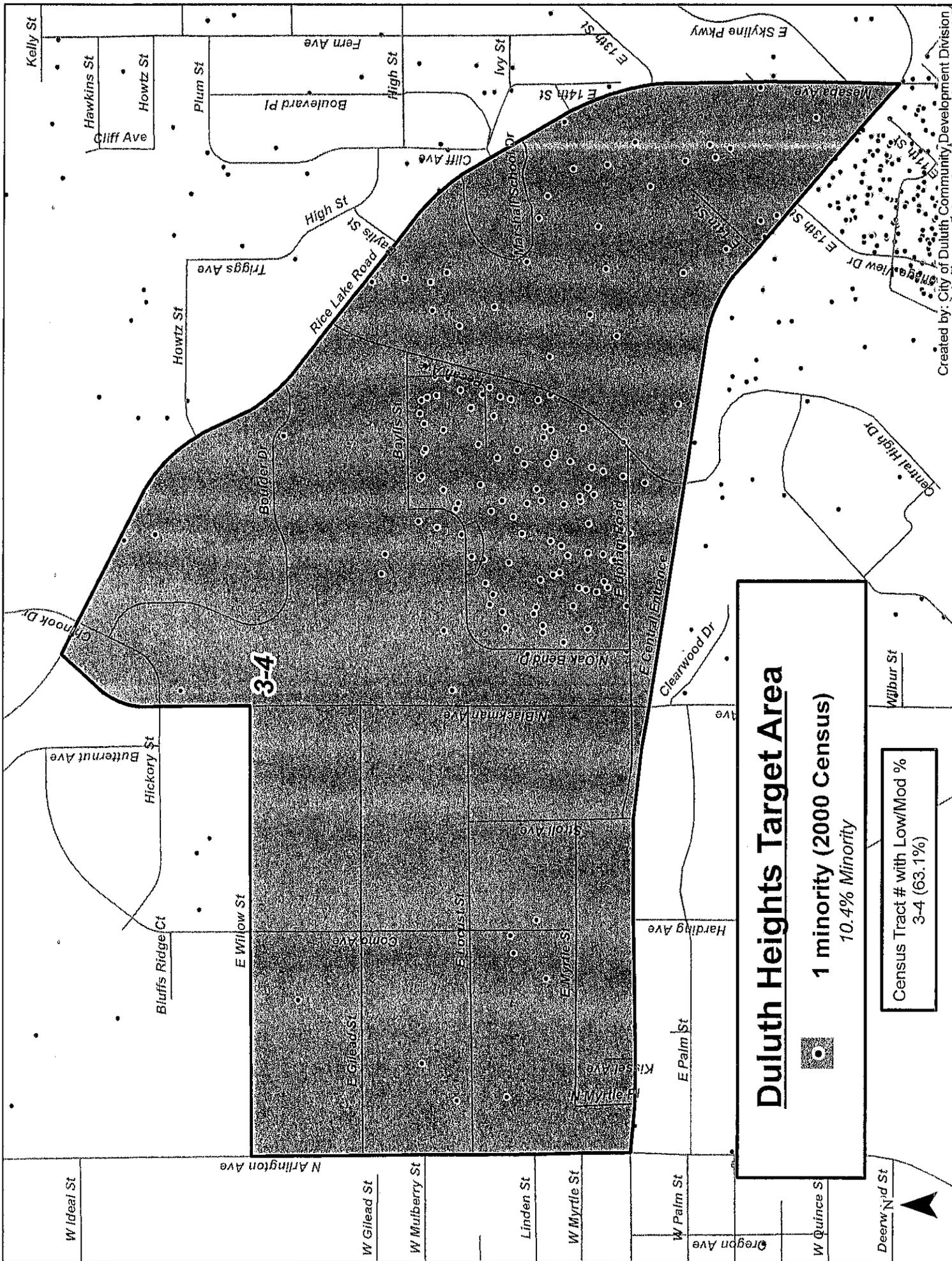


Census Tract #	% with Low/Mod %
24	(51.9%)
25	(87.3%)
26	(55.6%)
27	(53.6%)
28	(75.4%)

FY 2011 Actions

- 11-ED-06 Circles of Support - Community Action
- 11-ES-04 Transitional Housing - Salvation Army
- 11-HS-02 Down Payment Assistance for IDAs - Community Action
- 11-HS-03 Duluth Weatherization Program - AEOA
- 11-PS-01 Duluth Hunger Project - Salvation Army
- 11-PS-04 Emergency Heating Assistance - Salvation Army
- 11-PS-08 Supportive Services - Salvation Army
- 11-PS-09 Youth Development - Boys & Girls Club
- 11-PS-10 Housing Support Program - Salvation Army
- 11-PS-11 Jump Start Vehicle Loan Program - Community Action
- 11-AD-09 Developing Housing Support Program - Salvation Army





Map labels include: Kelly St, Hawkins St, Howtz St, Plum St, Fern Ave, High St, Ivy St, E 13th St, E Skyline Pkwy, Boulevard Pl, Cliff Ave, E 14th St, Rice Lake Road, Triggs Ave, Howtz St, High St, Cliff Ave, E 13th St, E 15th St, Central High Dr, Boulder Dr, Baylis St, E 14th St, E 13th St, E 12th St, E 11th St, E 10th St, E 9th St, E 8th St, E 7th St, E 6th St, E 5th St, E 4th St, E 3rd St, E 2nd St, E 1st St, E Central Entrance, Clearwood Dr, Wilbur St, Hickory St, Bluffs Ridge Ct, E Willow St, E Gilead St, E Lucas St, E Myrtle St, E Palm St, Harding Ave, W Ideal St, W Gilead St, W Mulberry St, Linden St, W Myrtle St, W Palm St, Oregon Ave, W Quince St, Deerw. N'd St.

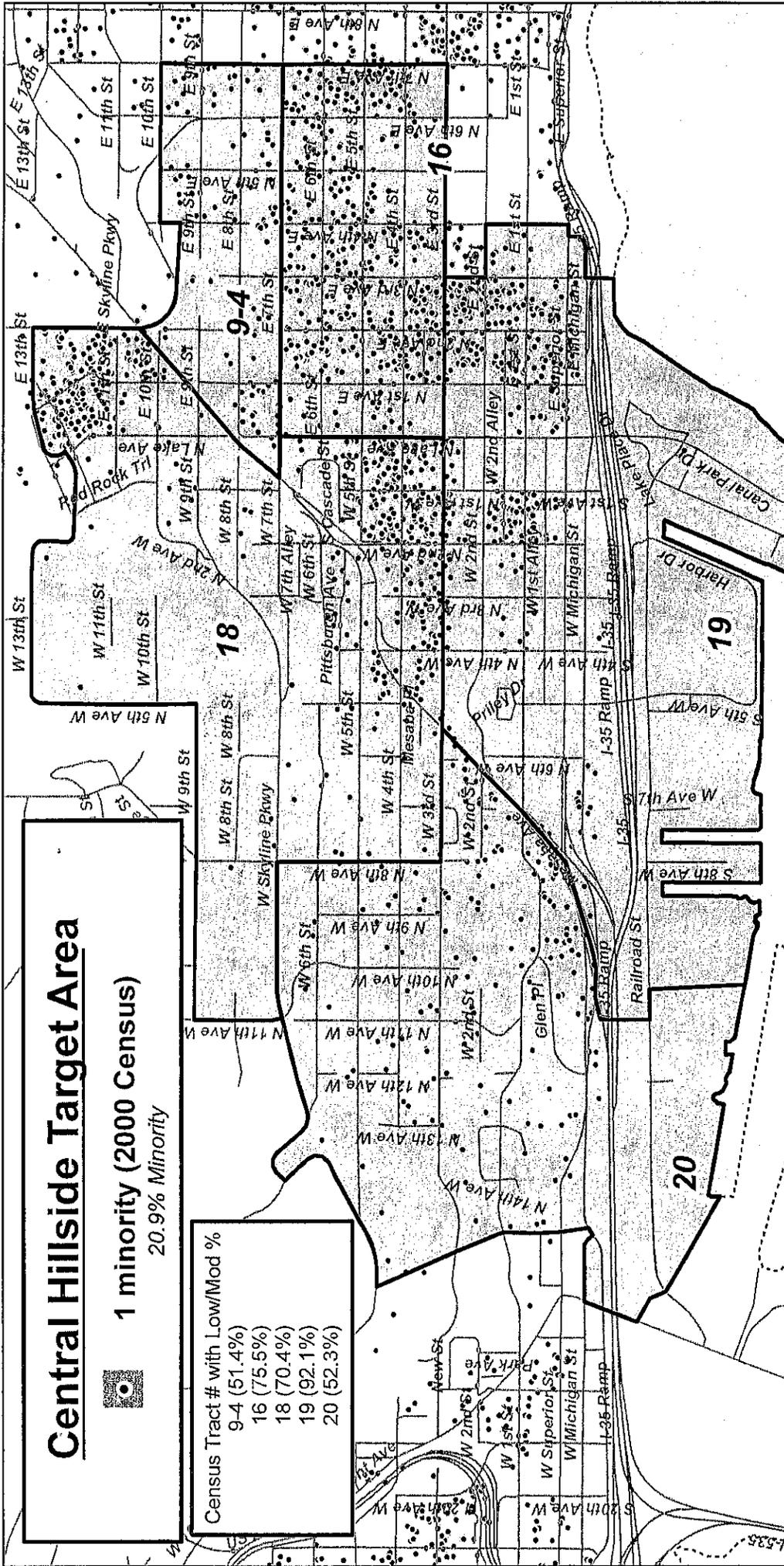
Central Hillside Target Area

1 minority (2000 Census)

20.9% Minority

Census Tract # with Low/Mod %

- 9-4 (51.4%)
- 16 (75.5%)
- 18 (70.4%)
- 19 (92.1%)
- 20 (52.3%)



FY 2011 Actions

- 11-AD-06 Skills2Success Planning Project - NYS
- 11-AD-07 Housing for Inmates Plan - Housing for Inmates Inc.
- 11-AD-08 At Home Targeted Revitalization - NHS
- 11-CD-01 Housing Predevelopment - NCLT
- 11-CD-02 Housing Predevelopment - CCHC
- 11-CH-01 Multi-Family Development - NCLT
- 11-CH-02 Rehabilitation & Resale - NCLT
- 11-ED-01 Soar Duluth at Work. - Soar Career Solutions
- 11-ED-02 Support Services for Employment - CHUM
- 11-ED-03 JET (Jobs, Education, & Training) - NYS
- 11-ED-04 Growing Nghd Businesses - NE Entrepreneur Fund
- 11-ED-05 Futures Program - Life House
- 11-ES-01 Homeless Stabilization Services - CHUM
- 11-ES-03 Battered Women Shelter - AICHO
- 11-HS-01 Duluth Property Rehab - HRA
- 11-HS-07 Multi-Family Development - NCLT
- 11-HM-01 Homeless Rental Assistance (TBRA) - HRA
- 11-HM-02 Duluth Property Rehab - HRA
- 11-PF-01 Curb Ramp Accessibility & Sidewalk Improvement
- 11-PF-02 Life Line Youth Shelter - Life House
- 11-PF-04 Street Assessment Assistance
- 11-PS-01 Duluth Hunger Project - CHUM/Union Gospel Mission/Damiano
- 11-PS-03 Clothes That Work & Social Services - Damiano Center
- 11-PS-05 Lifeline Expressway of Youth Services - Life House
- 11-PS-06 Permanent Supportive Housing - CCHC
- 11-PS-07 Shelter Program - AICHO
- 11-PS-09 Youth Development - YMCA
- 11-PS-09 Youth Development - YWCA

East Hillside Target Area

1 minority (2000 Census)
14.4% Minority

Census Tract # with Low/Mod %

- 12 (58.7%)
- 13 (61.5%)
- 17 (82.3%)

- FY 2011 Actions**
- 11-ES-04 Transitional Housing - CCHC
 - 11-PS-08 Permanent Supportive Housing - CCHC
 - 11-PS-09 Youth Development - Grant Collaborative

Endion Target Area

1 minority (2000 Census)
9.5% Minority



Census Tract # with Low/Mod %
14 (64.8%)

14

FY 2011 Actions
11-ES-03 Shelter Program - Safe Haven
11-PS-07 Support Services - Safe Haven

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Duluth

Priority Need
Affordable Housing

Project
Duluth Property Rehabilitation

Activity
Single Unit Residential Rehab

Description
HRA will provide low interest and deferred loans for the rehabilitation of single-family owner-occupied homes in the City of Duluth. Homeowners can apply for up to \$20,000 in deferred 0% interest loans, which are due in 30 years or change in ownership, whichever comes first. Applications are accepted at the HRA offices located at 222 East Second Street, Duluth, MN 55805. Eligible participants will be those with incomes less than 80% of the area median income, based upon household size.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:
Citywide – Preference for housing in 1) SNAP areas, 2) CDBG eligible areas, and 3) balance of the City
(Street Address): 222 East Second Street
(City, State, Zip Code): Duluth, MN 55805

Specific Objective Number 8	Project ID 11-1
HUD Matrix Code 14A	CDBG Citation 507.202
Type of Recipient Local Government	CDBG National Objective LMH
Start Date (mm/dd/yyyy) 4/1/2011	Completion Date (mm/dd/yyyy) 6/30/2012
Performance Indicator 10 Housing Units	Annual Units 9
Local ID 11-HM-01	Units Upon Completion 9

Funding Sources:

CDBG
ESG
HOME	\$180,000
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding	\$450,000
Total	\$630,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Duluth

Priority Need
Affordable Housing

Project
Duluth Property Rehabilitation

Activity
Multi-unit Residential Rehab

Description

HRA will provide low interest and deferred loans for the rehabilitation assistance to rental property owners within the City of Duluth. Rental owners can apply for a 2% interest loan to renovate their properties, which then must serve low to moderate income tenants, less than 80% of the area median income based upon household size. Applications are accepted at the HRA offices located at 222 East Second Street, Duluth, MN 55805.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:

Citywide – Preference for housing in 1) SNAP areas, 2) CDBG eligible areas, and 3) balance of the City
(Street Address): 222 East Second Street
(City, State, Zip Code): Duluth, MN 55805

Specific Objective Number 4	Project ID 11-2
HUD Matrix Code 14B	CDBG Citation 507.202
Type of Recipient Local Government	CDBG National Objective LMI
Start Date (mm/dd/yyyy) 4/1/2011	Completion Date (mm/dd/yyyy) 6/30/2012
Performance Indicator Housing Units	Annual Units 60
Local ID 11-HS-01	Units Upon Completion 60

Funding Sources:

CDBG	\$ 219,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$ 820,891
Total	\$1,039,891

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Duluth

Priority Need
Housing

Project
Duluth Property Rehabilitation

Activity
Rehabilitation Administration

Description

HRA will provide low interest and deferred loans for rehabilitation assistance to eligible homeowners and rental property owners within the city of Duluth. Homeowners can apply for up to \$20,000 in deferred loans. Rental owners can apply for a 2% interest loan to renovate their properties, which then must serve low to moderate income tenants. Applications are accepted at the HRA offices located at 222 East Second Street, Duluth, MN 55805.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:

Citywide – Preference for housing in 1) SNAP areas, 2) CDBG eligible areas, and 3) balance of the City
(Street Address): 222 East Second Street
(City, State, Zip Code): Duluth, MN 55805

Specific Objective Number 4 & 8	Project ID 11-3
HUD Matrix Code 14H	CDBG Citation 507.202
Type of Recipient Local Government	CDBG National Objective LMH
Start Date (mm/dd/yyyy) 4/1/2011	Completion Date (mm/dd/yyyy) 6/30/2012
Performance Indicator 09 Organization	Annual Units 1
Local ID 11-HS-01	Units Upon Completion 1

Funding Sources:

CDBG	\$436,253
ESG
HOME
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding	\$225,500
Total	\$661,753

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Duluth

Priority Need
Affordable Housing

Project
FAIM IDA: Matched Savings for Down Payment Assistance and Housing Counseling

Activity
Direct Homeownership Assistance

Description
The program will assist 11 households with a matched savings program as they save money for homeownership. Financial education, credit counseling, on-going housing counseling, and match money for the downpayment are provided to participants. Eligible participants will be those with incomes less than 80% of the area median family income, based upon household size. Note that the City does not accept applications for this program; interested persons should contact Community Action Duluth at (218) 726-1665.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:
Community Wide
19 N 21st Ave W
Duluth, MN 55806-2011

Specific Objective Number	Project ID	Funding Sources:	CDBG	\$ 60,000
5	11-4		ESG	
HUD Matrix Code	CDBG Citation		HOME	
13	570.201(n)		HOPWA	
Type of Recipient	CDBG National Objective		Total Formula	
Non-Profit	LMH		Prior Year Funds	
Start Date (mm/dd/yyyy)	Completion Date (mm/dd/yyyy)		Assisted Housing	
4/01/2011	3/31/2012	PHA		
Performance Indicator	Annual Units	Other Funding	\$ 48,000	
04-Households	12	Total	\$108,000	
Local ID	Units Upon Completion			
11-HS-02	12			

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Duluth

Priority Need
Affordable Housing

Project
Arrowhead Economic Opportunity Agency (AEOA) Duluth Weatherization

Activity
Energy Efficiency Improvements

Description
Arrowhead Economic Opportunity Agency (AEOA) provides energy conservation measures in homes of income eligible energy assistance clients within the city of Duluth. Energy Conservation is achieved through mechanical repairs/replacements, air sealing and insulation. The program will provide a grant up to \$6,5000 per eligible household; income eligibility is set at incomes at or below 50% of the State median income. Note that the City does not accept applications for this program; interested persons should contact AEOA at (218) 624-7625 or (218) 628-0877.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:
Community Wide
3112 Truck Center Dr,
Duluth, MN 55806

Specific Objective Number 6	Project ID 11-5
HUD Matrix Code 14F	CDBG Citation 570.202
Type of Recipient Non Profit	CDBG National Objective LMH
Start Date (mm/dd/yyyy) 4/01/11	Completion Date (mm/dd/yyyy) 3/31/2012
Performance Indicator 10 Housing Units	Annual Units 30
Local ID 11-HS-03	Units Upon Completion 30

Funding Sources:	
CDBG	\$180,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$657,190
Total	\$837,190

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Duluth

Priority Need
Affordable Housing

Project
Duluth Energy Efficiency Program FY 2011

Activity
Energy Efficiency Improvements

Description
The Duluth Energy Efficiency Program (DEEP) will utilize CDBG/HOME funding for households whose income is between AEOA eligibility and 80% AMI, for home performance testing, weatherization and air sealing, to reduce energy costs by 20% and increase housing affordability.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:

206 West 4th Street
Duluth, MN 55806

Specific Objective Number 6	Project ID 11-6
HUD Matrix Code 14F	CDBG Citation 570.202
Type of Recipient Non-Profit	CDBG National Objective LMH
Start Date mm/dd/yyyy) 4/01/2011	Completion Date (mm/dd/yyyy) 3/31/2012
Performance Indicator 10 Housing Units	Annual Units 57
Local ID 11-HS-04	Units Upon Completion 57

Funding Sources:

CDBG	\$116,500
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$200,000
Total	\$316,500

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Duluth

Priority Need
Affordable housing.

Project
Northern Communities Land Trust (NCLT) Multifamily Development

Activity
Acquisition and Rehabilitation of Real Property

Description
NCLT's proposal is to acquire dilapidated rental housing to be developed into permanent supportive housing for families, co-located with program and office space and emergency family shelter space for CHUM. A pre-commitment of 2012 HOME funding of \$179,980 will be used for the rehab the units, with a planned redeveloped project resulting in 32 affordable units. This pre-commitment is limited to \$202,500 which is 25% of the anticipated award and may be utilized after the Environmental is completed. The remaining funds will be available after the project year 2012 begins.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:
Duluth's Central Hillside Neighborhood

Specific Objective Number 4	Project ID 11-7
HUD Matrix Code 14G	CDBG Citation 570.201(a)
Type of Recipient Non-Profit	CDBG National Objective LMI
Start Date (mm/dd/yyyy) 4/01/2011	Completion Date (mm/dd/yyyy) 3/31/2012
Performance Indicator Housing Units	Annual Units 32
Local ID 11-HS-07	Units Upon Completion 32

Funding Sources:

CDBG	\$ 200,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$ 800,000
Total	\$1,000,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Duluth

Priority Need
Economic Development

Project
SOAR Career Solutions Duluth At Work (SOAR D@W)

Activity
ED Direct Financial Assistance to For-Profits

Description
SOAR Career Solutions will provide job skills training, case management, job placement and job retention support to assist 20 Duluth residents at or below 50% of Area Median Income to obtain employment and maintain their jobs to increase their income by 25% over three years.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: City-wide

(Street Address): 205 West 2nd St.
(City, State, Zip Code): Duluth, MN 55802

Specific Objective Number 22	Project ID 11- 8
HUD Matrix Code 18A	CDBG Citation 570.203(b)
Type of Recipient Non-profit	CDBG National Objective LMJ
Start Date (mm/dd/yyyy) 04/01/2011	Completion Date (mm/dd/yyyy) 09/30/2014
Performance Indicator 13 Jobs	Annual Units 20 Jobs
Local ID 11-ED-01	Units Upon Completion 20 Jobs

Funding Sources:

CDBG	\$160,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$815,000
Total	\$975,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Duluth

Priority Need
Economic Development

Project
CHUM Support Services for Employment

Activity
ED Direct Financial Assistance to For- Profits

Description
15 LMI Individuals with limited or poor work histories will be assisted in finding entry level positions and provided supportive services, including case management, to successfully maintain their jobs while building a foundation for advancement and self-sufficiency. Participants will realize a 25% increase in income within 3 years.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: Citywide
(Street Address): CHUM
(City, State, Zip Code): 102 West 2nd Street
 Duluth, MN 55802

Specific Objective Number 22	Project ID 11-9	Funding Sources: CDBG \$120,000 ESG HOME HOPWA Total Formula Prior Year Funds Assisted Housing PHA Other Funding \$130,000 Total \$250,000
HUD Matrix Code 18A	CDBG Citation 570.203(b)	
Type of Recipient Non-Profit	CDBG National Objective LMJ	
Start Date (mm/dd/yyyy) 4/1/2011	Completion Date (mm/dd/yyyy) 9/30/2014	
Performance Indicator 15 Jobs	Annual Units 15	
Local ID 11-ED-02	Units Upon Completion 15	

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs .

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Duluth

Priority Need
Economic Development

Project
Neighborhood Youth Services JET (Jobs, Education and Training) Project

Activity
ED Direct Financial Assistance to For-Profits

Description
The Neighborhood Youth Service JET Project will assist five people ages 15-21, from CDBG targeted neighborhoods, in becoming self-sufficient through job readiness training and employment opportunities which will lead to a 25% income increase over a three year period.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: City-wide

(Street Address): 310 N. 1st Avenue West
(City, State, Zip Code): Duluth, MN 55806

Specific Objective Number 22	Project ID 11-10
HUD Matrix Code 18A	CDBG Citation 570.203(b)
Type of Recipient Non-profit	CDBG National Objective LMJ
Start Date (mm/dd/yyyy) 04/01/2011	Completion Date (mm/dd/yyyy) 09/30/2014
Performance Indicator 13 Jobs	Annual Units 5
Local ID 11-ED-03	Units Upon Completion 5

Funding Sources:

CDBG	\$40,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$20,000
Total	\$60,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Duluth

Priority Need
Economic Development

Project
Growing Neighborhood Businesses

Activity
Economic Development Technical Assistance

Description

The Northeast Entrepreneur Fund's Growing Neighborhood Businesses program will provide technical assistance and peer support for 8 existing small business owners in Duluth Target Neighborhoods to help them grow their business revenue by at least 25% within 3 years.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:

Community Development Target Areas - Morgan Park, Lincoln Park, West Duluth, Central Hillside & East Hillside

(Street Address): 202 West Superior Street, Suite 311

(City, State, Zip Code): Duluth, MN 55802

Specific Objective Number 23	Project ID 11-11	Funding Sources: CDBG \$66,500 ESG 0 HOME 0 HOPWA 0 Total Formula \$66,500 Prior Year Funds 0 Assisted Housing 0 PHA 0 Other Funding \$40,000 Total \$106,500
HUD Matrix Code 18B	CDBG Citation 570.203(b)	
Type of Recipient Non-profit	CDBG National Objective LMC	
Start Date (mm/dd/yyyy) 04/01/2011	Completion Date (mm/dd/yyyy) 03/31/2014	
Performance Indicator 08 Businesses	Annual Units 8	
Local ID 11-ED-04	Units Upon Completion 8	

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Duluth

Priority Need
Economic Development

Project
Life House, Futures Program

Activity
ED Direct Financial Assistance to For-Profits

Description
The Futures Program will assist six at-risk and/or homeless youth ages 16-20, from CDBG targeted neighborhoods, in becoming self-sufficient through employment training, job placement, education, and other services which will lead to a 25% income increase over a three-year period.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: City-wide

(Street Address): 102 West First Street
(City, State, Zip Code): Duluth, MN 55802

Specific Objective Number	Project ID
22	11- 12
HUD Matrix Code	CDBG Citation
18A	570.203(b)
Type of Recipient	CDBG National Objective
Non-profit	LMJ
Start Date (mm/dd/yyyy)	Completion Date (mm/dd/yyyy)
04/01/2011	09/30/2014
Performance Indicator	Annual Units
13 Jobs	6
Local ID	Units Upon Completion
11-ED-05	6

Funding Sources:

CDBG	\$48,000
ESG
HOME
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding	\$48,000
Total	\$96,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Duluth

Priority Need

Economic Development

Project

Circles of Support – Community Action of Duluth

Activity

ED Direct Financial Assistance to For-Profits

Description

The Futures Program will assist 11 single mothers, from CDBG targeted neighborhoods, in becoming self-sufficient through employment training, job placement, education, and other services which will lead to a 25% income increase over a three-year period. The employers who've provided job commitments will work with the agency to design customized training to meet the business's needs.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: City-wide

(Street Address): 102 West First Street
(City, State, Zip Code): Duluth, MN 55802

Specific Objective Number	Project ID
22	11- 13
HUD Matrix Code	CDBG Citation
18A	570.203(b)
Type of Recipient	CDBG National Objective
Non-profit	LMJ
Start Date(mm/dd/yyyy)	Completion Date (mm/dd/yyyy)
04/01/2011	09/30/2014
Performance Indicator	Annual Units
13 Jobs	11
Local ID	Units Upon Completion
11-ED-06	11

Funding Sources:

CDBG	\$90,500
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$115,500
Total	\$206,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Duluth

Priority Need
Public Facilities

Project
Curb Ramp Accessibility & Sidewalk Improvements

Activity
Sidewalks

Description
Construct accessible pedestrian curb ramps to current ADA standards at street intersections along Superior St. between 22nd Ave. West and 27th Ave. West, and improve the sidewalks between the newly installed ramps to create a smooth surface for persons with physical limitations.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: **Census Tract(s) 28 – Lincoln Park Neighborhood**
(Street Address): 407 City Hall
(City, State, Zip Code): **Duluth, MN 55802**

Specific Objective Number	Project ID
10	11- 14
HUD Matrix Code	CDBG Citation
03L	570.201(c)
Type of Recipient	CDBG National Objective
Local Govt.	LMA
Start Date (mm/dd/yyyy)	Completion Date (mm/dd/yyyy)
04/01/2011	03/31/2012
Performance Indicator	Annual Units
11-Public Facilities	20
Local ID	Units Upon Completion
11-PF-01	20

Funding Sources:

CDBG	\$61,495
ESG
HOME
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding
Total	\$61,495

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Duluth

Priority Need
Public Facilities

Project
Sacred Heart Music Center Tower and Roof Restoration

Activity
Historic Preservation Non-Residential

Description
Sacred Heart Music Center exists to provide for the adaptive reuse of the former Cathedral as a performing arts center and community resource. Its mission is to preserve the nationally registered building and to be a catalyst for neighborhood rejuvenation. This project will reconstruct portion of the roof and central tower to protect the integrity of the facility.

Project was not funded due to budget cuts.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:
Census Tracts 16 and 18
(Street Address): 201 West 4th Street
(City, State, Zip Code): Duluth, MN 55806

Specific Objective Number 12	Project ID
HUD Matrix Code 16B	CDBG Citation 570.202(d)
Type of Recipient Non-Profit	CDBG National Objective LMA
Start Date (mm/dd/yyyy) 4/1/2011	Completion Date (mm/dd/yyyy) 3/31/2012
Performance Indicator 11 - Facility	Annual Units
Local ID 11-PF-03	Units Upon Completion

Funding Sources:

CDBG	-0-
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	-0-
Total	-0-

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Duluth

Priority Need
Public Facilities

Project
Community Development Street Assistance

Activity
Street Improvements

Description
The Community Development Street Assistance program provides financial assistance to LMI households by using CDBG funds for the payment of street improvement assessments for homeowners in CDBG Target Neighborhoods and City-wide. Twenty (20) income qualified households will be directly assisted. Projects will include the 36th Avenue East area, Anderson Road area, Ivanhoe Street area, and Riverside Drive area.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: Citywide
(Street Address): 407 City Hall
(City, State, Zip Code): Duluth, MN 55802

Specific Objective Number 9	Project ID 11-15
HUD Matrix Code 03K	CDBG Citation 570.201C
Type of Recipient Local Government	CDBG National Objective LMH
Start Date (mm/dd/yyyy) 4/1/2011	Completion Date (mm/dd/yyyy) 3/31/2012
Performance Indicator Households	Annual Units 20
Local ID 11-PF-04	Units Upon Completion 20

Funding Sources:

CDBG	\$ 84,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$5,365,828
Total	\$5,449,828

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Duluth

Priority Need
Public Services

Project
Duluth Hunger Project

Activity
Essential Services

Description

The Duluth Hunger Project is a coalition of four agencies working together to prevent and alleviate chronic hunger and malnutrition among the lowest income of Duluth's residents, through congregate meal sites and emergency food shelf programs.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: City-wide

(Street Address): 102 West 2nd Street
(City, State, Zip Code): Duluth, MN 55802

Specific Objective Number	Project ID
13	11- 16
HUD Matrix Code	CDBG Citation
05	570.201(e)
Type of Recipient	CDBG National Objective
Non-profit	LMC
Start Date (mm/dd/yyyy)	Completion Date (mm/dd/yyyy)
04/01/2011	03/31/2012
Performance Indicator	Annual Units
01 People	8,000
Local ID	Units Upon Completion
11-PS-01	8,000

Funding Sources:

CDBG	72,600
ESG
HOME
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding	1,109,015
Total	1,181,615

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Duluth

Priority Need
Public Service

Project
Primary Health Care Services

Activity
Health Services

Description

Support the provision of affordable, primary health care, including dental care, for uninsured and underinsured low and moderate income individuals and families in accessible locations within the City.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: Citywide
(Street Address): Lake Superior Community Health Center
(City, State, Zip Code): 4325 Grand Avenue
 Duluth, MN 55807

Specific Objective Number 18	Project ID 11-17
HUD Matrix Code 05M	CDBG Citation 570.201(e)
Type of Recipient Non-Profit	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 4/1/2011	Completion Date (mm/dd/yyyy) 3/31/2012
Performance Indicator 01 People	Annual Units 2,700
Local ID 11-PS-02	Units Upon Completion 2,700

Funding Sources:

CDBG	\$ 74,536
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$1,015,000
Total	\$1,089,536

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Duluth

Priority Need
Public Services

Project
Clothes That Work & Social Services

Activity
Essential Services

Description

The Damiano Center provides low to moderate income people with access to free professional attire and transportation services to help them get to or find work. Clothing is through our Clothes That Work program, transportation services through Damiano Social Services.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: City-wide

(Street Address): 206 W. 4th Street
(City, State, Zip Code): Duluth, MN 55806

Specific Objective Number 13	Project ID 11- 18
HUD Matrix Code 05	CDBG Citation 570.201(e)
Type of Recipient Non-profit	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 04/01/2011	Completion Date (mm/dd/yyyy) 03/31/2012
Performance Indicator 01 People	Annual Units 1,100
Local ID 11-PS-03	Units Upon Completion 1,100

Funding Sources:

CDBG	\$19,360
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$74,250
Total	\$93,610

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Duluth

Priority Need
Public Services

Project
Life House "LIFELINE Expressway"

Activity
Abused and Neglected Children

Description
Life House "LIFELINE Expressway" will assist 600 at-risk and/or homeless youth annually, ages 14-20, in Duluth, to address basic needs (food, clothing, shelter) and connect with on-site support services that help with stabilization.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: City-wide

(Street Address): 102 West First Street
(City, State, Zip Code): Duluth, MN 55802

Specific Objective Number	Project ID
21	11- 20
HUD Matrix Code	CDBG Citation
05N	570.201(e)
Type of Recipient	CDBG National Objective
Non-profit	LMC
Start Date (mm/dd/yyyy)	Completion Date (mm/dd/yyyy)
04/01/2011	03/31/2012
Performance Indicator	Annual Units
01 People	600
Local ID	Units Upon Completion
11-PS-05	600

Funding Sources:

CDBG	\$ 33,800
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$ 72,000
Total	\$105,800

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Duluth

Priority Need
Public Services

Project
CCHC Permanent Supportive Housing

Activity
Operating Costs of Homeless/AIDS Patients Programs

Description
Center City Housing will provide 14 units of permanent supportive housing for homeless/long-term homeless individuals and families with children. Programming will include housing, supportive services, advocacy and referral to help residents maintain housing stability.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: **Citywide**
(Street Address): **1401 East 2nd St.**
(City, State, Zip Code): **Duluth, MN 55805**

Specific Objective Number 14	Project ID 11-21
HUD Matrix Code 03T	CDBG Citation 570.201(e)
Type of Recipient Non-profit	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 04/01/2011	Completion Date (mm/dd/yyyy) 03/31/2012
Performance Indicator 01 People	Annual Units 65
Local ID 11-PS-06	Units Upon Completion 65

Funding Sources:

CDBG	19,360
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	97,181
Total	116,541

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Duluth

Priority Need
Public Services

Project
Battered Women's Shelter Programs

Activity
Battered and Abused Spouses

Description
Safe Haven Shelter for Battered Women (SHS) and the American Indian Community Housing Organization (AICHO) are applying for funding to provide safe, temporary shelter, necessities, advocacy and support for 550 homeless women and children who are victims of domestic violence.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: City-wide

(Street Address): PO Box 3558
(City, State, Zip Code): Duluth, MN 55803

Specific Objective Number	Project ID
15	11-22
HUD Matrix Code	CDBG Citation
O5G	570.201(e)
Type of Recipient	CDBG National Objective
Non-profit	LMC
Start Date (mm/dd/yyyy)	Completion Date (mm/dd/yyyy)
04/01/2011	03/31/2012
Performance Indicator	Annual Units
01 People	550
Local ID	Units Upon Completion
11-PS-07/11-ES-03	550

Funding Sources:

CDBG	\$ 30,976
ESG	\$ 23,000
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$1,418,628
Total	\$1,472,604

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Duluth

Priority Need
Public Services

Project
Transitional Housing Program

Activity
Operating Costs of Homeless/AIDS Patients Programs

Description
Salvation Army and Center City Housing will provide transitional housing (37units) and support services to assist homeless families and single women (180 persons) move toward greater housing stability.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: **City-wide**
(Street Address): **215 S 27th Ave. West**
(City, State, Zip Code): **Duluth, MN 55802**

Specific Objective Number 14	Project ID 11-23
HUD Matrix Code 03T	CDBG Citation 570.201(e)
Type of Recipient Non-profit	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 04/01/2011	Completion Date (mm/dd/yyyy) 03/31/2012
Performance Indicator 01 People	Annual Units 180
Local ID 11-PS-08/11-ES-04	Units Upon Completion 180

Funding Sources:

CDBG	\$52,272
ESG	\$41,000
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$548,446
Total	\$641,718

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Duluth

Priority Need
Public Services

Project
Youth Development Collaborative

Activity
Youth Services

Description

The Youth Development Collaboration will provide academic enrichment, mentoring activities, and after-school and summer recreational programs for 1,155 children and youth from low and low-moderate income families, increasing the opportunities for a successful, self-sufficient future.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: City-wide

(Street Address): 302 West First Street
(City, State, Zip Code): Duluth, MN 55802

Specific Objective Number 20	Project ID 11- 24
HUD Matrix Code 05D	CDBG Citation 570.201(e)
Type of Recipient Non-profit	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 04/01/2011	Completion Date (mm/dd/yyyy) 03/31/2012
Performance Indicator 01 People	Annual Units 950
Local ID 11-PS-09	Units Upon Completion 950

Funding Sources:

CDBG	\$ 84,422
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$1,077,322
Total	\$1,161,744

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Duluth

Priority Need
Public Services

Project
Housing Support Program

Activity
Tenant/Landlord Counseling

Description

The Housing Support Program is a collaboration between three agencies, The Salvation Army, Legal Aid Services of NE Minnesota and Churches United in Ministry (CHUM) to provide households at-risk of becoming homeless with tenant/landlord counseling, education, mediation, information and referral services to prevent evictions and homelessness, and to provide housing search and placement assistance to homeless families and singles to resolve their homelessness and to increase housing stabilization.

Project was not funded due to budget cuts.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity

Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:

(Street Address): 215 South 27th Avenue West

(City, State, Zip Code): Duluth, MN 55806

Specific Objective Number 19	Project ID
HUD Matrix Code 05K	CDBG Citation 570.201(e)
Type of Recipient Non-Profit	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 4/1/2011	Completion Date (mm/dd/yyyy) 3/31/2012
Performance Indicator 01 People	Annual Units 0
Local ID 11-PS-10	Units Upon Completion 0

Funding Sources:

CDBG
ESG
HOME
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding
Total

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Duluth

Priority Need

Public Service

Project

Jump Start Duluth Vehicle Purchasing Program

Activity

Transportation Services

Description

JumpStart provides down-payment assistance, financial and credit repair education, case management support, and car ownership and maintenance education to assist 22 low-income (below 80% AMI) households purchase reliable, fuel-efficient vehicles, providing improved access to employment, education and health care.

Project was not funded due to budget cuts.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: Citywide
(Street Address): Community Action Duluth
(City, State, Zip Code): 19 North 19th Avenue West
 Duluth, MN 55806

Specific Objective Number 17	Project ID
HUD Matrix Code 05E	CDBG Citation 570.201(e)
Type of Recipient Non-Profit	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 4/1/2011	Completion Date (mm/dd/yyyy) 3/31/2012
Performance Indicator 01 People	Annual Units
Local ID 11-PS-11	Units Upon Completion

Funding Sources:

CDBG
 ESG
 HOME
 HOPWA
 Total Formula
 Prior Year Funds
 Assisted Housing
 PHA
 Other Funding
 Total

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs .

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Duluth

Priority Need
Affordable Housing

Project
Tenat Based Rental Assistance Program (TBRA)

Activity
Rental Housing Subsidies

Description
The program will provide rental assistance to approximately twenty households who would otherwise be homeless. The City and the HRA of Duluth have established this program to provide rental assistance as a significant component in the continuum of services to prevent homelessness. Note that the City does not accept applications for this program; interested persons should contact the HRA at (218) 529-6300/

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:
Community Wide
222 E 2nd St
Duluth, MN 55805

Specific Objective Number	Project ID
3	11-25
HUD Matrix Code	CDBG Citation
05-S	570.204
Type of Recipient	CDBG National Objective
Local Government	LMH
Start Date (mm/dd/yyyy)	Completion Date (mm/dd/yyyy)
4/1/2011	3/31/2012
Performance Indicator	Annual Units
04-Households	17
Local ID	Units Upon Completion
11-HM-01	17

Funding Sources:

CDBG
ESG
HOME	\$104,500
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding	\$ 22,075
Total	\$126,575

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Duluth

Priority Need
Affordable Housing

Project
Northern Communities Land Trust (NCLT) Housing Predevelopment

Activity
CHDO Operating Expenses

Description
This proposal is for funding to pay for staffing costs incurred from April 1, 2011 to March 31, 2012 for project predevelopment for single and multi-family housing development activity in Duluth for 2012-13.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:
Community Wide
206 West 4th Street,
Duluth, MN 55806

Specific Objective Number	Project ID
7	11-26
HUD Matrix Code	CDBG Citation
21 F	
Type of Recipient	CDBG National Objective
Non-Profit	
Start Date (mm/dd/yyyy)	Completion Date (mm/dd/yyyy)
4/1/2011	3/31/2012
Performance Indicator	Annual Units
09-Organization	1
Local ID	Units Upon Completion
11-CD-01	1

Funding Sources:

CDBG
ESG
HOME	\$ 17,999
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding	\$113,000
Total	\$130,999

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Duluth

Priority Need
Housing

Project
Center City Housing Corp. Predevelopment

Activity
21-I

Description

Center City Housing (CCHC) will conduct pre-development activities that will focus on implementing needs identified in a completed homeless needs study. They will also complete housing development planning activities that will assist in implementing future housing projects.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: Citywide

(Street Address): 105 ½ West 1st Street
(City, State, Zip Code): Duluth, MN 55806

Specific Objective Number 1	Project ID 11-27	Funding Sources: CDBG ESG HOME \$17,999 HOPWA Total Formula Prior Year Funds Assisted Housing PHA Other Funding \$30,000 Total \$47,999
HUD Matrix Code 21-I	CDBG Citation	
Type of Recipient Non-Profit	CDBG National Objective	
Start Date (mm/dd/yyyy) 4/1/2011	Completion Date (mm/dd/yyyy) 3/31/2012	
Performance Indicator 09 Organization	Annual Units 1	
Local ID 11-CD-02	Units Upon Completion 1	

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name **City of Duluth**

Priority Need
Affordable Housing

Project
NCLT Rehabilitation - Resale

Activity
Acquisition for Rehab

Description

Northern Communities Land Trust will create quality, permanently affordable homeownership opportunities for low to moderate income households through the rehabilitation and resale of nine single family homes in the City of Duluth, with a focus on HOME/CDBG target areas. Applications are taken at the NCLT offices, call for information at (218) 727-5372.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:

(Street Address): 206 W 4th Street
(City, State, Zip Code): Duluth, MN 55806

Specific Objective Number	Project ID
7	11-28
HUD Matrix Code	CDBG Citation
14G	570.202
Type of Recipient	CDBG National Objective
Non-Profit	LMH
Start Date (mm/dd/yyyy)	Completion Date (mm/dd/yyyy)
4/1/2011	6/30/2012
Performance Indicator	Annual Units
10 Housing Units	8
Local ID	Units Upon Completion
11-CH-02	8

Funding Sources:

CDBG
ESG
HOME	\$ 327,467
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding	\$1,628,000
Total	\$1,955,467

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Duluth

Priority Need

Public Service / Emergency Shelter Program

Project

CHUM Emergency Shelter

Activity

Operating Costs of Homeless / AIDS Patients Programs

Description

Operating funds are requested for Duluth's primary facility for serving the general homeless population. The CHUM Center and emergency shelters, the program's main components, provide shelter and services 24 hrs/day, 365 days/year. The CHUM Center is the primary outreach site for agencies providing services to people who are homeless.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: Citywide
(Street Address): CHUM
(City, State, Zip Code): 102 West 2nd Street
 Duluth, MN 55802

Specific Objective Number	Project ID
14	11- 29
HUD Matrix Code	CDBG Citation
03T	570.201(e)
Type of Recipient Non-Profit	CDBG National Objective
	LMC
Start Date (mm/dd/yyyy)	Completion Date (mm/dd/yyyy)
4/1/2011	3/31/2012
Performance Indicator	Annual Units
01 People	1,1 00
Local ID	Units Upon Completion
11-ES-01	1,100

Funding Sources:

CDBG
ESG	\$ 37,000
HOME
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding	\$503,410
Total	\$540,410

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs .

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Duluth

Priority Need
Public Services

Project
MACV-Duluth

Activity
Operating Costs of Homeless/AIDS Patients Programs

Description
Minnesota Assistance Council for Veteran's (MACV) regional program, MACV-Duluth, is the only veteran specific program that addresses the needs of those that are currently experiencing homelessness or at-risk of becoming homeless in this community. MACV-Duluth will provide transitional housing and support services to help 75 homeless/at-risk veterans access housing and improve housing stability.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: City-wide
(Street Address): 101 West Second Street Suite 102
(City, State, Zip Code): Duluth, MN 55802

Specific Objective Number	Project ID
14	11-30
HUD Matrix Code	CDBG Citation
03T	570.201(e)
Type of Recipient	CDBG National Objective
Non-profit	LMC
Start Date (mm/dd/yyyy)	Completion Date (mm/dd/yyyy)
04/01/2011	03/31/2012
Performance Indicator	Annual Units
01 People	75
Local ID	Units Upon Completion
11-ES-02	75

Funding Sources:

CDBG
ESG	\$ 19,000
HOME
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding	\$359,941
Total	\$378,941

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Duluth

Priority Need

General Program Administration

Project

Community Development Program Administration

Activity

Administration of CDBG, HOME and ESGP programs

Description

Operation, reporting and monitoring of federally funded activities. Also, these funds assist with the implementation of the City's Citizen Participation process that leads to the development of the Consolidated Plan and the Annual Action Plan.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity.
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:

Citywide

(Street Address): 411 West First Street

(City, State, Zip Code): Duluth, MN 55802

Specific Objective Number	Project ID 11-31
HUD Matrix Code 21A	CDBG Citation 570.206
Type of Recipient Local Government	CDBG National Objective
Start Date (mm/dd/yyyy) 04/01/2011	Completion Date (mm/dd/yyyy) 03/31/2012
Performance Indicator	Annual Units
Local ID 11-AD-01	Units Upon Completion

Funding Sources:

CDBG	\$441,355
ESG	\$ 4,465
HOME	\$ 53,555
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$499,375

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Duluth

Priority Need
Planning

Project
Neighborhood Planning

Activity
Planning and Administration

Description
Implementation of the City's Citizen Participation Plan and strategic planning with the Community Development Target Areas to identify key implementation strategies. This activity will also work with the Community's At-Home in Duluth neighborhood program

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:

Community Development Target Areas - Morgan Park, West Duluth, Lincoln Park, Central Hillside, East Hillside and Endion.

(Street Address): 411 West First Street
(City, State, Zip Code): Duluth, MN 55802

Specific Objective Number	Project ID 11-32
HUD Matrix Code 20	CDBG Citation 570.205
Type of Recipient Local Government	CDBG National Objective
Start Date (mm/dd/yyyy) 04/01/2011	Completion Date (mm/dd/yyyy) 03/31/2012
Performance Indicator	Annual Units
Local ID 11-AD-02	Units Upon Completion

Funding Sources:

CDBG	\$50,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$50,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Duluth

Priority Need
Planning

Project
Skills2Success

Activity
Planning & Administration

Description

The Skills2Success Project will identify business opportunities, develop a business/ implementation plan which supports people ages 15-21 from At-Home Duluth neighborhoods in specific employment training and experience leading to a 25% income increase over a three-year period.

Project not funded due to budget cuts.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:

Neighborhood Youth Services

(Street Address): 310 North First Avenue West

(City, State, Zip Code): Duluth, MN 55806

Specific Objective Number	Project ID	Funding Sources:	CDBG	-0-
HUD Matrix Code	CDBG Citation		ESG	0
20	570.205		HOME	0
Type of Recipient	CDBG National Objective		HOPWA	0
Non-profit			Total Formula	0
Start Date (mm/dd/yyyy)	Completion Date (mm/dd/yyyy)		Prior Year Funds	0
4/1/2011	3/31/2012		Assisted Housing	0
Performance Indicator	Annual Units	PHA	0	
Local ID	Units Upon Completion	Other Funding	0	
11-AD-06		Total	-0-	

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Duluth

Priority Need
Planning

Project
Housing for Inmates

Activity
Planning & Administration

Description

This feasibility study and research process may result in a development plan to provide four units of transitional housing for inmates coming out of incarceration and at-risk of homelessness. The intent is to house up to eight individuals in the first year of operation.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:

Damiano Center

(Street Address): P. O. Box 161044

(City, State, Zip Code): Duluth, MN 55806

Specific Objective Number	Project ID 11-33
HUD Matrix Code 20	CDBG Citation 570.205
Type of Recipient Non-profit	CDBG National Objective
Start Date (mm/dd/yyyy) 4/1/2011	Completion Date (mm/dd/yyyy) 3/31/2012
Performance Indicator	Annual Units
Local ID 11-AD-07	Units Upon Completion

Funding Sources:

CDBG	\$15,000
ESG	0
HOME	0
HOPWA	0
Total Formula	0
Prior Year Funds	0
Assisted Housing	0
PHA	0
Other Funding	0
Total	\$15,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Duluth

Priority Need
Planning

Project
At Home in Duluth Targeted Revitalization Strategy

Activity
Planning & Administration

Description
NHS of Duluth and SVCNDA will be implementing a neighborhood planning strategies in specific, defined Target Areas within the West Duluth and the Central Hillside Neighborhoods of Duluth. These strategies will include: targeted housing rehab including weatherization, selective code enforcement and potential acquisition/rehab or demolition.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:
Neighborhood Housing Services
(Street Address): 224 East Fourth Street
(City, State, Zip Code): Duluth, MN 55805

Specific Objective Number	Project ID 11-34
HUD Matrix Code 20	CDBG Citation 570.205
Type of Recipient Non-profit	CDBG National Objective
Start Date (mm/dd/yyyy) 4/1/2011	Completion Date (mm/dd/yyyy) 3/31/2012
Performance Indicator	Annual Units
Local ID 11-AD-08	Units Upon Completion

Funding Sources:

CDBG	\$10,000
ESG	0
HOME	0
HOPWA	0
Total Formula	0
Prior Year Funds	0
Assisted Housing	0
PHA	0
Other Funding	\$20,000
Total	\$30,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Duluth

Priority Need
Planning

Project
Housing Support Program – Salvation Army

Activity
Planning and Administration

Description
The Housing Support Program is a collaborative between 3 agencies, The Salvation Army, Legal Aid, and Churches United in Ministry. These planning funds are to be used to determine best approaches to: tenant/landlord counseling services including mediation, education and information/referral services to prevent evictions and housing search/placement assistance to resolve homelessness. This will also enable the project to meet the new prevention and rapid re-housing requirements for the Emergency Solutions Grant program.
Project not funded due to budget cuts.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: Citywide

(Street Address): 224 East Fourth Street
(City, State, Zip Code): Duluth, MN 55805

Specific Objective Number	Project ID
HUD Matrix Code 20	CDBG Citation 570.205
Type of Recipient Non - Profit	CDBG National Objective
Start Date (mm/dd/yyyy) 4/1/2011	Completion Date (mm/dd/yyyy) 3/31/2012
Performance Indicator	Annual Units
Local ID 11-AD-09	Units Upon Completion

Funding Sources:

CDBG	-0-
ESG
HOME
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding
Total	-0-

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Antipoverty Strategy

1. Describe the actions that will take place during the next year to reduce the number of poverty level families.

Program Year 2 Action Plan Antipoverty Strategy response:

The following activities will be funded in the FY 2011 Action Plan to address specific policies of the Antipoverty strategy:

Policy #1: Provide occupational training programs coupled with career development and job placement in partnership with the City's Workforce Development Division to enable people to obtain employment.

- SOAR Duluth at Work - \$160,000 for 20 participants to obtain jobs
- CHUM Support Services for Employment - \$120,000 for 15 participants to obtain jobs
- NYS Jobs, Employment and Training - \$40,000 for 5 participants to obtain jobs
- Life House Futures Program - \$48,000 for 6 participants to obtain jobs
- Circles of Support Program - \$90,500 for 11 participants to obtain jobs.

Policy #2: Assist families with removing barriers to obtaining employment through long term or sustainable solutions that reduce the cost of essentials or burdens to household incomes (e.g., child care, health care, transportation).

- Clothes that Work and Social Services - \$19,360 for 1,100 people to have work attire for interviews to obtain employment

Policy #3: Focus on efforts to reduce the costs on households' budgets through energy efficiency programs that lower utilities and/or programs that assist with building assets of families through planned savings programs or assistance with homeownership opportunities.

- Duluth Weatherization - \$180,000 for 30 households to make energy efficiency improvements that reduce utility costs.
- FAIM IDA (Individual Development Accounts) Housing and Down payment assistance with Community Action Duluth - \$60,000 for 11 households.

Policy #4: Increase the amount of affordable housing units within the City that have long-term affordability restrictions (greater than 30 years), to maintain housing for low-to-moderate-income residents within our community.

- Rehabilitation and Resale - \$327,467 for 8 housing units to be acquired and sold to homeowners with a 99-year ground lease for affordability.

- Multi-family Development - \$200,000 for the acquisition of 26 units of blighted rental properties, to be renovated into 32 units of permanent supportive housing in using \$300,000 in 2012 HOME program funds.

NON-HOMELESS SPECIAL NEEDS HOUSING

Non-homeless Special Needs (91.220 (c) and (e))

*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve for the period covered by the Action Plan.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Program Year 2 Action Plan Specific Objectives response:

The City of Duluth will serve disadvantaged youth by funding a planning project called Skills2Success. This project will develop a plan for serving disadvantaged, low-income youth by providing an opportunity to increase their economic self-sufficiency through continued employment and skill development and employment opportunities.

Housing Opportunities for People with AIDS

*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. Provide a Brief description of the organization, the area of service, the name of the program contacts, and a broad overview of the range/ type of housing activities to be done during the next year.
2. Report on the actions taken during the year that addressed the special needs of persons who are not homeless but require supportive housing, and assistance for persons who are homeless.
3. Evaluate the progress in meeting its specific objective of providing affordable housing, including a comparison of actual outputs and outcomes to proposed goals and progress made on the other planned actions indicated in the strategic and action plans. The evaluation can address any related program adjustments or future plans.
4. Report on annual HOPWA output goals for the number of households assisted during the year in: (1) short-term rent, mortgage and utility payments to avoid homelessness; (2) rental assistance programs; and (3) in housing facilities, such as community residences and SRO dwellings, where funds are used to develop and/or operate these facilities. Include any assessment of client outcomes for achieving housing stability, reduced risks of homelessness and improved access to care.

5. Report on the use of committed leveraging from other public and private resources that helped to address needs identified in the plan.
6. Provide an analysis of the extent to which HOPWA funds were distributed among different categories of housing needs consistent with the geographic distribution plans identified in its approved Consolidated Plan.
7. Describe any barriers (including non-regulatory) encountered, actions in response to barriers, and recommendations for program improvement.
8. Please describe the expected trends facing the community in meeting the needs of persons living with HIV/AIDS and provide additional information regarding the administration of services to people with HIV/AIDS.
9. Please note any evaluations, studies or other assessments that will be conducted on the local HOPWA program during the next year.

Program Year 2 Action Plan HOPWA response:

The City of Duluth does not receive state HOPWA funds.

Specific HOPWA Objectives

Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the Action Plan.

Program Year 2 Specific HOPWA Objectives response:

The City of Duluth does not receive state HOPWA funds.

Other Narrative

Include any Action Plan information that was not covered by a narrative in any other section.

Efforts to Further Fair Housing

Outlined below are the goals and actions from the Fair Housing Plan that will be addressed in Program Year 2011. The full and updated Analysis of Impediments to Fair Housing for Duluth was adopted by City Council on January 25, 2010.

IMPEDIMENT 1: LACK OF INFORMATION AND EDUCATION

Through the key informant discussions in 2009, an overwhelming number of participants indicated that a lack of knowledge and information about fair housing laws and regulations acted as an impediment to fair housing.

Goal A: Disseminate general fair housing information to 500 tenants and landlords.

2011 Action:

1. The Housing Access Program (HAP) was a major player in Fair Housing activities within the City. On March 31, 2010, due to funding issues, they went out of business. As such, 2010 and 2011 are seen as re-building years in terms of a single agency providing fair housing information.
2. HRA will continue to provide fair housing information in its packets to prospective tenants in public housing and persons who secure housing vouchers.
3. Other agencies such as Legal Aid, Indian Legal Aid, United Ways 2-1-1 Information line, Home Line, and The Salvation Army will provide general information to tenants and landlords.

Goal B: Develop and implement training to increase the knowledge and understanding of fair housing rights and responsibilities, to include reasonable accommodations for CDBG/ESG housing providers and tenants.

2011 Action:

1. As noted under Impediment 1, Goal A, the Housing Access Program went out of business. At present the City does not have a single point of contact or an organization providing a wide range of fair housing services which HAP provided in previous years. In 2011 CDBG funds are to be provided to The Salvation Army for a planning grant to determine what to organize or structure for a coordinated effort in Fair Housing.

Goal C: Coordination of resources to provide community education and outreach.

2011 Action:

1. The Community Development Office will host one annual meeting which is to include representatives from agencies, and representatives from the private sector, that work with persons who may be impacted by discrimination. The purpose of this meeting is to increase knowledge of programs, improve communication between agencies, and reduce duplication where possible.

IMPEDIMENT 2: HOUSING DISCRIMINATION AGAINST PROTECTED CLASSES

When asked about housing discrimination, key informants and focus group participants agreed that illegal housing discrimination occurs in Duluth. Discrimination may occur unknowingly at times, or without knowledge of the legal ramifications that may result, or because enforcement through the state or federal process is difficult and time consuming, and, therefore, not often pursued, or because it commonly occurs in one's life experience and becomes accepted behavior. Regardless of why, how or where discrimination occurs, activities that discriminate against the more vulnerable of our population, against people protected under the Fair Housing Act, is an impediment to fair and equal housing choice, it is illegal and acting in accordance with fair housing law is the responsibility of all citizens.

Goal A: Establish guidelines for "acceptable" and "not acceptable" lease language, with "acceptable" language encouraged and "not acceptable" language prohibited in all leases and rental applications used in the City of Duluth.

2011 Action:

1. In 2011 the Human Rights Officer and Community Development staff will develop a standard lease or "best management practice" for use by Duluth rental housing property owners, landlords and management companies that is "acceptable" and "not acceptable" and/or discriminatory. Endorsement of lease language guidelines will be requested from the Arrowhead Multi-Housing Association. The City Council will be asked to approve the "best practice guidelines for possible incorporation into the rental licensing process. Lease language guidelines will be disseminated to landlords, management companies, and HRA and area colleges.

Appendix A / Citizen Comments and Responses

The City is required by HUD regulations to respond to all substantive comments received during the public review of the draft Action Plan. This section is divided into two parts. The first groups comments into two broad categories - those that concern the project funding decisions and those that pertain to policy aspects of the plan - and offers the City's responses to these items. The second section presents all written comments and, in some cases, the City's written responses, received concerning the plan.

Comments regarding funding:

Letter from April Sanderson, Lutheran Social Service
E-mail from Paula Reed, United Way of Greater Duluth
Online comment from Julie Broman-McUrton
Letter from Kim Crawford, Life House
Letter from Dennis Hurst, Hurst & Henrichs MN, LTD
Letter from David Benson, Damiano Center
Letter from Jeff Palmer, Blair Gagne and David Schaeffer, Duluth Area Family YMCA
Letter from Gene Johnson McKeever, Citizen
Letter from Ron Chicka, Duluth-Superior Metropolitan Interstate Council
Letter from Cliff Knettel, Neighborhood Housing Services of Duluth
Letter from Shannon Wagner, Circles of Support
Letter 1 from Angie Miller, Community Action Duluth – Jump Start Program
Letter 2 from Angie Miller, Community Action Duluth – Duluth@Work
Letter from Johannes Aas, Sacred Heart Music Center
Letter from Jay Newcomb and Kathy Bogen, Grant Community School Collaborative
Letter from Mary H. Benson, Circles of Support
Letter from Carolyn Sundquist, Duluth Heritage Preservation Commission
Letter from Joce Wolden, Citizen
E-mail from Sheila Miller, Citizen
Letter from Lara Nygaard and Ellen O'Neill, YWCA

Response: Funding recommendations were adjusted based upon comments received.

Comments regarding policy, background information, CDBG process, and priorities:

E-mail from Roberta Cich, Access North
E-mail from Kira Kallberg, The Salvation Army

Response: See attached responses.



Lutheran Social Service
for changing lives

November 10, 2010

RE: CDBG Funding for the JumpStart Program

**LSS Financial
Counseling Service**

For Appts. Call 888.577.2227
Or Call 218.529.2227
www.lssmn.org/debt

Duluth/Eveleth
424 W Superior Street, Suite 600
Duluth, MN 55802

Willmar
1601 Hwy 12 E, Suite 6
Willmar, MN 56201

Mankato
710 S Second Street
Mankato, MN 56001

Brainerd
318 West Laurel St.
Brainerd, MN 56401

Minneapolis
2400 Park Avenue
Minneapolis, MN 55404

St. Paul
Capitol Professional Building
590 Park Street, Suite 310
St. Paul, MN 55103

Eastside Financial Center
965 Payne Avenue, Suite 201
St. Paul, MN 55130

Hopkins
Community Action Partnership
of Suburban Hennepin
33 10th Avenue S, Suite 150
Hopkins, MN 55343

Superior, Wisconsin
LSS of Wisconsin and
Upper Michigan
2231 Catlin Ave, 4th Floor
Superior, WI 54880

CDBG Committee,

Being a Financial Counselor I see the effects on people who do not have reliable transportation or have credit issues and are at risk of sub-prime or predatory lenders when looking for a vehicle.

In this economy it is very difficult for people who were on the edge before to find even a "junkier" car that they can afford. Most people are (due to this) forced into getting financed. If their credit is not in the best standing they are subject to interest rates sometimes reaching into the teens. This doesn't solve their financial situations and even puts them at further risk if they cannot afford the payments and the car is repossessed.

JumpStart has been a great program to provide a SAFE alternative to getting a used car that may be a financial burden with immediate car repairs or have an unaffordable payment. The JumpStart Program not only solves the transportation issues, but also addresses the debt and budgeting issues that are underlying many situations through the Common Cents Program and one-on-one support for payment options on the debts.

I urge you to consider funding the JumpStart Program. You would not only be helping people obtain safe, reliable vehicles, but also help them repair their credit and budgeting techniques. This in turn allows them to be able to obtain a vehicle without assistance and without risk of a predatory loan in the future.

Sincerely,

April Sanderson
Certified Credit Counselor
LSS Financial Service
1-888-577-2227 1-218-529-2278



Keith Hamre - JumpStart Duluth

From: "Paula Reed" <preed@unitedwayduluth.org>
To: <khamre@duluthmn.gov>
Date: 11/10/2010 9:45 AM
Subject: JumpStart Duluth

Good morning, Keith.

I understand that the JumpStart Duluth program has not been recommended for CDBG funding and I would like to suggest that if there is more money available, consideration be given to this program. (I have been told that the Public Services was not fully funded up the 15% of available CDBG funds allow.)

As you know, transportation (or lack thereof) is a critical issue for many in our community and this program has been successful in meeting this need. JumpStart helps people obtain and maintain employment and the program's capacity has recently increased due to a donated car partnership that was recently established.

I understand that funds are limited and priorities must be established, but would appreciate any possible reconsideration of their request.

Thanks!!

Paula Reed
President
United Way of Greater Duluth
424 W. Superior Street, Suite 402
Duluth, MN 55802
p: 218.726.4790 | f: 218.726.4778
Visit: <http://www.unitedwayduluth.org>

We exist to improve people's lives. And we get results.

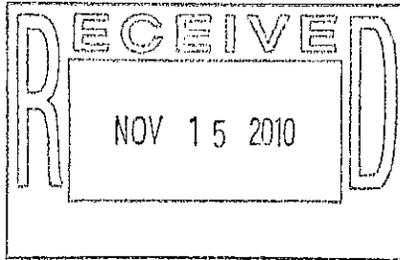
LIVE UNITED. 

Joyce Ellingsen - Comment Submission from Web Site

From: Webupdate <no-reply@duluthmn.gov>
To: <JELLINGS@duluthmn.gov>
Date: 11/12/2010 7:35 AM
Subject: Comment Submission from Web Site

Julie Broman-McUrton has sent in a comment from the Community Development Public Input page.

Your name:	Julie Broman-McUrton
Location:	Duluth
Organization:	Self-employed resident of Duluth for 48 years
Phone Number:	(218) 349-3506
Email Address:	swedishlover_1@yahoo.com
Comments/Questions:	<p>I have very deep convictions when it comes to this subject, having seen so many changes in this area, and not many good anymore. I feel strongly that any monies delegated for low income housing should only be available to residents that have resided in Duluth for a minimum of 3 years, PERIOD! It isn't fair to the long term residents, such as myself (but have NEVER ever received or applied for any help) to see \$'s being paid out on residents who just moved here within the last month, it makes Duluth a very vulnerable place for transients to flock to! Isn't it time this city starts taking care of their Long-term residents that have been paying taxes their entire life? I have absolutely NO problem giving \$'s to our true needy seniors and or disabled IF they have resided here for over 3 years. It's time we stop taking care of other Cities problems, and start taking care of our own.</p>



Life House – ESGP 2011 Application
2011 Community Development Recommendations
Public Comment

Emergency Shelter Grant Proposals*(Page 7) - \$120,000 available with five proposals asking for \$178,200. Funding recommended for CHUM at \$37,000, MACV at \$19,000, Safe Haven/AICHO at \$23,000, and Salvation Army/CCHC at \$41,000. No funding proposed for Life House. This is the same as last year's funding levels. Hamre outlined the hold harmless provision and how we are capped at \$120,000. It was noted that CHUM should have made a pre-application for 2011 funding. Discussion that these levels of funding can be amended at the public hearing of December 7.

Motion by Daryl Yankee, seconded by Jim Gaylord, to approve recommendation of funding levels as presented by the Manager. Motion unanimously approved. *Name will be changed to Emergency Solutions Grant in future years.

Life House was not recommended for the Emergency Shelter Grant this year due to the Hold Harmless Provision, capping the amount of funds available at \$120,000. It was noted that Life House did not apply last year, and therefore only previously funded organizations were funded.

During the application process, Life House met with the Community Development (CD) team regarding the housing needs of our most vulnerable kids. Per the direction of the CD team, our housing application was submitted under the Emergency Shelter Grant program. It wasn't until after the September 9th application deadline that the CD Office was made aware that our application would no longer meet the guidelines of the Emergency Shelter Grant.

At the October 26 CD FY2011 Recommendations hearing, it was noted that Life House could be funded should the additional funding of approx \$35,000 be made available. However, there were other applications that were also not funded (in other program areas) that would most likely be considered prior to a Life House consideration. Life House also understands the application must be "re-tooled" as Mr. Hamre mentioned during this meeting.

Currently there are NO supportive housing programs for our homeless and at-risk youth in the community being funded. All of the other funded programs (and those being considered should the additional funding become available), provide supportive housing for adults and families. Allowing any other organization the potential additional funding would be funding duplication of services.

Life House asks you reconsider the CD recommendation, allow us to "re-tool" the application and provide the supportive housing services our homeless teenagers so desperately need.

Sincerely
Kim Crawford
Life House Executive Director

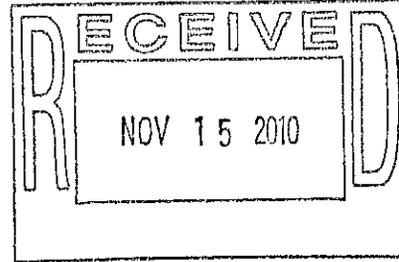


Community Development Director
407 City Hall
Duluth, Minnesota 55802

November 12, 2010

Attn: Mr Keith Hamre

Re: Steeple and Steeple Tower Condition
Sacred Heart Music Center
201 W. 4th Street
Duluth, Minnesota



Dear Mr. Hamre:

We have been requested to write a letter regarding the status of the above referenced building components. Our letter is as follows:

For the intent of this letter we are including a report dated January 25, 2010 explaining the conditions at the time we were first brought into the project.

As can be seen in the report there are two components, the steeple and the masonry bell tower. The wood of the steeple itself seems to be in good condition and can be stiffened or wood to wood connections be improved to insure the longevity of the steeple.

The immediate problem was the anchorage of the steeple to the masonry bell tower. The report addresses this item and photos 1-1 through 1-4 indicate what the condition was.

Since the report was written we have completed an analysis and details to re-anchor the steeple to the building. To protect the status of the building as well as the public from the immediacy of a steeple collapse this work has been installed and completed. This was done to allow some time to raise funds to repair the condition of the masonry bell tower.

The balance of the photos depict conditions of the masonry bell tower. As can be seen the masonry is in a deteriorated condition and will continue to deteriorate at an accelerated rate due to water infiltration and freeze thaw action. This needs to be repaired in the next year to two or the steeple and deteriorated masonry removed from the building.

Mr. Noel Knudson and I have completed an analysis and prepared construction documents for the repair. All that remains to be finalized is bid specifications, public bid or bid by invitation, and the work can proceed. The only hold up is funding.

Sincerely;

Dennis Hurst, P.E.



Sacred Heart Music Center
201 W. 4th Street
Duluth, Minnesota

January 25, 2010

Re: Steeple and Steeple Tower Condition
Sacred Heart Music Center
201 W. 4th Street
Duluth, Minnesota

Dear Board Members:

We have been requested to write a letter regarding our observations of the above building component. Our letter is as follows:

There is a proposed restoration project of the steeple and towers of the above referenced project. In preparation of the construction and bid documents the actual condition of these items became apparent.

We were not able to climb into the steeple to view its condition, nor would we ask any to do this without proper safety equipment. The ladder access into the steeple in no way meets OSHA requirements.

The steeple is an octagon shape of wood construction. What wood we could see appears to be sound. There are 8 heavy timber legs, at each of the 8 octagon points, that support the steeple. It is the metal strap anchorage of the steeple at the base of each leg that is severely deteriorated.

Photo 1-1 displays one of the 8 legs and its anchorage via a metal strap wrapped around a piece of stone that in turn is embedded in the brick masonry of the bell tower, the typical connection. Photo 1-2 depicts the condition of the metal strap anchorage at one leg location. Photo 1-3 depicts the condition of the metal strap anchorage at another leg location from below and Photo 1-4 better depicts the condition of this connection up close.

The result is that the anchorage of the steeple is almost gone on some of the supporting legs. In the right wind conditions the steeple could come down.

The brick masonry around the bell tower is in the most severe condition and has no strength remaining. Water infiltration and resulting freeze thaw action has deteriorated both the mortar and the brick units. The ability of bricks to wick water to the interior of the wall and resulting deterioration has created hollow areas within the wall thickness. Remember that these are the walls that the stone base that the steeple legs are cast into in the photos of photo sheet 1.

Re: Steeple and Steeple Tower Condition
Sacred Heart Music Center
201 W. 4th Street
Duluth, Minnesota

Page -2-

The most severely deteriorated item is the masonry around the bell tower. Photo 1-5 begins to depict the deterioration from the exterior. Photo 1-6 begins to depict the deterioration on the interior, including evidence of through wall water saturation and spalling of brick onto the floor.

Photo sheet 2 photos depict more of the same. Mr. Noel Knudson has many more photos of the conditions.

What happens is that in the early years the exterior mortar and brick soaks up water and deteriorates. As the water is close to the surface this water has the ability to drain away with the seasons. Without proper maintenance wind driven rain and snow, the source of water, will continue to enter even deeper into the wall. This water tends to be trapped within the interior of the wall for a longer period of time. The result is that in the later years the mortar and brick within the interior of the wall deteriorates. This creates voids within the interior of wall.

It is evident that deterioration of these walls is through wall.

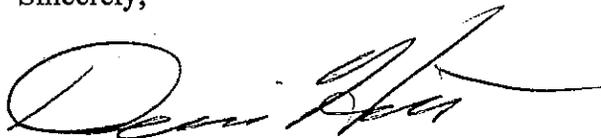
Results:

Much of the masonry around the bell tower is deteriorated to the degree that it will need to be removed and replace.

It appears the steeple can be saved with little or no refurbishing.

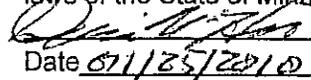
What actions that should be taken will depend on the results of an engineering analysis.

Sincerely;



Dennis Hurst, P.E.

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

 Dennis M. Hurst
Date 01/25/2010 Reg. No. 13230

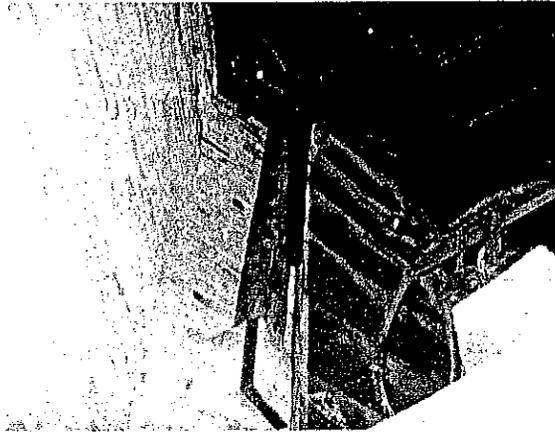
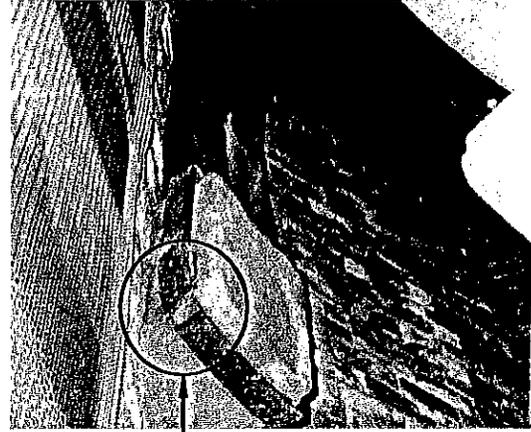


Photo 1-1



RUSTED THROUGH

Photo 1-2



Photo 1-3

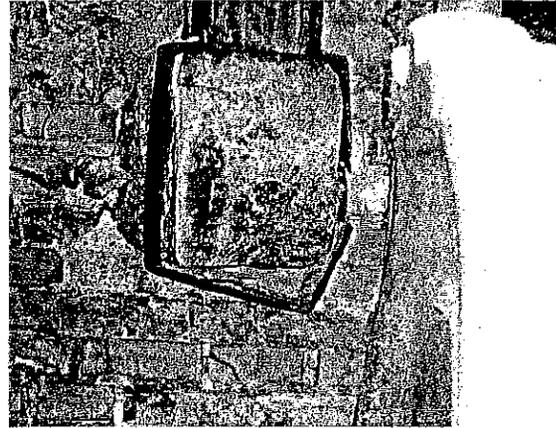


Photo 1-4

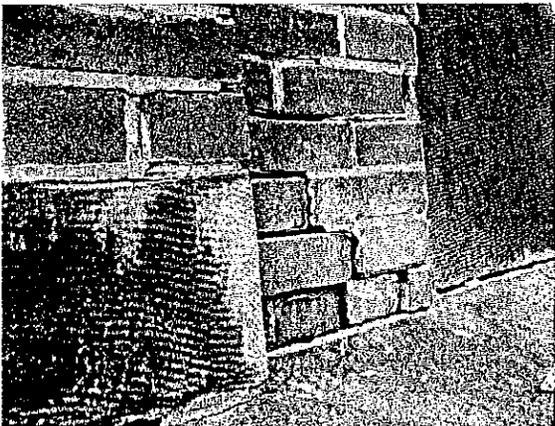
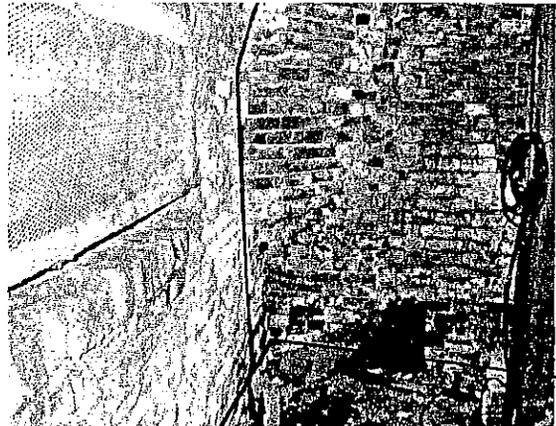
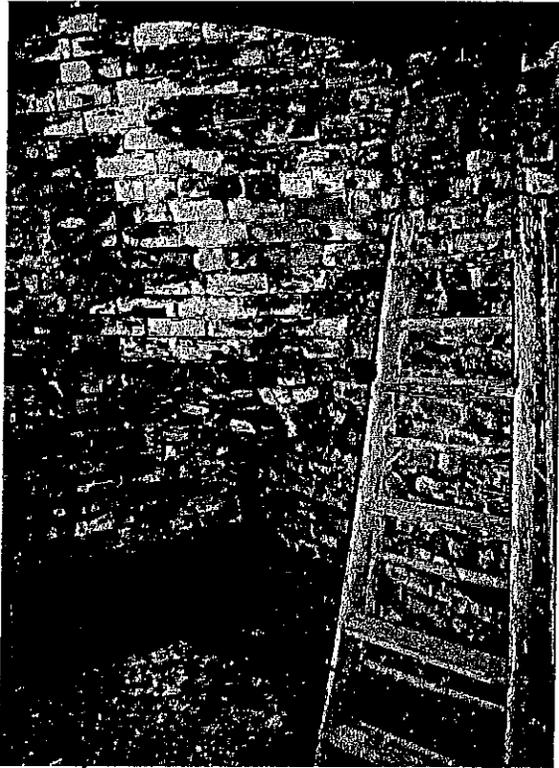


Photo 1-5



SPALLED BRICK
DEBRIS ON FLOOR

Photo 1-6



—MORE SPALLED BRICK
DEBRIS ON FLOOR
Photo 2-1

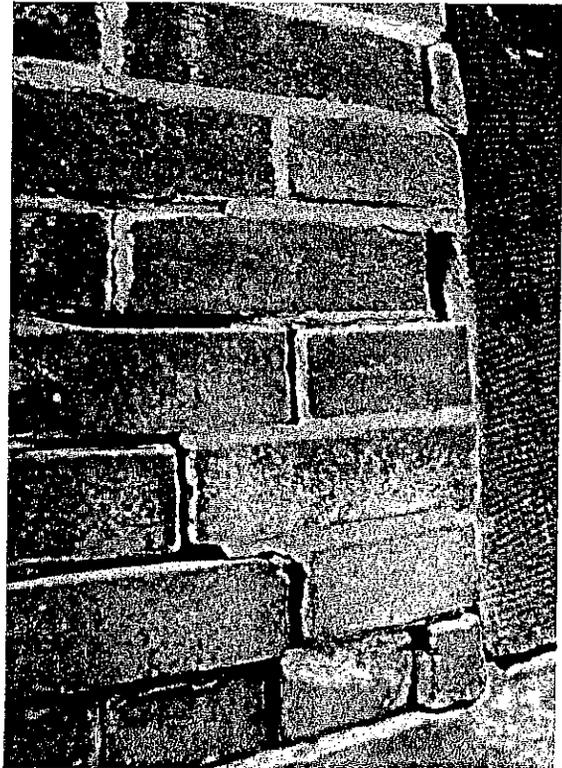


Photo 2-2



Photo 2-3



Photo 2-5

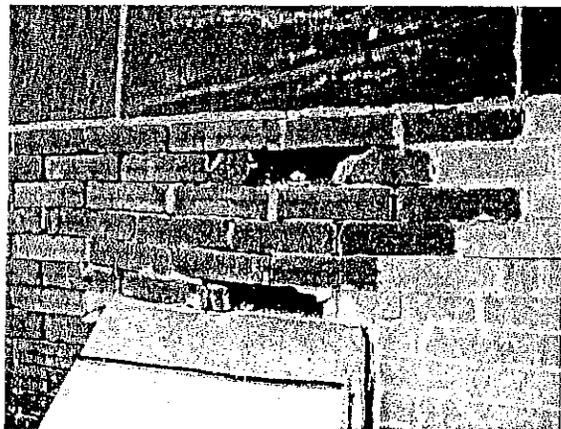
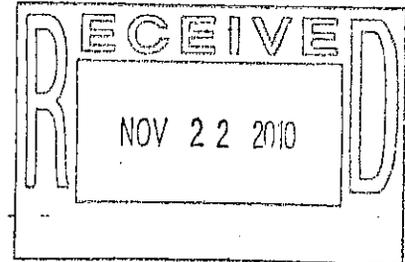


Photo 2-4



November 18, 2010

Duluth Community Development Committee
c/o Keith Hamre
Community Development Department
407 City Hall
Duluth, MN 55802

Dear Community Development Committee,

Sacred Heart Music Center is an important partner to us in our work with low-income residents. They have hosted benefit events for us, and their presence in the Central Hillside draws many Duluthians here who might otherwise avoid our neighborhood.

Deterioration of their building would be a big problem for the neighborhood, and for efforts to improve the condition of this historic part of Duluth. Any efforts that can help them in the monumental task of maintaining the old cathedral will be an important step for low-income residents of the Central Hillside.

Thank you for your consideration.

Sincerely,

David Benson
Executive Director



November 17, 2010

Keith Hamre, Manager
Community Development Division
407 City Hall
Duluth, MN 55802
khamre@duluthmn.gov

Duluth Area
Family YMCA
302 W. 1st St.
Duluth, MN 55802
(218) 722-4745 ext. 12
fax (218) 722-4746
md@duluthymca.org

Neighborhood
Youth Services
310 N. 1st Ave W.
Duluth, MN 55806
(218) 723-3523
fax (218) 723-3524

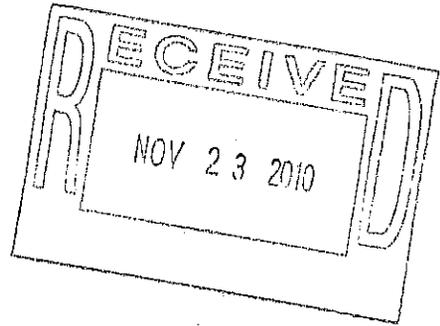
Copeland
Community Center
1112 N. Lake Ave
Duluth, MN 55805
(218) 279-2543 ext. 10
fax (218) 279-2555

Valley Youth Center
727 N. Central Ave
Duluth, MN 55807
(218) 628-4897
fax (218) 628-4896

Boys & Girls Club
Of Duluth
2623 W. 2nd St.
P.O. Box 16435
Duluth, MN 55806
(218) 727-1549
fax (218) 727-7121

Proctor Hermantown
Community Education
100 Pionk Dr.
Proctor, MN 55810
(218) 628-6294

YWCA of Duluth
301 N. 1st Ave. W.
Duluth, MN 55806
(218) 740-0348
fax (218) 740-0349



Dear Mr. Hamre,

We are writing in support of youth programming in our community. We want to share our appreciation to the Community Development Office and Committee for their initial funding recommendations for fiscal year 2011, and we urge you to keep the funding at this level in the final allocation.

The Youth Development Collaborative agencies provides opportunities for youth to discover, learn, practice and make choices about what it means to be productive, contributing members of the community. We give them a safe place to go when many would otherwise be unsupervised, positive role models, and meals and snacks. Without these services, where would the youth of Duluth go during out of school time?

Research shows that youth have over 2,000 hours per year of free time. That is equivalent to a fulltime job. How youth spend their free time is a more powerful indicator of success as an adult than race, economic level and family structure. The Youth Development member agencies operate out of school time programs that fill that free time with positive opportunities and provide youth with a safe, warm, consistent and constructive place to go, and also provide mentors to youth in need of additional positive adult role models.

With continued cuts in youth services at the federal, state and local level, youth-serving agencies are struggling to keep their doors open. Without these centers and their programs, many youth would not have their basic needs met and would have nowhere to go after-school. It is our role, as community members, to ensure that these needs are met and that youth have the opportunity to access and engage in positive experiences during their free time. The future of Duluth depends on it.

Times are as difficult now as they ever have been for youth serving agencies. Many of our major funders are reducing their allocations simply because they have less funds to give due to declining portfolios or campaigns. This is why Community Development funds are so needed and so appreciated! We appreciate this source of stability in our funding plan.

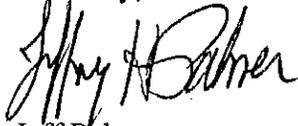
BELIEVE IN SOMEONE



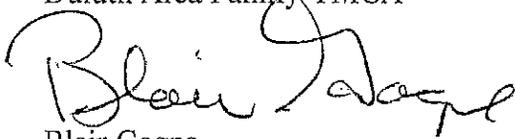
Most importantly, the people that the Community Development Committee serves are highly in support of our programming. Thank you for listening to the people who took part in the online and community forums who were overwhelmingly in support of spending Community Development dollars on Youth Programming.

As professionals who have made a career out of helping the youth of our community, we want to thank the Community Development Office and Committee for their initial funding recommendations for fiscal year 2011, and urge you to keep the funding at this level in the final allocation. Thank you for supporting the youth of Duluth and quality youth programming in our community.

Sincerely,



Jeff Palmer
Executive Director
Duluth Area Family YMCA



Blair Gagne
Community Services Director
Duluth Area Family YMCA



David N. Schaeffer
Mentor Duluth Program Coordinator
Member of the Youth Development Collaborative

Nov 30, 2010

Community Development:

I am writing a letter of support for the Sacred Heart Music Center.

When I look out my back porch, I am reminded that it (Sacred Heart) has been restored and serving many people.

I am especially happy that when I worked at NYSO (neighborhood youth services) I was able to bring the youth to activities that they might not have seen or been a part of. The "Kids Cafe" also has benefited by free tickets given to them and the staff - to attend Sacred Heart Music nights.

I have heard music on a warm summer night and able to walk in with my nephew to hear a recording. (he would not have been able to attend a regular night also).

I attended several meetings in the room in the back to plan for an art installation for our neighborhood.

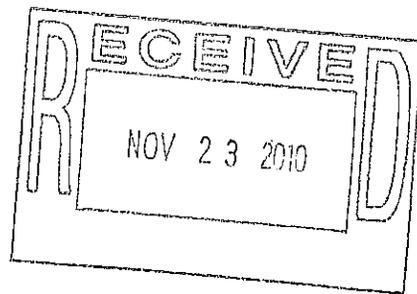
I also attended a retirement party for Claude Washington (who lives one block away) and who chose The Sacred Heart as his site to gather people.

I especially like it - that other people come to our neighborhood (who might not otherwise), to attend weddings, music events, art openings, etc.

I feel happy when driving by, to see people - walking, parking, heading to Sacred Heart for events.

They have been part of our community and we are thankful for their presence.

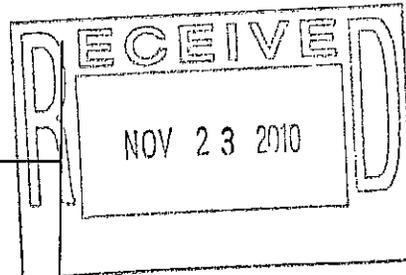
Gene Johnson
McKee





Duluth-Superior
Metropolitan Interstate Council

Guiding the Future of Transportation for the Twin Ports Area



November 22, 2010

Community Development Block Grant Committee
Attn: Keith Hamre
411 W. First Street
City Hall, Room 407
Duluth, MN 55802

221 West
First Street
Duluth, MN
55802
Tel 218-529-7541
Fax 218-529-7592
www.dsmic.org

Dear Committee Members:

I am writing in support of CDBG funding for Community Action Duluth's successful Jump Start Program. The MIC was involved in helping to develop this program in 2008, and continues to monitor the success of the program under the management of Community Action. The program is in accordance with our accessibility and economic development goals as identified in *Directions 2035*, our newly-developed Long Range Transportation Plan for Duluth and Superior. The Jump Start program is a huge asset to this community in its capacity as a unique, successful and locally-based program aimed at reducing mobility barriers for low-income members of the Duluth community which, in turn, helps to reduce the number of area households living in poverty.

In addition, the program's coordinator, Heidi Jaros - Community Action Duluth's Transportation Advocate - plays an important role in addressing a variety of local transportation issues by representing the perspective of the low-income users of the community's various transportation assets. Whether it be in her capacity as facilitator of regular meetings of area transportation and human services professionals; her involvement in helping to shape the city's Complete Streets Policy; her membership on Fit City Duluth's Active Living Committee; or her assistance with the MIC's updating of the Duluth-Superior Long Range Transportation Plan, the work of Community Action Duluth's Transportation Advocate continues to support the MIC's objectives of ensuring that the transportation needs of the area's traditionally underserved populations are being addressed in planning for future transportation improvements in the City of Duluth.

Sincerely,

Ron Chicka, AICP
MIC Director

*Duluth-Superior
urban area
communities
cooperating in
planning and
development
through a joint
venture of the
Arrowhead Regional
Development
Commission and the
Northwest Regional
Planning Commission*

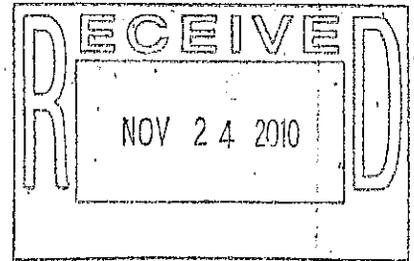
*ARDC is an equal
opportunity employer*



NEIGHBORHOOD HOUSING SERVICES of DULUTH

224 East Fourth Street • Duluth, MN 55805

Phone: (218) 727-8604 • Fax: (218) 727-9368 • Web site: www.nhsduluth.org



November 24, 2010

Keith Hamre, Community Development Director
City of Duluth Community Development
407 City Hall
Duluth, MN 55802

Dear Mr. Hamre,

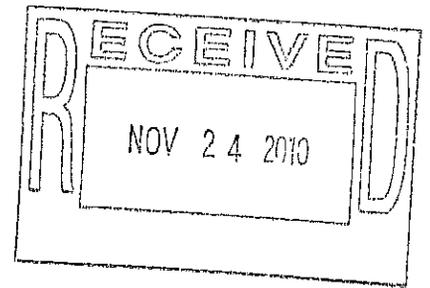
I am contacting you on behalf of Neighborhood Housing Services of Duluth to support the Community Development Block Grant Fund application from the Sacred Heart Music Center. Sacred Heart has proved itself over time as an important community institution and a significant anchor of Duluth's burgeoning arts and cultural movement.

While the application for funding by Sacred Heart may not be a clear fit for the Community Development Mission, the role this institution plays in the revitalization of Duluth's Central Hillside, which does in fact support Community Development's mission, is undeniable and immeasurable. By hosting musical and cultural events in what is, far and away, the most impoverished neighborhood in Duluth, and attracting attendees from across the region, Sacred Heart has helped create an atmosphere in the Central Hillside which is now furthered by new developments in both affordable and market-rate housing along the Fourth Street corridor. These projects, including the Metro Plains development and Northern Communities Land Trust's multi-family residential efforts, will be complemented by upcoming efforts to upgrade the Fourth Street streetscape, building on the work the Sacred Heart has done.

By bringing together artists from across the region for such productions as the "Duluth Does" series, as well as events by the Lake Superior Chamber Orchestra and fundraisers for other community institutions like the John Beargrease Sled Dog Marathon, the Sacred Heart Music Center has established itself as an indispensable part of our community and the heart of a poverty-stricken community's revitalization. Though expensive, the maintenance of Sacred Heart is necessary to allow this unique facility to continue serving the Duluth community for many years to come.

Sincerely,

Cliff Knettel
Executive Director
Neighborhood Housing Services of Duluth



November, 18th 2010

One Story of Many:

My name is Shannon Wagner and I am a participant in Circles of Support in Duluth Minnesota. My story starts 8 years ago when my third child was diagnosed with Autism; and my oldest had several physical ailments which landed her in the hospital often. I was asked to leave my job. I started a long 8 years of no employment staying at home to take care of my family. The extended unemployment caused great hardship financially, socially and mentally. I lost my vehicle so I was isolated in my home most of the time, which led to great depression, loneliness and isolation.

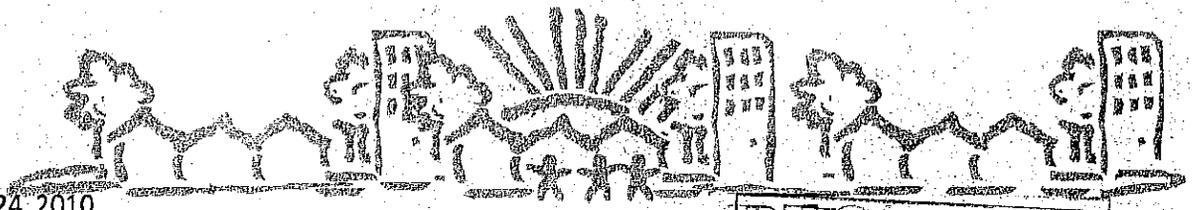
I then got involved with Community Action Duluth and in Circles of Support. My circle helped bring me out of isolation and get on my feet. They helped me get a van to drive and a job that I love. I now have a position with Americorps and Mentor Duluth. I am involved in my community and spend much of my work and spare time giving back to my community. Please support the Circles of Support programs. They changed my life and the lives of countless others. Thank You

Shannon Wagner

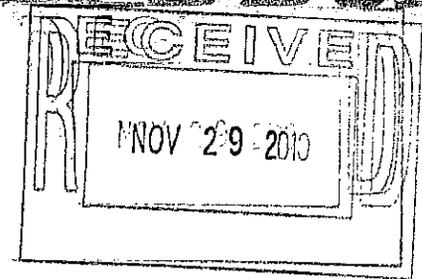
Engaging our community to end poverty



ber 24, 2010



CDBG Committee c/o Keith Hamre
Community Development Office
407 City Hall
Duluth, MN 55802



Greetings CDBG Committee,

I am writing to urge you to re-consider funding the Community Action Duluth Jump Start car purchase program. As you know, transportation was determined to be a high priority for CDBG funds and there are no other transportation programs specifically for low-income people in Duluth.

Jump Start transforms people's lives in an instant. The moment the participant gets a decent, affordable, gas efficient vehicle, doors are opened to create a pathway of stability. Many single parents have purchased a car through Jump Start after relying for years on the bus. Taking children to childcare and then getting to work on the bus can take 1-2 hours each way. Imagine for a moment, the difficulty of this in the winter months. Other Jump Start participants owned old and very unreliable cars at the time of the Jump Start purchase. Imagine for a moment the fear every morning that your car won't start and you will be late to work or even worse, fired because you have car trouble every other week. Then imagine a program that provides down payment assistance, a low-interest loan (even if your credit is blemished), a newer gas efficient vehicle and assistance with every step in the car purchase process.

Many people with less than good credit are stuck in predatory car loans with over 20% interest. These cars become a liability very quickly and even when the person's credit improves, they can never re-finance because the car is worth far less than the loan.

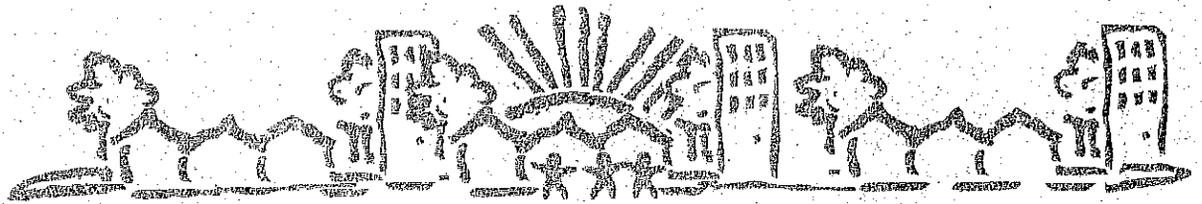
All of the car loans are provided by Northern Communities Credit Union (not Community Action). Each loan is guaranteed by funds deposited in the credit union from Lutheran Social Services. On-time car loan payments are reported to the credit bureaus which improves the credit scores of participants. In the last 12 months, these payments have generated \$13,000 in interest payments to the credit union. This is not enough to money to fund a Transportation Advocate position at Community Action Duluth. Our agency is not set up to run a loan fund and we feel strongly that this is best left to a financial institution not a human services agency.

Jump Start assists people to get to work on time and reliably. In addition, Jump Start helps children to get to child care and their after school activities. Jump Start provides assistance to families for the entire 5 years of their car loan. Please reconsider funding Jump Start Duluth with the remaining amount of funds available in the Public Services funding category.

Sincerely,

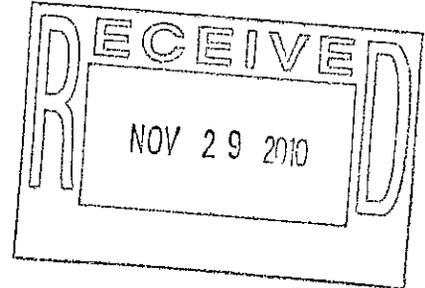
Angie Miller
Executive Director

Engaging our community to end poverty



November 22, 2010

CDBG Committee c/o
Keith Hamre
Community Development Office
407 City Hall
Duluth, MN 55802



Greetings CDBG Committee,

I am writing to urge you to approve funding for Community Action Duluth's Duluth@Work funding application. We were funded by LISC Duluth@Work in the spring of this year to assist 9 single moms. Already we have enrolled 7 people and of those, 4 are currently employed. We would like to expand this program to reach 13 additional single moms in 2011.

The Community Action Duluth Circles of Support program is unique. Each person in the Circles Duluth@Work program is paired with a volunteer ally from the community. Allies received extensive training and support which allows them to be effective in their work with participants as they work together to achieve participant's goals. In addition, there are 3 small and large group meetings a month for participants to work on personal and systemic issues that keep them in poverty.

Assisting single mothers to become employed and increase their income has a ripple effect on their children. We are the only Duluth@Work entity to focus on parents of children. Our agency identified 3 employer partners in the grant – St. Louis County, Woodland Hills and AEOA. We would work with each of these entities and others to obtain employment for our participants.

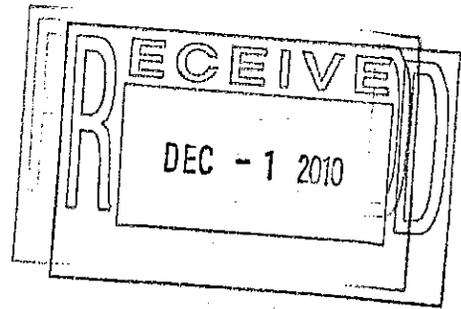
Your consideration of this proposal is appreciated.

Sincerely,

A handwritten signature in cursive script that reads "Angie Miller".

Angie Miller
Executive Director

Engaging our community to end poverty



December 1, 2010

Keith Hamre, Community Development Director
City of Duluth Community Development
407 City Hall
Duluth, MN 55802

Dear Mr. Hamre,

1. I would like to clarify the financial aspects of the tower restoration at Sacred Heart Music Center after we, in the spring of 2010, received the report from D. Hurst Structural Engineers that the tower was in a critical state and in need of major repairs. We were able to get a grant from LISC and The Zeppa Foundation to develop architectural and particularly engineering plans for the stabilization of the tower, and had a public bidding that allowed us to apply for The State of Minnesota Legacy Grant for Historic Preservation. The lowest bid came in at \$450,000. As it was impossible for us to raise any significant money at the time, we chose to ask for the total amount of \$450,000. We submitted a pre-application with architectural and engineering plans that was accepted by the Minnesota Historical and Cultural Grant Office. Our application was not funded, however, for three reasons: 1) we had no matching funds – although this was not required. 2) Significant money was allocated to Duluth Jail, which had moderate matching funds. 3) Lack of grantor funds.
2. I have talked to key people at the Minnesota Historical and Cultural Grant Office and they strongly recommend that SHMC reapply for the Legacy Grant in the fall of 2011, because SHMC is a prime example of reuse of an historic building as a Community as well as an Arts Center. SHMC is well recognized as an Arts Center, but lesser well known as a Community Center. It should be realized however, that SHMC has teaching events for children from the Central Hillside, that SHMC gives free tickets to events to people from the Hillside through the Damiano Center, NHS, and other organizations, that SHMC has public meetings with community and police when a sex offender is released into the Hillside, and that SHMC lets local social organizations use the building for their events, either free of charge or at minimal cost.

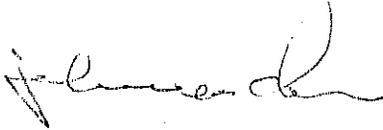


Sacred Heart Music Center | 201 West Fourth Street | Duluth, MN 55806 | 218-723-1895

www.sacredheartmusic.org

3. We have requested \$350,000, but if we reduced our request from the Federal Block Grant to 30-50% of the construction cost (\$135,000 to \$225,000) to be used as matching funds for the Legacy Grant, it would significantly increase our likelihood of getting the remainder from the Legacy Grant. If our application for the Legacy Grant is successful, the money will be released in the early spring of 2012. The project, which will take 3-4 months, could then be completed within the time frame required for the Federal Block Grant. With these two grants Sacred Heart Music Center can continue to function as a significant Community center for the Central Hillside and as a Performance Center for the entire Duluth community for years to come.

Sincerely,

A handwritten signature in black ink, appearing to read 'Johannes Aas', written in a cursive style.

Johannes Aas,
President, SHMC Board

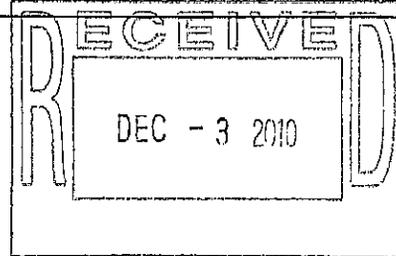


A partnership dedicated to youth development,
lifelong learning, cultural celebration,
and community engagement

1027 8th Avenue East
Duluth, MN 55805
Phone: 218.733.2016
Fax: 218.733.2159

College of St. Scholastica*East Hillside
Community Club *East Hillside Patch*
Grant - Nettleton Elementary School*
YWCA of Duluth

Keith Hamre, Manager
Community Development Division
407 City Hall
Duluth, MN 55802
khamre@duluthmn.gov



December 1st, 2010

Dear Mr. Hamre,

On behalf of the Youth Development Collaborative, we are writing to thank the Community Development Office and Committee for recommending continued support in the amount of \$93,000 for fiscal year 2011. Your decision to invest in the safety, well-being, and developmental assets of our city's children is one that carries both short- and long-term benefits. The programs supported through these funds provide access to safe, enriching Out of School Time activities facilitated by well-trained, dedicated youth development professionals, community instructors, tutors, and volunteers who build positive mentoring relationships and teach skills that have a significant impact now and well into the future.

As can be seen by the data that our agencies submit to CDBG on a quarterly basis, the Youth Development Collaborative programs serve a high percentage of children whose family income is at or below the federal poverty level. The children who attend our programs benefit in the short term from having access to safe, supervised, nurturing environments in which to spend their out of school time. This is especially important given that parents frequently are working during out of school time hours, and the cost of child care is prohibitive for many low-income families.

Academic tutoring and enrichment activities are integrated into the vast majority of the youth development programs, giving our children additional support for increasing their academic and life skills. This is valuable preparation for the future job market which will require soft-skill competencies, post-secondary training, and education. Increasingly, our programs are working closely with schools and individual teachers to tailor tutoring and mentoring for the individual needs of our children. Their success in school along with involvement of families and positive adult role models encourages on-time graduation, laying the groundwork for future educational and career opportunities.

We appreciate your support for youth development programs that address both current and future needs of our city's children.

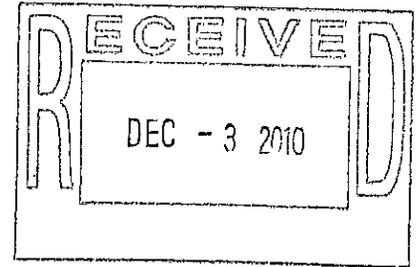
Most sincerely,

Jay Newcomb, Grant Community School Collaborative Board Chair

Kathy Bogen, Grant Community School Collaborative Director



circles of support



December 1, 2010

To whom it may concern:

I strongly support the Community Action Duluth Circle of Support request for Duluth@Work funding to help 13 single moms find employment and increase their income by 25%.

Although I am one of the lucky & privileged ones who has never experienced poverty, I learned as a child how fundamental paid work is not only to the individual but also to the well-being of the entire family.

One thing I remember hearing over and over was that teaching was a great career choice (especially for a "girl") because "you'll always have a job." (My how times have changed!) As an adult, during a career spent working with persons in poverty, I observed once again what a difference a job could make. And most recently, as a Circle of Support Ally, I have seen lives transformed when the dream of employment becomes a reality!

As Paul Wellstone said, "Everyone does better when everyone does better." Can we not paraphrase that to say that "Everyone will do better when 13 Duluth@Work participants do better! The many benefits of employment will ripple out far beyond the 13 women served by this CDBG. Who can say how far, but potentially it could be life-changing for their children, for their extended families, and YES!-- for EVERYONE! What a thought!

Please seriously consider this request.

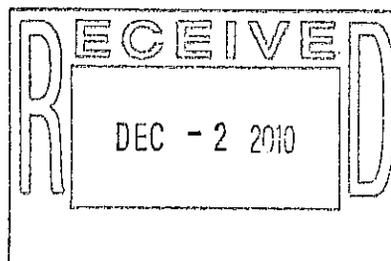
Yours truly,

Mary H. (Molly) Benson

Letter sent via email @ Cal Benson [<mailto:calbenmn@gmail.com>]

Engaging our community to end poverty

Community Development Committee
c/o Mr. Keith Hamre
Community Development Division
City Hall
Duluth, MN 55802



Re: Sacred Heart Music Center CDBG application

Dear Community Development Committee and Keith:

As the chair of the Duluth Heritage Preservation Commission (HPC) I am writing to comment on the application of Sacred Heart Music Center for CDBG funding. At our commission's November 23 meeting, Keith, you presented the Community Development Committee's recommendations for funding. The HPC was pleased to see the excellent projects that were recommended, since a number of them involve funding to repair and upgrade historic housing stock in Duluth, which retains community character.

The HPC was disappointed that the application for Sacred Heart Music Center was not recommended for funding. The Sacred Heart building is designated a Duluth Heritage Landmark, the highest honor that the City can bestow on a cultural resource property. This designation also indicates the priority that the City places on preservation of the landmark. Additionally, Sacred Heart is listed on the National Register of Historic Places.

The Sacred Heart building is a great resource for the neighborhood. It is the cornerstone property of the three historical cathedral associated buildings, which include the present Damiano Center and Alicia's Place. Sacred Heart and its programs contribute much to retention of community character. The Sacred Heart building has some major structural issues that need to be addressed soon. An investment of CDBG funds into conservation of the building would allow the building and its programs to serve well into the future.

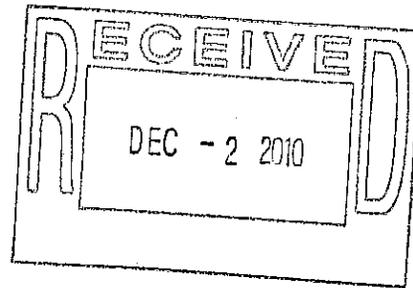
Sincerely,

Carolyn Sundquist, chair
Duluth Heritage Preservation Commission

cc: Mary Ann Heidemann, State Historic Preservation Office, MN Historical Society

December 1, 2010

Joyce Wolden
4746 Matterhorn Circle, Apt #111
Duluth MN 55811



To Whom It May Concern:

About five years ago, I lost my job after working there for 12 years. Then about a year or so after that I was involved in a car accident which totaled my car. For three years, I used the public transportation which at most times was very trying on my son and I especially in bad weather. I worked at a variety of jobs through Manpower. Then one evening, while watching the News, they mentioned a program for low income housing people or basically anyone that would be interested in getting help to buy a car. Not only did the Jumpstart program in Duluth help me with buying a new car, but they were very helpful in helping me work on improving my credit score. They also have a class called, "Common Cents", which I attended through the Jumpstart program which helped me in many ways on budgeting, saving, and planning ahead for my future. Since September of 2009, I am a very happy owner of a car through the Jumpstart program. Furthermore, after attending the Common Cents class, I also learned about the FAIM program in which I am a member of saving towards a home for myself and my son. I also decided to go back to college to better my career choice in which I am going for my Accounting degree.

I am so very thankful for the Jumpstart program and everybody there is so helpful. I also referred this program and other programs there to a few of my friends, and they were glad I did. I hope the Jumpstart program of Duluth and other programs there will continually be funded because these programs have really made a big difference in my life, and I really hope they can make a big difference for other people too.

Thanks for your continued support of funding the Jumpstart Duluth program and other programs there as well.

Joyce Wolden
jowolden@charter.net

Keith Hamre - Funding for the Jumpstart program

From: Shelia Miller <sheliamiller@ymail.com>
To: <khamre@duluthmn.gov>
Date: 12/4/2010 4:35 PM
Subject: Funding for the Jumpstart program

Thank you for this opportunity to tell you how important the Jumpstart program is to me. In April of 2010, was working in Duluth part-time, a full-time student, and full-time single mother when my vehicle broke down and it was too costly to repair. I needed to drive daily from my home in Cloquet to my job and school in Duluth. I needed to find an affordable, dependable car to drive. I was tired of buying vehicles that cost 2,500 dollars with expensive repairs to manage on a tight budget.

I had some money come through in my tax return and decided to put it toward a new car. I wanted to be a smart consumer, but I was intimidated about approaching car dealerships or getting a loan from a bank. I had heard about APR rates and interest but I did not know what those terms meant as it applied to me getting financing for a new vehicle.

I had heard about Community Action Duluth and their programs through my work with homeless families. I contacted Heidi Jaros and got an application for the Jumpstart program. I met with Heidi and went through the process of paperwork and meeting their criteria for the program. I was told to look at their website and see what car would be right for me and my family. It did not hit me then that I was close to having a very new to me, affordable, reliable car.

Within a couple of weeks, Heidi brought my new vehicle to my job, I hopped in, and we went to the bank to sign loan papers. I was the new owner of a 2008 Nissan Sentra. Without Jumpstart's help I would not have been able to continue my education or ended up losing my job. And in May of 2010, I graduated with my Master's degree in Social Work from UMD. After graduation, I was able to get my first professional position as a CD counselor for Fond du Lac Outpatient Program. Today, my Jumpstart car helps me get to my job and transports clients when needed.

Many families such as mine struggle with transportation needs. I was in danger of falling through the economic crack when I was working my hardest at achieving my educational goals. I cannot say enough about the Jumpstart program and how it benefited me. Please keep this program through securing the funding to help families and individuals in the future.

Sincerely,

Shelia Miller

eliminating racism empowering women

ywca

ywcaduluth.org
ywca@ywcaduluth.org

November 29, 2010

Keith Hamre, Manager
Community Development Division
407 City Hall
Duluth, MN 55802

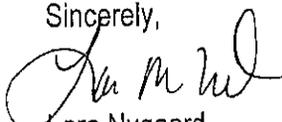
Dear Mr. Hamre,

We want to thank the Community Development Office and Committee for their initial funding recommendations for fiscal year 2011, and urge you to keep the funding at this level in the final allocation. Thank you for supporting the youth of Duluth and quality youth programming in our community!

We are very concerned with continued cuts in youth services at the federal, state and local level. Without local programming, many youth would not have their basic needs met, would not get academic support and would have nowhere to go after-school. This is why Community Development funds are so needed and so appreciated! This source of stability in our funding makes it more likely that quality programming will continue and meet the needs of the youth in our community. The YWCA believes that investing in the lives of our youth is investing in the future of our community.

We thank you for listening to the people who took part in the online and community forums who were overwhelmingly in support of spending Community Development dollars on Youth Programming and we urge you to keep the funding at this level in the final allocation. In the United Way's 2010 Community Impact Report, they state "together we must commit to strategic investments that pave the way for children's success and community prosperity." We are pleased to be a partner with Community Development in providing youth programming so that our children and youth succeed and our community prospers.

Sincerely,


Lara Nygaard
Board President


Ellen O'Neill
Executive Director

YWCA of Duluth

Downtown Facility

*Administrative Offices
*Early Childhood
Education Office
*Breast Cancer Advocacy
Project
*Mentor Duluth
32 E First St. Ste. 202
Duluth, MN 55802
P: 218-722-7425
F: 218-722-2765

Spirit Valley Facility

*Early Childhood
Education Center
*Young Mothers
Supportive Housing
411 N. 57th Ave West
Duluth, MN 55807
P: 218-624-5451
F: 218-624-4842

Trepanier Facility

*Early Childhood Center
212 2nd Ave West
Duluth, MN 55802
P: 218-740-0449

Girl Power!

*Nettleton School
* Woodland School
P: 218-722-7425
F: 218-722-2765

Board Members

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Joan Varney – Vice President
Teresa Tangen-Treasurer
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Phoebe Smith-Ellis
Loly Stoffel

Keith Hamre - Comment on Plan for Housing and Community Development

From: Roberta Cich <roberta@accessnorth.net>
To: <khamre@duluthmn.gov>
Date: 11/5/2010 11:07 AM
Subject: Comment on Plan for Housing and Community Development

Hi Keith,

This email is a follow up to our phone conversation this morning regarding the 2011 Action Plan for Housing and Community Development. The comments I have are related to the section under Other Narrative where the plan addressed efforts to further Fair Housing.

As you know, Access North - Center for Independent Living has been involved in Fair Housing as long as we have been in existence. Being able to find and maintain safe, accessible and affordable housing is essential for people with disabilities to live as independently as possible and avoid homelessness or institutionalization. We were always members of the Board of Directors of the Housing Access Center and worked closely with them while they were operating. Since they have closed, Access North has filled much of the gap in providing Fair Housing education, advocacy and assistance with reasonable accommodations to people with disabilities in our community.

Under Impediment 1 - Goal A: related to providing fair housing information to tenants and landlords, I would like to request that you add Access North.

- Something like: The Center for Independent Living of Northeastern Minnesota works to provide Fair Housing information to landlords and tenants and to address the specific needs of persons with disabilities in securing and maintaining accessible and affordable housing.

Under Impediment 2 -

You could add that we have and will continue to educate landlords on issues related to Fair Housing and Reasonable Accommodations if you think it would work in that section.

The Center for Independent Living would also like to be at the table for establishing 'best management practices.' when it comes to determining 'acceptable' and 'not acceptable' language for leases - although that doesn't need to go in the plan.

Thank you for taking the time to consider my comments. Please give me a call or email if you would like further clarification or have questions.

Roberta

--

Roberta Cich
 Duluth Branch Office Director
 Access North
 Center for Independent Living of Northeastern Minnesota
 118 East Superior Street
 Duluth, MN 55802
 Phone: 218-625-1400
 Fax: 218-625-1401
www.accessnorth.net

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- (1) notify the sender immediately (800) 390-3681
- (2) do not forward the message
- (3) do not print the message and
- (4) erase the message from your system.



CITY OF DULUTH

DEPARTMENT OF BUSINESS and COMMUNITY DEVELOPMENT
Community Development Division
411 W 1st St Rm 407 • Duluth, Minnesota 55802-1197
Phone: 218/730-5480 Fax: 218/730-5915

Keith A. Hamre, Manager
khamre@duluthmn.gov

November 17, 2010

Roberta Cich
Duluth Branch Office Director
Access North
Center for Independent Living of Northeastern Minnesota
118 East Superior Street
Duluth, MN 55802

Dear Ms. Cich,

First, I want to thank you for all the good work you do for our residents and secondly thank you for your comments regarding the 2011 Action Plan. We have taken the comments submitted via email on November 5, 2010 and incorporated them into the 2011 Action Plan. I have enclosed a copy for your files.

It is through the public comment process that allows us to improve our program priorities and target scarce funds to meet those priorities. The time and thought you put forward is appreciated.

Thank You

Respectfully,

Keith Hamre
Manager
Community Development Office

c Charles Froseth, Senior Planner

Other Narrative – revised 11/17/2010

Include any Action Plan information that was not covered by a narrative in any other section.

Efforts to Further Fair Housing

Outlined below are the goals and actions from the Fair Housing Plan that will be addressed in Program Year 2011. The full and updated Analysis of Impediments to Fair Housing for Duluth was adopted by City Council on January 25, 2010.

IMPEDIMENT 1: LACK OF INFORMATION AND EDUCATION

Through the key informant discussions in 2009, an overwhelming number of participants indicated that a lack of knowledge and information about fair housing laws and regulations acted as an impediment to fair housing.

Goal A: Disseminate general fair housing information to 500 tenants and landlords.

2011 Action:

1. The Housing Access Program (HAP) was a major player in Fair Housing activities within the City. On March 31, 2010, due to funding issues, they went out of business. As such, 2010 and 2011 are seen as re-building years in terms of a single agency providing fair housing information.
2. HRA will continue to provide fair housing information in its packets to prospective tenants in public housing and persons who secure housing vouchers.
3. Other agencies such as Legal Aid, Indian Legal Aid, United Ways 2-1-1 Information line, Home Line, and The Salvation Army will provide general information to tenants and landlords.
4. The Center for Independent Living of Northeastern Minnesota will work to provide Fair Housing information to landlords and tenants and to address the specific needs of persons with disabilities in securing and maintaining accessible and affordable housing.

Goal B: Develop and implement training to increase the knowledge and understanding of fair housing rights and responsibilities, to include reasonable accommodations for CDBG/ESG housing providers and tenants.

2011 Action:

1. As noted under Impediment 1, Goal A, the Housing Access Program went of business. At present the City does not have a single point of contact or an organization providing a wide range of fair housing services which HAP provided in previous years. In 2011 CDBG funds are to be provided to The Salvation

Comments made at fair housing focus groups would support that "special needs" populations such as persons with mental or physical disabilities, non-English speaking people and female-headed households, particularly those with large families, are discriminated against in Duluth. Comments also suggest that housing choice for this segment of the population is further limited by their special needs, or the additional housing support and other services needed by these groups, and by the fact that household income for special needs populations is likely to be much lower than the mean household income for Duluth.

Goal D: Expand housing opportunities for underserved, protected class, special needs populations by targeting special needs populations that experience multiple barriers to finding permanent, affordable rental housing, for participation in Housing Access Center's newly developed Renters Certification Program (This Center is no longer in business).

2011 Action:

1. In 2010 the CDBG program will allocate \$15,000 to Housing for Inmates to develop a plan to provide four units of transitional housing for inmates coming out of incarceration and at risk of homelessness. The intent is to house up to eight individuals in their first year of operation.

From: Keith Hamre
To: kira_kallberg@usc.salvationarmy.org
Subject: Re: Public Comment

** Proprietary **

Kira,

Thank you for the public comment. This email will be presented to the Community Development Committee on Tuesday, Decembe 7th at 6:00pm for their public hearing. Also, to respond to your question about the priority status of Tenant Landlord Counseling, you are providing information that was not given when we met with the Fair Housing providers or during the key informant interviews that were conducted prior to that meeting. The staff will ask the committee to revisit that discussion on priority status at next week's meeting.

Thanks,
Keith Hamre
Community Development Manager

>>> <kira_kallberg@usc.salvationarmy.org> 12/1/2010 12:52 PM >>>

Hi Keith,

Here is the "Public Comment" from the Salvation Army for the CDBG Hearing:

In June of this year the Consolidated Plan was updated to change the provision of Tenant Landlord Counseling from a "High Priority" status to a "Medium Priority" status. This was due to the closing of the Housing Access program. Knowing that over 500 evictions are predicted to be filed in St. Louis County next year, the Salvation Army feels an urgency to continue to provide this service. We are currently developing programming that will provide this type of service in Duluth. Tenant Landlord Counseling is a component of homelessness prevention that assists tenants and landlords to restore broken relations and prevent evictions. Given that the Community Development Committee proposes to award CDBG funds to help us to further develop these activities, a "High Priority" status would work to strengthen this funding proposal. Maybe the committee can revisit this status change.

Kira Kallberg
Social Services Director
The Salvation Army- Duluth
(218) 786-0767
kira_kallberg@usc.salvationarmy.org

This mail and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the originator of the message.

Any views expressed in this message are those of the individual sender, except where the sender specifies and with authority, states them to be the views of The Salvation Army.

usc

CC: Ellingsen, Joyce

Appendix B / Public Process

- Neighborhood Forums / May 12 and 18, 2010
- Public Hearing on the Monitoring & Implementation of CDBG Programs / June 22, 2010
- Community Development Meeting to make Funding Recommendations on FY 2011 CDBG, HOME and ESGP Applications / October 26, 2010
- Public Hearing on FY 2010 Action Plan / December 7, 2010
- Council Resolution Approving the 2011 Annual Action Plan portion of the 2010-2014 Consolidated Plan and Authorizing a Request for HUD Federal Community Development Block Grant (CDBG), HOME Program and Emergency Shelter Grant Program (ESGP) Funds. / December 20, 2010
- Council Resolution Authorizing a Request for HUD Federal Community Development Block Grant (CDBG) Funds for the 2011 Program Year as well as Approving the Reallocation of Certain Prior CDBG Funds and Authorizing Agreements with Appropriate Agencies. / December 20, 2010
- Council Resolution Authorizing a Request for HUD HOME Funds for the 2011 Program Year and Authorizing Contracts. / December 20, 2010
- Council Resolution Authorizing a Request for HUD Emergency Shelter Grant Program (ESGP) Funds for the 2011 Program Year and Authorizing Contracts. / December 20, 2010
- Community Development Committee Meeting of April 26, 2011
- Council Resolution Authorizing a Decrease of \$90,039 in the 2011 HUD HOME Investment Partnerships (HOME) Program
- Council Resolution Authorizing Decrease of \$292,099 in the 2011 HUD Community Development Block Grant (CDBG) Program



NEIGHBORHOOD FORUMS ON COMMUNITY DEVELOPMENT AND HOUSING NEEDS

- May 12 - 6:30-8:00 p.m. - City Center West, 5830 Grand Avenue
- May 18 - 6:30-8:00 p.m. - Grant Recreation Center, 901 East 11th Street
- May 10-21 - Online Forum - www.duluthmn.gov/community_development

The City of Duluth annually receives substantial funding from the U.S. Department of Housing and Urban Development (HUD) to assist persons with low and moderate incomes (up to \$47,900 for a family of four) and neighborhoods where a majority of low and moderate income people reside. Prior to awarding these funds, a comprehensive citizen participation process occurs, which includes a general community needs assessment as the first step.

The purpose of these public forums (conducted by the Community Development Division) is to hear from Duluth residents (especially persons with low and moderate incomes, persons of color, and persons with disabilities) and service providers in an interactive setting about the community's needs. These needs include four major categories: 1) economic development (including job training) initiatives; 2) affordable housing; 3) public facility improvements (such as parks, child care centers, senior centers, street and sewer improvements) in Duluth's neighborhoods eligible for Community Development Block Grant (CDBG) funds (Morgan Park, West Duluth, Lincoln Park, Central Hillside and East Hillside/Ehdion neighborhoods); 4) public services, such as affordable health care services and youth programs. An online forum will also be held to encourage more input.

These public forums are also the essential first step in the City of Duluth's preparation of the 2011 Action Plan. This Plan outlines the City's assessment of community needs and strategies to meet those needs during the coming HUD fiscal year. The Plan also serves as the City's application to HUD for CDBG, Home Investment Partnerships Program (HOME) funds and Emergency Shelter Grant Program (ESGP) funds (both the HOME and ESGP programs are strictly for housing and homeless needs). Also, in collaboration with the At Home Partners, input will be sought regarding future activities and efforts in the neighborhoods in Duluth.

If a member of the public is unable to attend one of these forums but wishes to comment on the programs, (s)he may do so in one of the following ways:

Send written comments to: Community Development
Room 407, City Hall
Duluth, MN 55802

Fax comments to Community Development at (218) 730-5915

E-Mail comments to khamre@duluthmn.gov

Comments may be submitted after the public forums since the planning and funding process will continue throughout the fall. If you have special needs, such as an interpreter, please contact the Community Development Division at 730-5480 so that your needs can be accommodated.

For hearing-impaired persons please call the City's TTY/Information Assistance at 730-5230 or the Minnesota Relay Service at 1-800-627-3529.



At Home in Duluth – Sustainable Community Initiative
Central Hillside, East Hillside, Lincoln Park, West Duluth, Morgan Park

City Center West, 5830 Grand Avenue
CDBG/HOME Forum Agenda
6:30pm – 8:00pm
May 12, 2010

A. Introduction and Purpose of Community Forums

Keith Hamre, Community Development Division Manager for City of Duluth
Pam Kramer, Director Duluth Local Initiatives Support Corporation

B. CDBG/HOME Overview - Keith Hamre

- Current Updates
- Future Process

C. Focus Area(s) Accomplishments – NHS and SVCNDA

- Cliff Knettel, Director NHS
- Kris Ridgewell, Director SVCNDA

D. Update and Discussion of Focus Area(s) Needs

- Housing
- Economic Development
- Crime / Safety
- Vacant Blighted Properties

E. Breakout into Small Groups for Prioritization Process – CD Staff

F. Next Steps in the Process – Keith Hamre

G. Resident Updates – Citizens Opportunity

At Home in Duluth – Sustainable Community Initiative

- LISC • Duluth HRA • City of Duluth • NHS Duluth • SVCNDA • CHUM
 - Community Action Duluth • NCLT • United Way of Greater Duluth • Center City Housing
 - LPBG • AICHO • HBA • NAACP • AEOA • WiCC • St. Louis County
 - Northeast Entrepreneur Fund • Habitat for Humanity • Mayor Don Ness
 - Duluth Area Chamber of Commerce • Duluth Area Association of Realtors • Arrowhead Builders
 - Duluth City Councilors • DEDA Board
-

For more information about the CDBG/HOME Process contact:

Duluth LISC at 727-7761

City of Duluth Community Development at 730-5480

NHS Duluth at 727-8604

CHUM at 625-1739

**PUBLIC FORUM COMMENTS – MORGAN PARK
CITY CENTER WEST
MAY 12, 2010 – 6:30PM**

HILLSIDES

- Traffic signals needed on 6th Avenue East between 4th Street and 9th Street – difficult to cross.
- Take measures to slow traffic on 6th Avenue East (traffic calming)
- Transportation in general is needed, bus is limited, and people need vehicles getting to work and school
- Create a “Bike” hub, maybe a pilot program, where bikes are free to use
- Issue: Apartments on 4th Street across from Whole Foods is blighted
- Plan is needed to reuse Nettleton School
- Laundry Building – Piper, another blighted property that needs to be addressed
- “Welcome” Entrance signage would be good, placed off Mesaba on 4th and at 14th Avenue East on 4th Street
- Bad intersection – Skyline and Denny Drive, Martha and 13th Street and 11th Avenue. Really difficult to cross in any direction. It needs to be made safe for cars, bikes and people walking. Don’t like “Roundabout” plan, may need to rethink it.

LINCOLN PARK

- Re-Use of Elementary School

The Benedictine Health System is exploring re-use of half of the building for assisted living. The Boys & Girls Club is concerned about maintaining a “community center” at the site for the area residents. There are programs interested in locating there, but lack funding. Harrison is difficult to schedule and too small for some programs.

- Duluth Art Institute

The Art Institute is seeking maintenance funds for new windows and some tuck point work. Since 1993, the Art Institute has provided \$300 million in renovations to the building but do not have the funds for these recent needs. They offer:

- Galleries, Artspace, workshops
- Collaborator / educator / free family days
- Your 'round programming
- Draw from other city areas
- LP Partner!
- Over 200,000 people last year

- Misc. Comments:

- Funding needed for CAD "Jumpstart" program.
- Rents are too high for single persons.
- CAD programs should be expanded. They offer help with training for and finding jobs, transportation, child care & more.
- Create an "energy center" – environmental / green / one-stop shop with several agencies together.
- Find Re-use for Boys & Girls Club building on 2nd Street.
- Safety is an issue in several areas. Get information out to wider audience regarding the Crime Safety Initiative Meetings. Use neighborhood patrols. Work with landlords regarding "criminal" renters.
- Coordinate efforts in Lincoln Park – The various groups are too fragmented. Harrison Community Center is difficult to get access; run by a few residents. Maybe the City could set up a web-based reservation system for all of the community centers.
- The alleys are really bad – fix the pot holes!
- Maintain walkability –sidewalks are overgrown with shrubs and trees.
- Seaway – crime issue is a concern.
- Housing Needs – investment, for owning and renting
- Complete cross city trail
- Dangerous intersection at Michigan Street and 21st Avenue West. Difficult to see oncoming traffic and the traffic is at higher speeds.

MORGAN PARK

School Reuse

Rehab aging housing stock

Maintain businesses

Bring in new businesses

Improve access points to the community

- Lighting
- Signage
- Benches
- Receptacles

Continue weatherization efforts

6-plex being painted in 2010 – matching doors, house numbers, railings
Near entrance of Morgan Park – Valspar donated paint

WEST DULUTH COMMENTS

Not in priority

Raleigh Street Needs a Complete Rehab

- Detour issues
- Lots of traffic
- Is getting worn out
- At least 7 water main breaks

Irving Park Plan

- Plan to be completed this year for neighborhood and park
- Will have public input and use of disposal cameras
- At park need for dasher boards at hockey rink
- Discussion on what has been done. Can bring these points up during the planning process

Tourism Corridor Improvements

- Commonwealth Avenue from I-35 to Bessemer Street
- Look at the West Duluth Revitalization Plan for general guidance. Examples include
- streetscape sidewalks stoplights other
- Wayfinding throughout the neighborhood – Cody Street, 59th and signage where needed to direct visitors to locations

Roosevelt Street

- Demolition of buildings
- Sidewalks
- Need streetscape
- Curb and gutter
- Senior citizens can't use the street and take the long way for shopping/other

Extend Waseca Street

- Was intended for truck access to industrial area.
- Complete Waseca to Grand Avenue as it was intended
- Trucks should use Waseca as the truck route and not neighborhood streets. Take Waseca off as a the truck route
- These trucks go to the paper mill and other industrial uses such as the railroad tie wood chipper facility

Raleigh Edison School

- Fencing along Raleigh Street
- Alley factors into fencing
- Install signs to reduce speed limit during school hours

Block Watches Are Needed

- Denfeld area
- Merritt has a block watch. Need equipment for members and support
- West Duluth Business Area

Business District

- Banners for Business District

Grassy Point

- Complete phases II and III of Grassy Point Plan

Access to the River

- Access to the river perhaps near the trail. Not necessarily a boat landing
- See Western Waterfront Trail Plan

Lighted Pathway

- From Memorial Park to Ramsey Village

Community Garden

- South of Grand Avenue, north of Roosevelt and east of I-35 in a triangular shaped parcel of land

Cross City Trail

- Community has alternative routes for consideration

Berm along RR Tracks

- Was in previous plans. Berm between residents and railroad tracks.

Other, not in West Duluth

Fond du Lac

- Need for water and gas as well as park improvements.

ATTENDANCE

Brad Clifford, North Star CDC
Henry L. Banks, CFSJ, Inc.
Lynne E. Snyder, HRA
Jennifer Baumann, Community Development Committee
Tanya Danner, Community Action Center
Cliff Knettel, NHS Duluth
Jeanne Koneczny, Resident
Kris Ridgewell, SVCNDA
Theresa Bobula, CDC
Michael Ramsey, Community Development Committee
Martin Lepak, AEOA
Sarah Hannigan, NCLT
Jodi Slick, Common Ground
Dan Williams, DRW Enterprises
Heidi Jaus, Community Action Duluth
Genny Hinnenkamp, Irving CC
Debbie Isabell Nelson, NHS and MP
Sarah Priest, CAD
Pam Kramer, Duluth LISC
Alisha Barnes
Nan Stubenvoll, LISC
Jim Gaylord, Community Development Committee
Daryl Yankee, Habitat for Humanity
Samantha Gibb Roff, Duluth Art Institute
Tim Caines, Boys & Girls Club
Michelle Hobbs, Boys & Girls Club



At Home in Duluth – Sustainable Community Initiative
Central Hillside, East Hillside, Lincoln Park, West Duluth, Morgan Park

Grant Recreation Center, 901 East 11th Street
CDBG/HOME Forum Agenda
6:30pm – 8:00pm
May 18, 2010

A. Introduction and Purpose of Community Forums

Hosted By: Committee Members of the Community Development Committee
Keith Hamre, Community Development Division Manager for City of Duluth
Pam Kramer, Director Duluth Local Initiatives Support Corporation

B. CDBG/HOME Overview - Keith Hamre

- Current Updates
- Future Process

C. Focus Area(s) Accomplishments – NHS and SVCNDA

- Cliff Knettel, Director NHS
- Kris Ridgewell, Director SVCNDA

D. Update and Discussion of Focus Area(s) Needs

- Housing
- Economic Development
- Crime / Safety
- Vacant Blighted Properties

E. Breakout into Small Groups for Prioritization Process – CD Staff

F. Next Steps in the Process – Keith Hamre

G. Resident Updates – Citizens Opportunity

At Home in Duluth – Sustainable Community Initiative

- LISC • Duluth HRA • City of Duluth • NHS Duluth • SVCNDA • CHUM
 - Community Action Duluth • NCLT • United Way of Greater Duluth • Center City Housing
 - LPBG • AICHO • HBA • NAACP • AEOA • WiCC • St. Louis County
 - Northeast Entrepreneur Fund • Habitat for Humanity • Mayor Don Ness
 - Duluth Area Chamber of Commerce • Duluth Area Association of Realtors • Arrowhead Builders
 - Duluth City Councilors • DEDA Board
-

For more information about the CDBG/HOME Process contact:

Duluth LISC at 727-7761
City of Duluth Community Development at 730-5480
NHS Duluth at 727-8604
CHUM at 625-1739

**PUBLIC FORUM COMMENTS – CENTRAL HILLSIDE
GRANT RECREATION CENTER
MAY 18, 2010 – 6:30PM**

CENTRAL HILLSIDE

Safety Issues for seniors and disabled persons residing in Tri-Towers, King Manor & Grandview Manor, and in other area rental properties

- Need for security cameras
- More Lighting
- Outdoor trash cans
- Panhandling, alcohol, and drug use on the streets
- Traffic control – speeding is an issue –
Less one-way, more two-way streets
Driver use of cell phones – traffic problems
Electric car issue – can't be heard – real problem for sight impaired persons,
sound activated lights would help
Speeding on 4th Avenue East from 4th Street to 7th Street
Re-pair 2nd Avenue East from 4th and 5th Street
The traffic lights on 2nd Street at 2nd & 3rd Avenues East stay on too long. It is
hard for pedestrians to get across the street.
Enforce parking regulations - too close to curb – for pedestrians and cars
Kids play on 4th Street near 3rd & 4th Ave East – potential for car / pedestrian
accident.
Illegal skateboarding on streets and avenues - safety issue
Need for bike lanes – safety issue
- Need for Crosswalks – especially from Grandview Manor to the Rainbow Center.
Pedestrian education – obey lights
Start education in schools

Absentee Landlords – property maintenance issue

Provide Incentives for landlords to improve outside of rentals

Pet droppings – need enforcement – owners not picking up

Enforce Lawn and snow maintenance for all properties – Rental, Homeowners and Businesses too - Many sidewalks and areas were not accessible by foot during the past winter.

More Parking Needed – especially at the Rainbow Center. (Serves 9,000 persons per month). Parking – free ramps after 6 – need more parking for Tri-towers specifically

Funding for Rainbow Center programs – which provides many core services in the neighborhood, some participants commute to the center and are not limited to just seniors. (serves 9,000 persons per month- includes youth, First Prebyterian and Copeland youth, and disabled)

Provide Storefront Improvement program for businesses along 4th Street

There is a need for an affordable dinner program for persons under 60 years at the Rainbow Center (now must pay \$6.50, which twice what the seniors pay). While an alternative would be to go to the Damiano or the Mission, persons at the Rainbow Center are reluctant to do so.

Nettleton School Re-use

- affordable housing is needed, especially for families and job training site

EAST HILLSIDE

- Light pollution – new/no shielding – direct light to ground - “Don’t need to light the night sky.”
- Properties that are blighted
- Roadside/yard trash – refuse
Let’s find a creative campaign to address this . . . Campaign to “give a hoot”
Talk to landlords to monitor rental property
NHS could help to organize cleanup efforts – Youth Employment Services
Lack of snow shoveling is also an issue – safety
- Crime safety – Youth Programming
Need more organization – Parks/Rec . . . involvement
Grant Collaborative – at Nettleton and Grant
Grant School will be closed for renovations in June
Foundation funds are needed to supplement Public Service funding
Longer hours to allow youth to access library services

- Door-to-door campaign for foreclosed properties – LISC/CAD
Targeted foreclosure prevention activities
- Transportation – Jump Start
- Lack of access to computers
School – “Community” school concept
Seed money to set it up
- More “green” along 4th Street business corridor
- Traffic calming on 6th Avenue East – reclaim the avenue
Create boulevard with median/setback sidewalks
Make the hills one-way up

LINCOLN PARK

- Low quality rental housing, but high rents in Duluth
- Housing on Superior Street in the Lincoln Park Business District – has no place for kids to play except the basketball court under freeway. There are lots of kids, with no access to play areas.
- Lincoln Park Business District is looking better!
- Seaway is an issue
- Grocery store missing in neighborhood. Could really use a store, like a “Save A Lot”
- Need to increase “Community” feel in Lincoln Park. Good job in organizing residents to fighting crime, but more than that is needed to pull people together.
- How about organizing NNO?
- Make the actual Lincoln Park more friendly for families. Suggestions included “Movies in the Park” or “Music Nights”, family events that promote use of the park
- Clean-up to involve neighborhood participation

- Use churches/space for events, i.e., summer carnival
- Lack of bus service on holidays – for example, couldn't attend Memorial Day Parade because buses don't run that day.
- New Buys & Girls Club in Heritage Center is going to be a great asset.
- Need to support youth recreation/families
- "BBQ" night – community grill – this would be especially welcomed by people living in apartments
- Improve area under freeway – more options than skate park
- Need for computer access – growing need for people without a home computer.

6th Avenue East Comments

- There needs to be a safe place to cross near 7th Street- people don't go down to 4th Street or up to 9th- they try to run across around 7th Street (especially near the ICO Gas Station/Convenience Store)
- There should be some work done to control the runoff in this area as well (rain gardens), and possibly address the underground stream. A potential spot could be near the intersection of 8th Street.
- Speeds need to be reduced. People really exceed the speed limit going down the hill.
- There should be focused business development and infill near the intersection of 4th St and 6th Avenue

ATTENDANCE

Sue Dumas, Rainbow Center
Cathie McGowan, Rainbow Center
Heidi Curnow, Rainbow Center
Cliff Knettel, NHS
Jennifer Baumann, CDC
Daryl Yankee, Habitat for Humanity
Theresa Bobula, CD Committee
Nan Stubenvoll, LISC
Pat Tyler, CDC
Brendan Hanschen, CH/NHS
Eric Blomstrom, CA Duluth
Sarah Chambers, Rainbow Center
Astrid Hawkinson, Rainbow Center
Lee M. Malis, Rainbow Center
Ronald A. Miller, Rainbow Center
Lynne E. Snyder, HRA of Duluth
Laura McCabe, Lincoln Park
Larry Sharp, East Hillside
Pat Hanson, East Hillside
Jeff Corey, Northern CLT
Beverly Paaso, Rainbow Senior Center
Renette Grace, citizen
Clair Dethmes, citizen
Dave Schaeffer, Chester Park/YMCA
Mary Gustafson, Rainbow Center
Deanna C. Jones, Lincoln Park
Mona Cheslak, East Hillside

Community Development Online Forum

The Community Development Division held a public online forum from Monday, May 10th, 2010 through Friday, May 21st, 2010. The following questions were posted for the public to respond to:

- ❖ 1A) What is the most pressing housing need in Duluth today?
 - Rental housing rehabilitation
 - Home-owner housing rehabilitation
 - Home weatherization
 - New homeownership
 - Rental assistance
 - OtherPlease select one and **explain** your answer.

- ❖ 1B) What are your ideas for decreasing the housing cost burden for individuals and families?

- ❖ 2A) What public facility improvements or additions would help your neighborhood? (example: handicap accessibility, new playground equipment) Please identify need and **explain**.

- ❖ 2B) Central and East Hillside are divided by 6th Avenue East. What could be done to make a safer passage for pedestrians?

- ❖ 3A) Which of the following are critical basic needs that Duluth should focus on? Please explain your answer.
 - Healthcare
 - Access to food/meals
 - Access to housing
 - Other

- ❖ 3B) In Duluth, what aspect of economic development needs more attention? Please explain your answer.
 - Job opportunities
 - Job training
 - Small business assistance
 - Other

Question ID	Date	Name Address Neighborhood	Comment
1A	5/11/10	Jeff Corey 1925 Jefferson St Endion	We need to continue to address the increasing number of homes that are being foreclosed upon in Duluth. Many of these homes need lots of work and will contribute to blight and neighborhood disinvestment if not addressed soon. Another need is redevelopment of substandard rental housing. Too many people are paying too much of their incomes to live in substandard rental housing. We, as a community, need to take advantage of the market we are in to address these properties at this time.
1A	5/11/10	Deanne Westermann 1306 N Central Ave Denfeld	I think that rehabilitation work on the older owner occupied housing stock is the most important need. A huge percentage of our city's housing stock was built prior to 1950 and in many neighborhoods the housing may all have been built prior to 1930. With the median incomes in our community and the median housing prices, many average homeowners cannot afford to do the major repairs that their older homes really need. Also, well maintained homes create more stable communities with lower crime (broken window theory).
1A	5/11/10	Sarah Priest 519 N 27th Ave W Lincoln Park	Duluth's housing needs are vast and varied. I think that a better defined housing path from homelessness to homeownership and beyond is needed. I want to see better coordination between providers and more of an effort at helping to move folks along the housing spectrum/ continuum. We need to help people be successful in all aspects living- be it rental, homeownership pursuit, or homeownership preservation. A major concern specific to Duluth is the relative age of our housing stock. We live in older homes that need constant attention and continued investment for both rental and homeownership residents. Just like we have some incentives and/or supports to help citizens become homeowners, we need similar incentives and/or supports to help these new homeowners improve and/ or repair their property. And sometimes we might just need aggressive marketing of coordinated services to make sure that our message and availability of services/programs are being known within the community.
1A	5/11/10	Jim Soderberg 1405 E. 9th St East Hillside	#1A - Housing subsidies or subsidized housing to address housing needs of very low-income families. #1B - Couple subsidies with expectations on the part of households to achieve greater income stability (i.e., SSI or employment) and to be able to document efforts to this end.

Question ID	Date	Name Address Neighborhood	Comment
1A	5/12/10	Kira Kallberg 1106 96th Ave. W Gary	<p>Question 1A: I think that much of the rental housing in Duluth is aged, worn and in disrepair. I think that rental rehab is needed to revitalize these neighborhoods. People who are renting these units are often working at low wage jobs and are not able to afford higher rents for an updated energy efficient rental located in newer neighborhoods. These same people are paying steep rent for those very apartments that need work. These days the trend has been for landlords to shift the costs of utilities to the tenant and no longer include them with the rent. This leaves them more susceptible to financial crisis as the utilities are usually higher in these older rental units that are in disrepair. This condition alone creates an additional need for rental assistance programs for lower income people as they are not able to afford the rent and the utilities combined.</p>
1A	5/12/10	Pamela 2615 W 3rd St Lincoln Park	<p>HOME-OWNER REHABILITATION is the most pressing need as far as the City of Duluth's involvement in HOUSING is concerned, with priority given to those who plan to do weatherization rehab. Rental Rehab is important but secondary, as these owners make a profit off the property and should dedicate a portion of the profit to upkeep/weatherization. All funds dedicated to RENTAL properties should have extra requirements or be otherwise prioritized according to whether the owners participate in low-income rental programs and appropriate practices as well as have a track record of keeping their properties up to code, with no verified complaints relating to either area (physical upkeep or discrimination of any kind). Please let loan organizations deal with facilitating new home ownership, and social service organizations deal with rental assistance.</p>
1A	5/12/10	Durbin Keeney	<p>Truth be known all of them. We need money in large bills and small ones, but that is not likely. The reality is we need a mix of all, because as someone said this morning at the "Y" (and it was not me) What most of Duluth needs is an extreme makeover.</p>
1A	5/12/10	Sarah Hannigan Endion	<p>As foreclosure rates across the City continue to rise, the City should to continue to dedicate resources to foreclosure recovery (acquisition, rehab and resale of foreclosed units to owner-occupants).</p>
1A	5/12/10	Sarah Hannigan Endion	<p>Rental housing rehab is also a concern, as landlords are often reluctant to keep up their units in the declining housing market conditions.</p>
1A	5/13/10	Glenn Dallmann 1314 N 56th Ave W Denfeld	<p>The answer to #1 is not just adequate housing but also affordability. First of all I believe resources should be put into rehabilitating the current stock of housing. It's good stewardship and often keeps prices in reach of tenants/owners over new development. Rental housing prices in Duluth to accommodate a family are higher than most mortgages. Yet many families don't make enough to have a downpayment on a mortgage. Programs like Northern Communities Land Trust and Neighborhood Housing Services are lifesavers and should be supported and promoted. Without programs such as these my family and others would be forced to live in either sub-standard or inadequate housing. Now we're able to contribute to our community through being responsible homeowners.</p>

Question ID	Date	Name Address Neighborhood	Comment
1A	5/13/10	Tina Riley 4326 W 8th St	1A) I think that there are many pressing needs related to housing in Duluth, but rental housing rehabilitation, weatherization, and rental assistance should be a top priority. Rental assistance is difficult to acquire, especially for low-income people with multiple barriers. These people are in the most need but are often not eligible for rental assistance due to the policies and procedures in place at these agencies. Waiting lists for Section 8 and Public Housing programs are extremely long, leaving those most in need very vulnerable to crisis. While they are waiting for a subsidy, they rent an apartment that they cannot afford and in some cases, end of getting evicted, creating additional problems since now there is a bad landlord reference. There is also a need to continue funding transitional housing and other supportive housing programs as this allows some of these people time and support to reduce or eliminate barriers to housing stability. Providing additional funding for rental rehabilitation and weatherization are also important. It seems that more and more landlords are making tenants pay utilities without lowering rent and in some cases rents still increased! By rehabilitating older rental units and doing more weatherization projects will decrease the cost of utilities, saving tenants money.
1A & 1B	5/12/10	Jodi Slick 113 W 7th St Central Hillside	I am a property owners in the Central Hillside neighborhood. I believe that the most pressing housing need in the community is the affordability of safe, healthy, efficient homes. I believe that addressing our aging housing stock through rehabilitation is important, but should have energy efficiency measures incorporated during the rehabilitation process. As a tool to assist families afford housing (both rental and ownership), and a means of keeping dollars in our local economy, weatherization activities are key.
1B	5/11/10	Sarah Priest 519 N 27th Ave W Lincoln Park	I'd like to see more affordable rental units developed in Duluth. With competition, private companies and landlords will be forced to lower their rates. I've heard many cases of people moving to homeownership and finding that their mortgage is now about \$100 cheaper than rent. Not everyone is ready for, nor wants to be a homeowner, so we must look comparatively at Duluth's rental rates to that of similarly sized and populated communities and ask why our rates are so much higher??
1B	5/12/10	Kira Kallberg 1106 96th Ave. West Gary	Question 1B: Some Ideas to lower the housing cost burden for people are: 1.Cap rents/Rent control 2.Livable wage 3.Weatherization / rehab 4.Rental Assistance 5.Tax breaks to landlords who choose lower rents 6.Reduce utility costs
1B	5/12/10	Rosemary E. Hampton 228 N 2nd Ave E Central Hillside	It is difficult to improve financially when HUD takes 30% of your income as it rises. There is a very treacherous step between living in HUD housing and being able to afford housing outside of HUD. Living in HUD housing makes it almost impossible to be able to save enough money to live outside of HUD housing as one's income rises.

Question ID	Date	Name Address Neighborhood	Comment
1B	5/12/10	Durbin Keeney	The real answer is to create private sector jobs that will provide enough income to afford housing at all levels. We have a well trained work force, but not jobs that can sustain most individuals let alone a family. It is a Catch 22 housing and jobs both needed, and not enough of each with no prospect of a answer to either.
1B	5/12/10	Sarah Hannigan Endion	1B. Home weatherization and energy efficiency improvements on the city's housing stock (rental and owner-occupied; affordable and not) can decrease the housing cost burden for individuals and families across the city, and across the economic spectrum.
1B	5/13/10	Tina Riley 4326 W 8th St	2B) There are many things that can be done, or at least tried, to decrease the housing cost burden for people. For instance, examine the systemic barriers in place related to Section 8 and Public/Private subsidized housing programs. Often their policies prevent the most in need access to affordable housing. I think that tax breaks for landlords who keep rents at fair market (or even below fair market) would be helpful and a great incentive for landlords. Rental units need to be weatherized and rehabilitated to reduce utility costs and make our neighborhoods more appealing. Affordable housing should be located throughout the city so that low-income folks are not restricted to certain areas of town. I think the city should reexamine the 2,000 buffer to restrict sex offenders from living near schools, churches, and daycare centers.....could that be a fair housing issue? At the very least this new ordinance will create homelessness.
2A	5/14/10	Beth Austin 117 Parkland Ave Chester Park	In Chicago there are neighborhood workout facilities. They may have a pool, weight room, and aerobic classes. Because they are located close (within one's neighborhood)they get used. This would improve everyone's health. I also think that Skyline Drive is used quite a bit by runners and bikers. It is not the safest or easiest road to navigate with a stroller. Making street improvements to Skyline Drive would impact more than just Chester Park.
2A	5/16/10	Vernita Clinton 15205 18th Ave N #201 Central Hillside	I believe the children need a water park. Every city has one to keep the children busy in the summer or else you will have alot of children getting into trouble. The idle mind is the devil's playground.So you choose! The children our future please remember that!
2A	5/16/10	Dennis Hansen 4284 Kingston Road Rice Lake Township	Thank you for listening

Question ID	Date	Name Address Neighborhood	Comment
2A & 2B	5/18/10	Dave Schaeffer Chester Park	2A. Full maintenance of the parks systems. I would happily pay higher taxes if I knew that the money would go to parks and youth programming. 2B. I used to live right at the corner of 10th Street and 5th ave. East. Crossing 6th avenue east at 9th street was not too difficult, and all issues were due to drivers error. However, there are no crossing areas between 4th street and 9th street. I see kids running across all the time, and it is unlikely they will go 3 blocks up or down the hill to cross. I think safety would be improved by adding a traffic light/crosswalk somewhere else in the middle of that stretch. It would also keep cars from driving 45 in a 30.
3A	5/19/10	Amy 1200 N 8th Ave E Hillside	critical basic needs: healthcare and education and youth programming. Education is a basic need b/c if a child is poorly educated their access to opportunities as an adult are limited and often results in reliance on public assistance. Youth programming furthers our childrens education, decreases crime, and provides support for parents.
3A	5/20/10	Kathy Bogen 501 E. 11th St East Hillside	Quality Out-of-School-Time programs for children and youth continue to be a pressing need in our community. The guidance, positive relationships with adult role models and peers, and academic/life skills that are developed in these programs are an invaluable investment in the future of our youth, most especially for those who would not otherwise be able to access these safe and nurturing environments. The struggles that families experience due to poverty and life-changing events can really take a toll on children's lives. Our community's Youth-serving agencies offer the support and resources that can help children thrive in spite of difficult circumstances over which they have little control.
3A	5/20/10	Cheryl Skafte 430 N 84th Ave W Norton Park	The items above are important priorities, however there is one critical issue left off the list. While it may not be viewed traditionally as a "basic need," supporting youth in our community is vital for our prosperity. The youth development programs in Duluth provide youth many of their basic needs and more. These programs provide a safe, warm place to be afterschool. They connect youth and families with resources and support. They provide access to mentors and positive adults. Many programs provide even food and meals to youth. These programs educate, support, and advocate for youth - and research shows over and over when we invest in youth and education we will see a return on that investment. Ensuring that youth development programs are protected also goes to the second question. Today's youth are tomorrow's business leaders. Giving our youth access to quality programs today sets the stage for a bright tomorrow. Not only for them but for all of Duluth.

Question ID	Date	Name Address Neighborhood	Comment
3A	5/20/10	Lindsey Molstad 4963 Maxwell Rd Lakewood	I really feel that our city needs to focus on opportunities for our youth. I love programs such as the YMCA programs, Boys and Girls Club, Valley Youth Center, Woodland Community Center, parks and rec., etc. It's great to have opportunities available for low income families or simply families looking for a way for their children to safely connect with other kids in their neighborhoods and community. There are so many skills gained, self esteem built, and core values taught. It is really my belief that it takes a village to raise a child and we have an obligation to our youth to provide a strong village. By investing in youth and youth programming we are helping to provide our community with stronger, smarter, more positive citizens.
3A	5/20/10	Ty Watkins 224 N 2nd Ave E #816 Rainbow Center/Tri-Towers	I think the Rainbow should get funding for the outstanding work they do in the community. I live close to the rainbow center and use their many resources that they have. I like the convenience, also the staff are extra friendly and knowledgeable about many things about the community. In my opinion they are more than deserving for this grant. Thank you for your consideration and time in this matter.
3A	5/20/10	Dave Schaeffer Chester Park	I think that youth programming is a major priority. Parents who are struggling to get by generally do not have good options for child care and out of school child development. The youth agencies provide that. Many provide basic needs such as meals for a child, and also give them a safe place to go when parents are at work. I also believe that Duluth residents need additional supports for affordable housing option- that could be assistance to ownership or affordable rental options.
3A	5/21/10	Jillian Godfrey 2133 W 10th St Lincoln Park	We need to put the focus back on our community's children through youth development programs. In times like these were every cent counts, our kids need a safe, welcoming place, to learn and grow now more than ever. Some of these kids don't have anywhere to go after school. Providing our children with youth development programs provides them with adults that care about them and friends to share with in a structured, safe environment. Investing in our children is investing in our future.
3A	5/21/10	Tanisha Lee 1321 E 1st St East Hillside	The many community programs that we have in Duluth are essential to the education and social networking that our children need. Some parents more than others rely on these programs. Please do not cut these life saving programs. I have witnessed and participated with the wonderful people that help coordinate these programs. What a wonderful bunch. Please lets do whatever we can to keep them going.
3A	5/21/10	Jodie Cope Chester Park	As a parent of a young child, I see positive activities for youth as the number one priority. When youth have somewhere safe to go that will help them develop into positive adults, it allows parents to work to support the family with less worry, knowing that positive adults are with their children.

Question ID	Date	Name Address Neighborhood	Comment
3A	5/26/10	Madonna Ohse Riverside	I am writing to submit input for the development of priorities for Community Development funding of Federal Fiscal Year 2011 projects. Please include this information in your consideration. I think it is a priority to 1.restore funding to youth programs (including youth 12-18)and staffing at our neighborhood centers and through community-wide programs and events - it is vital to keep youth engaged in positive growth activities 2.restore funding for summer lunch programs for our youth-it is essential as this may be the only decent meal some may have in a day 3. restore funding for the Duluth Public Libraries, providing service at all branches-it is critical to make available a place and resources for learning as individuals and as a community. Thank you for your genuine concern and efforts to continue strengthening our community.
3B	5/18/10	Lincoln Park Business Group 102 S 29th Ave W, Suite 201 Lincoln Park	The LPBG supports creating jobs through developed new businesses. The LPBG Business Loan Fund will provide low-to-moderate income entrepreneurs increased opportunities to open their own businesses within the boundaries of Lincoln Park. The program is designed to encourage business development in an area with abundant vacant commercial properties. Filling these spaces with businesses would create jobs, but it would also remove blight from the community. A property with a tenant presents a more inviting environment than vacant storefronts do. Secondly, we have infrastructure needs. Our streetlight poles are dangerously mounted and most of the electrical outlets don't work. Moreover, we only have decorative streetlight poles from Garfield Ave to 22nd Ave W. We need these poles expanded down Superior Street to Carlton Avenue. This will increase lighting and safety. Lastly, our sidewalks are in terrible shape and unsafe to walk on. We need new sidewalks from 22nd Ave to Carlton. Thank you!
3B	5/21/10	Todd Torvinen 2305 W Superior St Lincoln Park	We are remodeling a building to relocate our corporate offices from Canal Park bringing 40 employees to LP. The sidewalks are in terrible and unsafe shape - cracks, unlevel surfaces, deteriorated curbs, no lighting, etc. This infrastructure needs to be upgraded ASAP if the City desires other businesses to take the chance to locate in LP and continue the momentum from Clyde and the LPBG's efforts. This is critical to future development and an unsafe condition needing remedy. Thank you for your consideration.



**Notice of Public Comment Period on
the City of Duluth's 2009
Consolidated Annual Performance
and Evaluation Report (CAPER) and
Community
Development Monitoring
Public Hearing**

The City of Duluth's Community Development Division announces a 15-day comment period on its 2009 Consolidated Annual Performance and Evaluation Report, prior to the submission of the report to the U.S. Department of Housing and Urban Development (HUD). The public comment period is Tuesday, June 15 - Tuesday, June 29.

The Consolidated Plan is both a planning document and application for funding through the Community Development Block Grant (CDBG) program, HOME Investment Partnerships Program (HOME) and the Emergency Shelter Grant Program (ESGP). It describes the community's needs, specific goals and objectives that are designed to achieve the community vision. The 2009 Performance Report will summarize the annual and five-year accomplishments and assess progress toward meeting the vision in the Plan.

Duluth's Consolidated Plan has the following three goals against which an assessment of performance in the City's previous fiscal year will be summarized: 1) An adequate supply of quality housing so that safe, affordable and appropriate housing opportunities are available for all Duluthians; 2) Quality, stable neighborhoods for Duluth's citizens; and 3) Creation and preservation of employment opportunities in the City across the entire spectrum of job skills.

Copies of the 2009 Consolidated Annual Performance and Evaluation Report will be available beginning June 15 at the City of Duluth Community Development Office (Room 407, City Hall), the City Clerk's office (Room 302), on the City's web site, and at the Duluth Public Library and all branches.

Comments may be mailed, faxed or transmitted via E-mail. For more information or to receive a copy of the report, contact the Community Development Division, Room 407 City Hall, Duluth, MN 55802. Phone: 730-5480. Fax: 730-5915.
E-mail: khamre@duluthmn.gov

Also, a public hearing (conducted by the Community Development Committee) will be held to review the activities and progress of current recipients of CDBG, HOME and ESGP funding. The Consolidated Annual Performance and Evaluation Report (CAPER) will be reviewed at the public hearing. This is an opportunity to come and find out about the program or to ask any questions about activity accomplishments.

**Tuesday, June 22, 2010 - 6:00 p.m.
Duluth City Council Chambers
Third Floor, City Hall - 411 West First Street**

The public is strongly encouraged to attend this important public hearing. Committees making decisions on this funding need to hear from the general public, especially from these programs' beneficiaries - persons with low and moderate incomes, persons of color and persons with disabilities.

If you have special needs, such as an interpreter, please contact the Community Development Division at 730-5480 so that your needs can be accommodated.

For hearing impaired persons please call the City's ITTY/Information Assistance at 730-5000 or the Minnesota Relay Service at 1-800-627-3529.



Duluth Community Development Program Mission is to invest in community programs that help low to moderate income people by addressing basic needs, providing affordable housing and increasing economic self-sufficiency.

June 15, 2010

TO: COMMUNITY DEVELOPMENT COMMITTEE
FROM: KEITH HAMRE, COMMUNITY DEVELOPMENT DIVISION

PUBLIC HEARING ON MONITORING OF
COMMUNITY DEVELOPMENT PROGRAM
TUESDAY, JUNE 22, 2010
6:00 P.M.

COUNCIL CHAMBERS - THIRD FLOOR - CITY HALL

- 1. Introductions – S. Wallschlaeger, Chair
 - Overview of the Public Hearing Purpose – K. Hamre
 - Review of 2009 CAPER and Monitoring Items - K. Hamre
- 2. Opportunity for people to comment on the Performance of Community Development Programs or to ask Questions
- 3. Public Hearing on FY 2010 Action Plan – Housing Access Program not being implemented

(People will have 3 minutes to speak)

(Please call Joyce at 730-5480 if you are unable to attend)

AGENDA

- 1. Roll Call
- 2. Approve Meeting Summary from April 27, 2010
- 20 mins. 3. Discuss Results from Community Forums
- 10 mins. 4. Discuss Potential Changes to High Priorities
- 20 mins. 5. Discuss Pre-Application Process and Funding Priorities

Enclosures:

- 1. Minutes from April 27, 2010 Meeting
- 2. Copy of Newspaper Ad for CAPER and Monitoring Public Hearing
- 3. 2009 CAPER
- 4. Monitoring Letters (File for Meeting)
- 5. Summary of Community Forum Comments
- 6. Action Plan Amendment

**MEETING SUMMARY OF THE
COMMUNITY DEVELOPMENT COMMITTEE (CDC)
TUESDAY, JUNE 22, 2010 – 6:00 P.M.
CITY COUNCIL CHAMBERS – THIRD FLOOR CITY HALL**

Present: Scott Wallschlaeger (Chair), Theresa Bobula, Jim Gaylord, Daryl Yankee, Debra Branley, Bill Kimbler, and Michael Ramsey

Absent: Jennifer Baumann, Ron Boshey, Patricia Tyler and DeAnne Westermann

Staff: Keith Hamre, Karen Olesen, Kathie Severson, Ben VanTassel, and Charles Froseth

Others Present: See attached list

Roll Call: 7 present and 4 absent

1. Keith Hamre, CD Manager, provided an overview of the purpose of the public hearing, which is to evaluate 2009 funded projects. Representatives from the various organizations were present to answer questions or concerns the CDC may have regarding their programs. This is the fifth and final CAPER of the Consolidated Plan 2005-2009. Hamre drew the Committee's attention to several pages of the CAPER which show expenditures, beneficiaries, leveraging, and five-year goals and accomplishments.
2. Presentation of Duluth At Work by Emily Larson, Duluth At Work Coordinator, via a power point presentation, modeled after the Portland efforts at improving employment.
3. Hamre noted there are three CDBG programs that resulted in concerns and these included: Community Action Duluth/FAIM Program, CHUM/ 2008 & 2009 Duluth at Work, and Northeast Entrepreneur Fund/Growing Neighborhood Businesses. Letters outlining monitoring concerns were distributed prior to the meeting. The common thread for all three was income verification and each is working on correcting these findings.
4. Karen Olesen presented the HOME monitoring issues of which two minor issues were noted; Life House/Phoenix, Women's Community Development Organization. For the Phoenix project this has been vacant for almost a year and Women's Community Development Organization (WCDO) is in the process of transferring their portfolio to Center City Housing.
5. Speakers were present from various organizations to address the CDC.

- a. Shawn Wellnitz/Northeast Entrepreneur Fund. They with small and micro businesses. The Committee asked which group they preferred to work with in their program. They prefer micro businesses.
- b. Rick Klun/Center City Housing. Klun reviewed the process followed to expedite transfer of property from WCDO to his organization, which has included 88 units of housing. Center City has learned there is a need of transitional housing in Duluth. The transition of the property portfolio has gone well and they have found their biggest need is legal paperwork due to the complicated nature of the transfers.
- c. Durbin Keeney/ MACV-Duluth announced as of today they have been awarded \$120,000 from HPRP Homeless Vets funding. Later this year MACV hopes to be in their new site on Ramsey. Keeney outlined services and housing to be offered out of the Ramsey site.
- d. Susan Utech/ Safe Haven noted their partnership with the American Indian Community Housing Organization (AICHO) went well last year and gets better every year. AICHO operates its own shelter.
- e. Kim Crawford/Life House provided an extensive update on services they provide to homeless youth, in particular highlighting their "Lifeline Expressway of Services." Finding and securing housing and employment for youth has been and will remain an issue.
- f. Martin Lepak/ Arrowhead Economic Opportunity Agency (AEOA) reviewed their sources and amounts of funding they received to weatherize and improve homes for low income households. Previously they spent \$3,500/project and it is now \$6,500/project. Because of the increase in funds they can do more to the home. With ARRA funding the agency paid fair labor rates. As for lead paint, the agency takes steps to contain the paint.
- g. Dave Schaeffer/Youth Collaborative noted financial aid from funders is down due to the economy, with some members reducing expenses and programming hours.
- h. Keith Hamre/Curb Ramp Accessibility/Cured Pipe in Place. For curb ramps - 9 of the 32 ramps done. The reason that fewer ramps were accomplished is that the ramps in Lincoln Park were more expensive than other areas. Cured Pipe in Place on Second Street sewer replacement is coming in below budget.

Closed Public Hearing on 2009 CAPER at 7:25 p.m.

6. Public Hearing on FY 2010 Action Plan Amendment

Chair Wallschlaeger opened the Public Hearing at 7:25 p.m. Hamre reported that the Housing Access Program (HAP) is not being funded as the Damiano Center can no longer afford to subsidize their operational costs. HAP closed on March 31, 2010. The public comment period started on June 14 and will close on July 13. David Benson reported on the reasons for closing and said persons seeking services previously offered by HAP are referred to other organizations within the city. Benson briefly described these organizations and services they provide to the public. The committee had no further questions. They concurred with moving these funds into the FY 2011 CDBG program.

Public hearing closed at 7:35 p.m.

COMMUNITY DEVELOPMENT COMMITTEE MEETING

- a. Chair noted a quorum was present and called the meeting to order.
- b. **Motion by Bill Kimbler, seconded by Theresa Bobula, to approve the meeting minutes of April 27, 2010. The motion was unanimously approved.**
- c. Results of Community Forums. According to Hamre two city wide forums were held and the public had an opportunity to express their thoughts on the CD office web site. Hamre reviewed the results of the forums and web comments from the online forum, which lasted two weeks.
- d. Discussion on potential changes to high priorities. CDC discussion on priorities.

Motion by Scott Wallschlaeger, seconded by Michael Ramsey, to change Economic Development Technical Assistance from a low to medium priority based on comments received earlier. The motion was unanimously approved.

CDC discussion on transportation and the Jump Start Program that was not funded last year. Sarah Priest/Community Action Duluth provided details on the Jump Start program.

Following questions and answers, there was a motion by Bill Kimbler, seconded by Michael Ramsey, to leave Transportation as a High Priority. The motion was unanimously approved.

With HAC out of business the CDC, based on earlier comments that there are others who provide tenant/landlord and fair housing services, discussed the priority of tenant landlord counseling for funding. Hamre

noted the Community Development office will be holding a roundtable discussion with other agencies that provide some services in this area.

Motion by Scott Wallschlaeger, seconded by Jim Gaylord, to move Tenant Landlord Counseling from High to Medium. The motion was unanimously approved.

- e. Discussion of Pre-Application Process and Funding Priorities. Hamre noted the upcoming calendar of important dates for funding and recommended priorities for FY 2010 funding:

<u>Percentage Goals</u>			
<u>CDBG</u>		<u>HOME</u>	
Housing	35%	CHDO	5%
Economic Dev.	15%	TBRA	30%
Public Facilities	15%	Rental Dev.	10%
Public Services	15%	H.O. Dev.	45%
Admin.	20%	Admin.	10%

DEDA has undertaken a process to determine its role in economic development. CDC discussion on categories.

Motion by Jim Gaylord, seconded by Debra Branley, to approve the CDBG priorities as presented. The motion was unanimously approved.

Olesen outlined housing targets and the difficulty in securing pre-commitment funds in advance of funding from others.

Motion by Scott Wallschlaeger, seconded by Bill Kimbler, to approve HOME funding priorities as presented. The motion was unanimously approved.

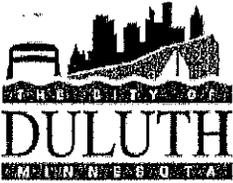
- f. **There being no further business, there was a motion by Daryl Yankee, seconded by Theresa Bobula, to adjourn the meeting. The motion was unanimously approved and the meeting was adjourned at 8:20 p.m.**

Next meeting of the CDC is August 24, 2010.

**PUBLIC HEARING ON MONITORING OF
COMMUNITY DEVELOPMENT PROGRAM
TUESDAY, JUNE 22, 2010 - 6:00 P.M.
COUNCIL CHAMBERS - THIRD FLOOR - CITY HALL**

ATTENDANCE

Tim Caines, Boys & Girls Club
Angelo Simone, Valley Copeland
Kelly Looby, NYS
Michael Ramsey, CDC
Jessica Crowley, LSCHC
Shawn Wellnitz, Northeast Entrepreneur Fund
Durb Keeney, MACV Duluth
Tina Riley, TSA
Dave Schaeffer, YMCA
Rick Klun, Center City Housing Corp.
Tammi Johnson, YWCA
Lynn Gerlach-Collard, LSS Renaissance
Chua Vang, Copeland Comm. Ctr.
Jim Soderberg, CHUM
Martin Lepak, AEOA
John E. Judd, Planning Division
Kim Crawford, Life House
Lynne E. Snyder, HRA of Duluth
Sarah Priest, Community Action
Susan Utech, Safe Haven Shelter
Dave Benson, Damiano Center
Jennifer Keuten, Life House
Tim Peterson, Life House
Emily Larson, Duluth At Work



Duluth Community Development Program Mission is to invest in community programs that help low to moderate income people by addressing basic needs, providing affordable housing and increasing economic self-sufficiency.

October 19, 2010

TO: COMMUNITY DEVELOPMENT COMMITTEE
FROM: KEITH HAMRE, COMMUNITY DEVELOPMENT DIVISION
COMMUNITY DEVELOPMENT COMMITTEE MEETING
6:00 P.M. - TUESDAY, OCTOBER 26, 2010
CITY COUNCIL CHAMBERS - THIRD FLOOR - CITY HALL

(Please call Joyce at 730-5480 if you are unable to attend)

AGENDA

1. **Approve Resolution 10-C-02 to Reprogram "Old" Funds into FY 2011 Community Development Program**
2. **Approve Meeting Summaries from August 24, September 28, and October 5, 2010**
3. **Review of Community Development Manager's Funding Recommendations**
4. **Prepare Preliminary FY 2011 Community Development Program Budget for 30-day Public Comment Period**

KH:jle

Enclosures:

1. Meeting Summaries - August 24, September 28 and October 5, 2010
2. Answers to Questions from October 5, 2010 Meeting

**MEETING SUMMARY OF THE
COMMUNITY DEVELOPMENT COMMITTEE
TUESDAY, OCTOBER 26, 2010 – 6:00 P.M.
CITY COUNCIL CHAMBERS – DULUTH CITY HALL**

- Present:** Jim Gaylord, Daryl Yankee, Patricia Tyler, Bill Kimbler, and Michael Ramsey
- Absent:** Scott Wallschlaeger, Ron Boshey, Jennifer Baumann, DeAnne Westermann, and Debra Branley
- Staff:** Keith Hamre, Karen Olesen, Charles Froseth, Char McLennan, and Joseph Bonfey (Intern)
- Roll Call:** 5 present and 5 absent
- Public:** Rebecca Ellenson (SOAR), Katy Shea (UMD Student), Kelly Looby (NHS), Kim Crawford (Life House), Rick Klun (CCHC), Dave Schaeffer (YMCA), Kira Kallberg and Tina Riley (Salvation Army), Durbin Keeney (MACV), Dave Benson (Damiano Center), Jodi Slick (Common Ground), Jeff Corey (NCLT), Sarah Priest (Community Action Duluth), and Emily Larson (Duluth at Work)

There being a quorum, Acting Chair Bill Kimbler called the meeting to order at 6:00 p.m.

1. Introductions

Committee members introduced themselves.

2. Approve Resolution 10-C-02 to Reprogram "Old" Funds into FY 2011 Community Development Program

Community Development (CD) Manager Keith Hamre reviewed the reason and purpose of the resolution along with a handout which included specifics to the resolution.

This action would reprogram unspent CDBG, HOME and ESGP funds from 2006, 2007 and 2010 and move these funds into the 2011 program. The total amount of this transfer is \$35,253.20. This action complies with the Citizen Participation Plan and the transfer of these funds will be subject to a public hearing scheduled for December 7, 2010 prior to reprogramming.

Motion by Jim Gaylord, seconded by Michael Ramsey, to transfer \$35,253.20 in reprogrammed funds from 2006, 2007 and 2010 to 2011 Community Development Program Budget subject to the December 7 public hearing. Motion unanimously approved.

3. Approve Meeting Summaries from August 24, September 28, and October 5, 2010

Comment made to use correct spelling of names.

Motion by Bill Kimbler, seconded by Michael Ramsey, to approve the minutes of the August 24, September 28, and October 5, 2010 meeting summaries. Motion unanimously approved.

4. Review Community Development Manager's Funding Recommendations

Hamre reviewed the CD Manager's funding recommendations for 2011. A eight-page handout provided additional, detailed information regarding funding recommendations. CDBG funding is at \$3,102,253 and we have \$4,661,161 in funding requests, for HOME funding is at \$810,000 with requests at \$1,156,880, and for ESG the funding is at \$125,00 with requests totaling \$184,450.

Affordable Housing Proposals (Page 2) - \$2,089,121 requested from seven projects and \$1,145,253 is available. Recommendation is not to fund: DEEP as they have other sources of funding, Affordable Gap from NHS due to the low score, and Spirit Valley's Housing Improvement program due to the low score. Funding is recommended for: HRA's Rehabilitation Program at \$705,253 for multi-family housing only, FAIM at \$60,000 for 12 households, AEOA weatherization at \$180,000 for 30 units of weatherization, and NCLT at \$200,000 for multi-family development with an April 21, 2011 agreement in place. Discussion on scoring. No changes made, but Committee can re-consider after the 30-day comment period.

Motion by Daryl Yankee, seconded by Michael Ramsey to approve recommendation of funding levels for Affordable Housing as presented by the Manager. Motion unanimously approved.

Emergency Shelter Grant Proposals*(Page 7) - \$120,000 available with five proposals asking for \$178,200. Funding recommended for CHUM at \$37,000, MACV at \$19,000, Safe Haven/AICHO at \$23,000, and Salvation Army/CCHC at \$41,000. No funding proposed for Life House. This is the same as last year's funding levels. Hamre outlined the hold harmless provision and how we are capped at \$120,000. It was noted that CHUM should have made a pre-application for 2011 funding. Discussion that these levels of funding can be amended at the public hearing of December 7.

Motion by Daryl Yankee, seconded by Jim Gaylord, to approve recommendation of funding levels as presented by the Manager. Motion unanimously approved. *Name will be changed to Emergency Solutions Grant in future years.

Planning and Administration (Page 8) – Amount requested is \$692,000 and \$612,000 is recommended for funding. Eight proposals were received and one was transferred to this category from Public Services for a total of nine requests. Hamre noted this category is limited to 20% of CDBG allocations, ESG is limited to 5% and HOME is limited to 10%. Discussion. There are no Committee scores and staff did not make recommendations to the Committee as was done for other categories. Hamre noted some members did not complete the scoring for these applications. Committee requested that the scores be made available at the December 7 meeting. Hamre to follow up. The Salvation Army Housing Support Program was transferred from Public Services in order for them, and others, to work on prevention services program and related fair housing topics. Recommended funding for Program Administration at \$507,000, Neighborhood Revitalization at \$50,000, HOME Program Administration at \$61,600, ESG Program Administration at \$5,000. HOME TBRA at \$19,400, Skills2Success at \$20,000, Housing for Inmates at \$15,000, At Home Target Areas at \$10,000 and Salvation Army's Housing Support Program at \$10,000.

Motion by Daryl Yankee, seconded by Jim Gaylord, to approve recommendation of funding levels as presented by the Manager with reconsideration at the December 7 meeting if needed. Motion unanimously approved.

Economic Development (Page 3) - Six proposals received for \$552,000 with the target funding level of \$460,500. Recommendation is funding for SOAR at \$160,000, CHUM at \$120,000, NYS at \$40,000, Northeast Entrepreneur Fund at \$80,000, and Life House at \$48,000, for a total of \$448,000 in this category. No funding recommended for Community Action Duluth. Discussion on funding levels and program need. Michael Ramsey felt the only program to help small business is the Northeast Entrepreneur Fund.

Patricia Tyler wanted some funds to Community Action Duluth for female head of house job development. She and others noted funding for Life House targets vulnerable youth. The proposal from Community Action was the lowest scoring within the category. Motion by Patricia Tyler, second by Darryl Yankee, to take \$24,000 from Life House and allocate it to Community Action Duluth. Motion failed to pass on a 1 to 4 vote.

Motion by Bill Kimbler, seconded by Michael Ramsey, to approve recommendation of funding levels as presented by the Manager. Motion unanimously approved.

Public Facilities (Page 4) – Amount requested \$817,500 compared to the target funding level of \$460,500. Recommended funding for Sidewalks at \$132,000, Life House at \$250,000, and Street Assessment Assistance at \$84,000. Not recommended for funding is Sacred Heart Music Center, which scored the lowest in this category. Patricia Tyler noted they prepared a well written and well researched application.

Motion by Jim Gaylord, seconded by Michael Ramsey, to approve recommendation of funding levels as presented by the Manager. Motion unanimously approved.

Public Services (Page 5) – Manager recommend funding of nine projects for \$431,000. Target funding amount is \$460,500. Two programs are in the second year of a two-year funding commitment and they are CHUM (\$75,000) and Lake Superior Community Health Center (\$77,000). The Salvation Army proposal is recommended for a planning grant and they could receive Rapid Re-Housing / Prevention funds in the new ESG program. They and Jump Start are not recommended to receive funds under the Public Service category. Jump Start scored the lowest of all requests in this category.

Motion by Jim Gaylord, seconded by Michael Ramsey, to approve recommendation of funding levels as presented by the Manager. Motion unanimously approved.

5. Prepare Preliminary FY 2011 Community Development Program Budget for 30-day Public Comment Period

Hamre explained the 30-day comment period starts on November 3 and ends on December 3. Following the 30-day comment period, the Committee meets on December 7 for a Public Hearing on the Community Development Program Budget.

Motion by Daryl Yankee, seconded by Michael Ramsey, to approve recommendation of the preliminary budget subject to the 30-day public comment period. Motion unanimously approved.

6. Next Meeting

Next meeting is December 7 at 6:00 p.m. Agenda will be sent prior to the meeting.

7. Adjournment

Motion by Bill Kimbler, seconded by Daryl Yankee, to adjourn. Meeting was adjourned at 7:30 pm.

Notice of Public Comment Period and Public Hearing on the City of Duluth FY 2011 Action Plan for Housing and Community Development

* Federal Funding Recommendations Included *

The City of Duluth is seeking citizen comment on the Draft FY 2011 Action Plan for Housing and Community Development. Current community issues, especially those affecting persons with low and moderate incomes, persons of color, and persons with disabilities, and the City's progress toward five-year community development goals are outlined in the Plan. **This Plan includes the recommendations for approximately \$4 million in funds to the City of Duluth from three programs of the U.S. Department of Housing and Urban Development. The Community Development Committee (CD Committee) plans and advises on the use of these funds to the Duluth City Council.**

CD Committee Recommendations for 2011 Funding:

Community Development Block Grant (CDBG) Program

(at least 70% of CDBG funds must benefit persons with low or moderate incomes)

Housing (all are applications are for housing improvements that will benefit people with low or moderate incomes)

Duluth Property Rehab Program – HRA	\$ 705,253
FAIM IDA Housing Counseling/Downpyt Assist. - Community Action	\$ 60,000
Duluth Weatherization Program - AEOA	\$ 180,000
Multi-family Development – NCLT	\$ 200,000

Economic Development (all applications will create full-time jobs or assist businesses to create jobs to be filled by persons having low or moderate incomes at the time of employment)

SOAR Duluth At Work – SOAR Career Solutions	\$ 160,000
CHUM Support Services for Employment – CHUM	\$ 120,000
NYS JET (Jobs, Education & Training) – Neighborhood Youth Services	\$ 40,000
Growing Neighborhood Businesses – Northeast Entrepreneur Fund	\$ 80,000
Futures Program – Life House	\$ 48,000

Public Facility Improvements (all applications will provide improvements to neighborhoods having a majority of persons with low and moderate incomes)

Curb Ramp Accessibility & Sidewalk Improvement - Engineering	\$ 132,000
LIFELINE Youth Shelter – Life House	\$ 250,000

Street Assessment Assistance – Community Development \$ 84,000

Public Service

(all applications will provide programs or services to persons with low or moderate incomes) Federal regulations stipulate a maximum of 15% of grant funds to public service applications.)

Duluth Hunger Project - CHUM	\$ 75,000
Primary Health Care Services - Lake Superior Community Health Ctr	\$ 77,000
Clothes that Work & Social Services – Damiano Center	\$ 20,000
Emergency Heating Assistance - Salvation Army	\$ 25,000
LIFELINE Expressway of Youth Services – Life House	\$ 35,000
Permanent Supportive Housing – Center City Housing Corp .	\$ 20,000
Battered Women’s Shelter Programs - Safe Haven Shelter/AICHO	\$ 32,000
Transitional Housing Program - Salvation Army/CCHC	\$ 54,000
Youth Development Collaborative – YMCA	\$ 93,000

Planning

Program Administration – CD Division	\$ 507,000
Neighborhood Revitalization Planning – CD Division	\$ 50,000
HOME Program Administration – CD Division	\$ 61,600
ESGP Program Administration – CD Division	\$ 5,000
HOME TBRA Administration – Duluth HRA	\$ 19,400
Skills2Success Planning Project – NYS	\$ 20,000
Housing for Inmates Plan – Housing for Inmates Inc	\$ 15,000
At Home Targeted Revitalization – NHS/SVCNDA	\$ 10,000
Developing Housing Support Program – Salvation Army	\$ 10,000

HOME Investment Partnerships Program - Proposed Year 2011 Funding Recommendations

Homeless Rental Assistance Program (TBRA) – Duluth HRA	\$ 121,500
Duluth Property Rehab (Homeowner) – Duluth HRA	\$ 200,000
Housing Predevelopment – NCLT	\$ 20,000
Housing Predevelopment – Center City Housing Corp.	\$ 20,000
Rehabilitation & Resale – NCLT	\$ 367,500
Multi-Family Development (Pre-Commitment from 2012/2013) – NCLT	\$ 300,000

Emergency Shelter Grants Program - Proposed Year 2011 Funding Recommendations

CHUM Stabilization Services for Homeless - CHUM	\$ 37,000
MACV-Duluth - MACV-Duluth	\$ 19,000
Battered Women’s Shelter Programs - Safe Haven Shelter/AICHO	\$ 23,000
Transitional Housing Program - Salvation Army/CCHC	\$ 41,000

There is a 30-day public review period on this Draft Plan and the funding recommendations which runs from November 3 – December 3, 2010. Copies of the Plan are available at the City of Duluth Community Development Division (Room 407 City Hall), Duluth City Clerk's Office (Room 330 City Hall), the Duluth Public Library and all branches of the library. Also included in the Consolidated Plan is an analysis of impediments to Fair Housing.

A public hearing will be held by the CD Committee at 6:00 p.m. on Tuesday, December 7, 2010, in the Council Chambers - 3rd Floor - City Hall. The purpose of the public hearing is for citizens to comment on the Draft Plan and the funding recommendations. Members of the public, especially persons having low and moderate incomes, persons of Color, and persons with disabilities, are encouraged to attend and comment on the 2011 Action Plan.

For more information or to forward comments on this Draft Plan, contact:

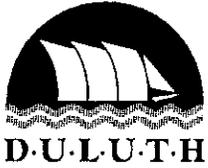
**Keith Hamre
Community Development
Room 407 City Hall
Duluth, MN 55802**

**730-5480 (phone) 730-5915 (fax)
khamre@duluthmn.gov**

A brief summary of the funding recommendations is available on the City's website, please visit <http://www.duluthmn.gov/planning/cd/index.cfm>.

If you have special needs, such as an interpreter, please contact the Community Development Division at 730-5480 so that your needs can be accommodated.

For hearing impaired persons please call the City's TTY/Information Assistance at 730-5000 or the Minnesota Relay Service at 1-800-627-3529.



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November 30, 2010

TO: COMMUNITY DEVELOPMENT COMMITTEE

FROM: KEITH HAMRE, COMMUNITY DEVELOPMENT DIVISION

**6:00 P.M. - TUESDAY, DECEMBER 7, 2010
CITY COUNCIL CHAMBERS - THIRD FLOOR CITY HALL**

**PUBLIC HEARING ON THE FY 2011 ANNUAL ACTION PLAN
FUNDING RECOMMENDATIONS**

(Please call Joyce at 730-5480 if you are unable to attend)

AGENDA

- 1. Introductions – CDC Chair
- Overview of the Public Hearing and Process for Hearing
Public Comment**
- 2. Overview of Public Comments received during the 30-day Public
Comment Period - Keith Hamre**
- 3. Opportunity for people to comment on the FY 2011 Action Plan Funding
Recommendations (*People will have 3 minutes to speak*)**
- 4. Approval of Meeting Summary for October 26, 2010**
- 5. Finalize FY 2011 Action Plan and Funding Recommendations for
Transmittal to City Council**

Enclosures:

- 1. Minutes from October 26, 2010 Meeting**
- 2. Notice of Public Comment Period and Public Hearing**
- 3. CDC Funding Recommendation Spreadsheet**
- 4. Public Comments – additional comments will be distributed at the meeting**

Ashley Simmons – Support Life House—they changed my life by helping me to find housing and employment.

Mayry – Support Life House—they helped me with housing, work and school

Raven – Support Life House – they helped me with employment and started college.

Kim Crawford –Request that the committee consider funding the transitional housing program for youth.

Anghi Davis – Support Grant Community School Collaborative. Keep youth funding at proposed amount.

Hans Aas – support Sacred Heart Music Center. Reconsider funding roof project.

Xavier Bell – Support CAD Circles of Support Program—this program impacts people in our community, builds social networks. Introduced participants –

Molly Benson – Ally to Circles of Support Program. “Lives are transformed.”

Shannon Wagner – Support funding Circles of Support.

Kaprice Brown – Support funding Circles of Support Program to help eliminate barriers to employment.

Wanda Arci – Support Circles of Support – Helped me to work through the system. I felt isolated but they gave me the guidance and support I needed.

Asha – mother worked at Community Action – helped her be a better person, a better mother.

Tiffany Blackman – Support Circles of Support – I was matched with an Ally. She helped me get a computer and helped me to grow.

Alisa Hoppe – Support Circles of Support ally & Americorp.

Nancy Cashman – two collaborative applications were recommended for funding – She asked that the committee maintain the proposed funding.

Public Hearing ended at 6:58 p.m.

4. Approval of Meeting Summary for October 26, 2010

Motion by Michael Ramsey, seconded by Debra Branley, to approve the minutes of the October 26, 2010 meeting. Motion was unanimously approved.

5. Finalize FY-2011 Action Plan and Recommended Funding to City Council

Action Items –

A. Access North letter – need resolution to change Action Plan per changes to the Fair Housing section as recommended by Access North.

B. Salvation Army letter—Reverse action taken in June when Housing Counseling was changed from a high priority to a medium priority. .

- A motion was made by Scott Wallschlaeger and seconded by Jennifer Baumann to make the changes to the Action Plan recommended by Access North. The motion was approved.

**MEETING SUMMARY OF THE
COMMUNITY DEVELOPMENT COMMITTEE
TUESDAY, DECEMBER 7, 2010 – 6:00 P.M.
CITY COUNCIL CHAMBERS – DULUTH CITY HALL**

Present: Scott Wallschlaeger, Jennifer Baumann, Debra Branley, Jim Gaylord, Michael Ramsey, Patricia Tyler

Absent: Ron Boshey and DeAnne Westermann

Staff: Keith Hamre, Karen Olesen, Charles Froseth, Char McLennan, Ben VanTassel and Joseph Bonfoey (Intern)

Roll Call: 6 present and 4 absent

Public: See attached list.

There being a quorum, Scott Wallschlaeger, Chair called the meeting to order at 6:10 p.m.

1. **Introductions – CDC Chair**
- Overview of the Public Hearing and Process for Hearing Public Comment
2. **Overview of Public Comments received during the 30-day Public Comment Period - Keith Hamre**

Keith Hamre – CDBG \$3M, HOME \$810,000, ESG \$125,000

30-Day public comment period November 3-December 3, 2010.

Received several comments from community members, agencies and participants. Access North submitted a comment on the Action 10 regarding Fair Housing.

3. **Opportunity for people to comment on the FY 2011 Action Plan Funding Recommendations**

Drew Digby – Support Jump Start program to help reduce transportation barriers.

Angie Miller – CAD – Support the Jump Start program.

Devin Wagner – Mentor Duluth has had a great impact on my life.

Shannon Wagner, mother of Devin – Support Mentor Duluth Program. Mentors provide one-on-one time with youth and provide positive role models.

Dave Schaeffer – YMCA – Support Mentor Duluth--Keep funding at proposed level.

Devyn Wallace and Alena – Support Mentor Duluth positive impact on both of our lives.

Rose St. John – Support Life House – helped me find housing and now I'm pursuing college.

Ashley Simmons – Support Life House—they changed my life by helping me to find housing and employment.

Mayry – Support Life House—they helped me with housing, work and school

Raven – Support Life House – they helped me with employment and started college.

Kim Crawford –Request that the committee consider funding the transitional housing program for youth.

Anghi Davis – Support Grant Community School Collaborative. Keep youth funding at proposed amount.

Hans Aas – support Sacred Heart Music Center. Reconsider funding roof project.

Xavier Bell – Support CAD Circles of Support Program—this program impacts people in our community, builds social networks. Introduced participants –

Molly Benson – Ally to Circles of Support Program. “Lives are transformed.”

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Wanda Arci – Support Circles of Support – Helped me to work through the system. I felt isolated but they gave me the guidance and support I needed.

Asha – mother worked at Community Action – helped her be a better person, a better mother.

Tiffany Blackman – Support Circles of Support – I was matched with an Ally. She helped me get a computer and helped me to grow.

Alisa Hoppe – Support Circles of Support ally & Americorp.

Nancy Cashman – two collaborative applications were recommended for funding – She asked that the committee maintain the proposed funding.

Public Hearing ended at 6:58 p.m.

4. Approval of Meeting Summary for October 26, 2010

Motion by Michael Ramsey, seconded by Debra Branley, to approve the minutes of the October 26, 2010 meeting. Motion was unanimously approved.

5. Finalize FY-2011 Action Plan and Recommended Funding to City Council

Action Items –

A. Access North letter – need resolution to change Action Plan per changes to the Fair Housing section as recommended by Access North.

B. Salvation Army letter—Reverse action taken in June when Housing Counseling was changed from a high priority to a medium priority.

- A motion was made by Scott Wallschlaeger and seconded by Jennifer Baumann to make the changes to the Action Plan recommended by Access North. The motion was approved.

- A motion was made by Scott Wallschlaeger and seconded by Michael Ramsey to change Housing Counseling from a medium priority to a high priority in the Consolidated Plan. The motion was approved.
- C. Keith Hamre informed committee members that the Director for Life House and the Life Line Shelter declined proposed funding for the shelter (PF-02/\$250,000) because applications for funding the operation of the shelter to other sources were not successful. Until operational funding can be identified, the project is on hold. He then informed the committee that they would need to allocate these funds elsewhere.

Keith also reminded the committee that they needed to take action on allocating \$27,000 in Public Service funds. These funds were awarded to the Damiano Center for the Housing Access Program in 2010, but the program closed before the start of the 2010 program year.

- A motion was made by Jennifer Baumann and seconded by Pat Tyler to fund the Circles of Support program (ED-06) at \$104,000. The motion passed.
 - A motion was made by Scott Wallschlaeger and seconded by Michael Ramsey to fund the Duluth Energy Efficiency Program (HS-04) at \$116,000. The motion was passed.
 - A motion was made by Michael Ramsey and seconded by Jim Gaylord to reduce Growing Neighborhood Businesses (ED-04)--a medium priority project--by \$13,500 and reduce Circles of Support (ED-06)--the lowest scoring ED project--also by \$13,500 and to fund the Housing Support Program (PS-10) at \$30,000 and the Jump Start Vehicle Loan Program (PS-11) at \$26,500. The motion was unanimously approved.
- D. Keith also asked that the committee consider pre-committing 2012 or 2013 HOME funds to support the NCLT/CCHC Multi-housing Development project (CH-01). 2011 CDBG funds have been allocated for acquisition of the property.
- A motion was made by Scott Wallschlaeger and seconded by Michael Ramsey to pre-commit funds for the project. The motion passed.
- E. Keith Hamre asked the committee to make recommendations concerning any shortage or overage of 2011 funds once the final allocation is made by HUD.
- Michael Ramsey made a motion, which was seconded by Jennifer Baumann to fully fund ED-04 and ED-06 and PS-09. The motion was approved.
 - A motion was made by Scott Wallschlaeger and seconded by Michael Ramsey to fully fund NCLT Rehab-Resale if additional HOME funds are received. The motion passed.
 - A motion was made by Jim Gaylord and seconded by Scott Wallschlaeger to reduce funding for lowest scoring program should the final allocation from HUD be less than the amounts proposed. The motion passed.

A motion was made by Scott Wallschlaeger and seconded by Michael Ramsey to send the above recommendations to the City Council for consideration on Dec. 20, 2010. The motion was unanimously approved.

The meeting of the Community Development Committee was ended at 8:10 PM.

CERTIFIED COPY OF RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DULUTH, MINNESOTA

RESOLUTION 10-0626

ADOPTED: DECEMBER 20, 2010

WHEREAS, Regulation 24 CFR Part 91 issued by the U.S. department of housing and urban development (HUD) requires the city to submit and receive HUD approval of an annual action plan as part of a HUD-approved five-year consolidated plan for the city of Duluth; and

WHEREAS, Title 1 of the Housing and Community Development Act of 1974, as amended, establishes a community development block grant (CDBG) program for the purpose of developing viable urban communities by providing decent housing and suitable living environment and expanding economic opportunities and preventing and/or eliminating conditions of slum and blight, principally for persons of low and moderate income; and

WHEREAS, the city of Duluth desires to continue to carry out HUD-funded programs;

NOW, THEREFORE, BE IT RESOLVED, that the FY 2011 action plan portion of the FY 2010-2014 city of Duluth consolidated plan for housing and community development required by HUD federal legislation is hereby adopted and approved.

BE IT FURTHER RESOLVED, that the city of Duluth hereby makes a finding that expenditures as set forth in Resolution 10-0627 are necessary and appropriate and, further, that said expenditures for the CDBG program will serve to assist low- and moderate-income individuals/families (no less than 70 percent as described in federal regulations) and/or serve to prevent or eliminate conditions of slum or blight in the community.

BE IT FURTHER RESOLVED, that the city of Duluth hereby makes a finding that expenditures as set forth in resolutions 10-0628 and 10-0629 are necessary and appropriate and, further, that said expenditures for the HOME and ESG programs will serve to assist low- and moderate-income people.

BE IT FURTHER RESOLVED, that the city of Duluth and its officials are authorized and directed to assume full responsibility for assuring that its community development program is carried out in full compliance with the provisions of the acts implementing the programs and all regulations of HUD issued pursuant thereto and authorizing appropriate city officials to execute any documents with HUD to implement the program. This authorization shall also apply to existing programs with the city and HUD under the HUD CDBG, HOME and emergency shelter grant programs.

Resolution 10-0626 was unanimously adopted.

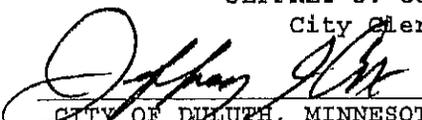
Approved December 20, 2010

DON NESS, Mayor

I, JEFFREY J. COX, city clerk of the city of Duluth, Minnesota, do hereby certify that I have compared the foregoing resolution passed by the city council on the 20th day of December, 2010, with the original in my custody as city clerk of said city and that the same is a true and correct transcript therefrom.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said city of Duluth, this seventh day of February, 2011.

JEFFREY J. COX
City Clerk


CITY OF DULUTH, MINNESOTA

CERTIFIED COPY OF RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DULUTH, MINNESOTA

RESOLUTION 10-0627

ADOPTED: DECEMBER 20, 2010

WHEREAS, City Council Resolution No. 10-0626, adopted December 20, 2010, approved FY 2011 annual action plan portion of the 2010-2014 consolidated plan; and

WHEREAS, the secretary of HUD is authorized to make grants to cities and/or counties to finance local community development programs, approved in accordance with the provisions of Title I of said act, as well as grants under the Cranston-Gonzales National Affordable Housing Act of 1990, as amended, (the HOME program) and the Stewart B. McKinney Homeless Assistance Act of 1987, as amended (the emergency shelter grant - ESG - program);

NOW, THEREFORE, BE IT RESOLVED, that the proper city officials are hereby authorized to make and submit appropriate documentation to HUD for those projects and corresponding funding levels as set forth below:

2011 CITY OF DULUTH COMMUNITY DEVELOPMENT BLOCK

GRANT (CDBG) PROGRAM-FUND 262, AGENCY 020, OBJECT 5434 PROJECT CD10CD

SUB

<u>PROJECT</u>	<u>ACTIVITY</u>	<u>AMOUNT</u>	<u>PROJECTS</u>
<u>HOUSING PROJECTS</u>			
HOUS	1734	\$ 705,253	Duluth Property Rehab Program - HRA
HOUS	1291	\$ 60,000	FAIM IDA Housing Counseling/Downpayment Assistance - Community Action Duluth
HOUS	1091	\$ 180,000	Duluth Weatherization Program - AEOA
HOUS	2270	\$ 200,000	Multi-family Development - NCLT
HOUS	227A	\$ 116,500	Duluth Energy Efficiency Program - NCLT/Common Ground
<u>ECONOMIC DEVELOPMENT PROJECTS</u>			
ECDV	2412	\$ 160,000	SOAR Duluth At Work - SOAR Career Solutions
ECDV	1244	\$ 120,000	CHUM Support Services for Employment - Churches United in Ministry
ECDV	2805	\$ 40,000	NYS JET (Jobs, Education and Training) - Neighborhood Youth Services
ECDV	2264	\$ 66,500	Growing Neighborhood Businesses - Northeast Entrepreneur Fund, Inc.
ECDV	1974	\$ 48,000	Futures Program - Life House
ECDV	1291	\$ 90,000	Circles of Support -Community Action Duluth

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PUBLIC FACILITY IMPROVEMENT PROJECTS

PFAC	PF01	\$ 132,000	Curb Ramp Accessibility & Sidewalk Improvements
PFAC	PF04	\$ 84,000	Street Assessment Assistance - Community Development

PUBLIC SERVICE PROJECTS

PSVC	1244	\$ 75,000	Duluth Hunger Project - CHUM
PSVC	1929	\$ 77,000	Primary Health Care Services - Lake Superior Community Health Center
PSVC	1348	\$ 20,000	Clothes That Work and Social Services - Damiano Center
PSVC	2511	\$ 25,000	Emergency Heating Assistance - Salvation Army
PSVC	1974	\$ 35,000	LIFELINE Expressway of Youth Services - Life House
PSVC	1226	\$ 20,000	Permanent Supportive Housing - Center City
PSVC	2509	\$ 32,000	Battered Women's Shelter Program - Safe Haven Shelter and/or AICHO
PSVC	251A	\$ 54,000	Transitional Housing Program - Salvation Army and/or CCHC
PSVC	1168	\$ 93,000	Youth Development Collaborative: Valley Youth Center, Grant Community School Collaborative, Boys & Girls Club, YMCA Mentor Duluth Collaborative, YWCA Girls & Youth Programs
PSVC	251A	\$ 30,000	Housing Support Program - Salvation Army
PSVC	1291	\$ 26,500	Jump Start - Community Action Duluth

PLANNING/PROGRAM ADMINISTRATION

ADMC	AD01	\$ 507,000	CDBG Program Administration
ADMC	AD02	\$ 50,000	Neighborhood Revitalization Planning
ADMC	2805	\$ 20,000	Skills2Success - NYS
ADMC	AD07	\$ 15,000	Housing for Inmates Plan - Housing for Inmates, Inc.
ADMC	AD08	\$ 10,000	At Home Targeted Revitalization - NHS/SVCNDA
ADMC	2511	\$ 10,000	Developing Housing Support Program - Salvation Army

CERTIFIED COPY OF RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DULUTH, MINNESOTA

BE IT FURTHER RESOLVED, that the following are hereby designated as the financial resources for the above program:

SOURCE OF FUNDING

Year 2011	CDBG grant - city	\$3,070,000
Year 2006	CDBG grant - city	\$ 2,059
Year 2007	CDBG grant - city	\$ 2,591
Year 2010	CDBG grant - city	\$ 27,603

Total		\$3,102,253
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BE IT FURTHER RESOLVED, that the proper city officials are authorized to make the following transfers in prior year community development accounts:

	<u>Original Budget</u>	<u>Amount of Change</u>	<u>Revised Budget</u>
<u>2006 CD06CD</u>			
ADMC-AD-03 Contingency Account	\$ 5,059	(\$ 2,059)	\$ 3,000
<u>2007 CD07CD</u>			
ADMC-AD Contingency Account	\$ 969	(\$ 969)	-0-
PFAC-PF-02 Damiano Parking Lot	\$123,000	(1,622)	\$121,378
<u>2010</u>			
PSVC-134A Housing Access Project	\$ 27,603	(\$ 27,603)	-0-
	\$32,253 - <u>Total Amount Reprogrammed</u>		

BE IT FURTHER RESOLVED, that the city of Duluth and its officials are authorized and directed to assume full responsibility for assuring that its community development program is carried out in full compliance with the provisions of the acts implementing the programs and all regulations of HUD issued pursuant thereto. This authorization shall also apply to existing programs with the city and HUD under the HUD CDBG, HOME and ESG programs.

CERTIFIED COPY OF RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DULUTH, MINNESOTA

BE IT FURTHER RESOLVED, that the appropriate city officials are authorized to execute the appropriate agreements with these agencies upon receipt of HUD funds.

Resolution 10-0627 was unanimously adopted.

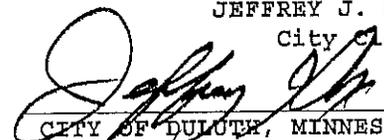
Approved December 20, 2010

DON NESS, Mayor

I, JEFFREY J. COX, city clerk of the city of Duluth, Minnesota, do hereby certify that I have compared the foregoing resolution passed by the city council on the 20th day of December, 2010, with the original in my custody as city clerk of said city and that the same is a true and correct transcript therefrom.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said city of Duluth, this seventh day of February, 2011.

JEFFREY J. COX
City Clerk



CITY OF DULUTH, MINNESOTA

CERTIFIED COPY OF RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DULUTH, MINNESOTA

RESOLUTION 10-0628

ADOPTED: DECEMBER 20, 2010

WHEREAS, City Council Resolution No. 10-0626, adopted December 20, 2010, approved FY 2011 annual action plan portion of the 2010-2014 consolidated plan; and

WHEREAS, the secretary of HUD is authorized to make grants to cities and/or counties to finance local community development programs, approved in accordance with the provisions of Title I of said act, as well as grants under the Cranston-Gonzales National Affordable Housing Act of 1990, as amended, (the HOME program) and the Stewart B. McKinney Homeless Assistance Act of 1987, as amended (the emergency shelter grant - ESG - program);

NOW, THEREFORE, BE IT RESOLVED, that the proper city officials are hereby authorized to make and submit appropriate documentation to HUD for those projects and corresponding funding levels as set forth below:

2011 HOME PROGRAM - FUND 260, AGENCY 020, OBJECT 5434, PROJECT CD11HM

<u>SUB</u> <u>PROJECT</u>	<u>ACTIVITY</u>	<u>PROJECTS</u>	<u>AMOUNT</u>
GN10	1736	Homeless Rental Asst. Program (TBRA) - HRA	\$ 121,500
GN10	1737	TBRA Admin - HRA	\$ 19,400
GN10	1738	Duluth Property Rehabilitation Program-HRA	\$ 200,000
CH10	2270	Housing Predevelopment - NCLT	\$ 20,000
CH10	1226	Housing Redevelopment - Center City Housing	\$ 20,000
CH10	227A	Multi-family Development - NCLT	\$ 300,000*
CH10	2271	Rehabilitation - Resale - NCLT	\$ 367,500
GN10	AD03	Program Administration (City)	\$ 61,600
Total			\$ 810,000

* Pre-commitment for FY 2012-2013

BE IT FURTHER RESOLVED, the following are hereby designated as the financial sources for the above program:

Year 2011	HOME grant	\$ 810,000
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BE IT FURTHER RESOLVED, that the city of Duluth and its officials are authorized and directed to assume full responsibility for assuring that its community development program is carried out in full compliance with the provisions of the acts implementing the programs and all regulations of HUD issued pursuant thereto. This authorization shall also apply to existing programs with the city and HUD under the HUD CDBG, HOME and ESG programs.

CERTIFIED COPY OF RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DULUTH, MINNESOTA

BE IT FURTHER RESOLVED, that the appropriate city officials are authorized to execute the appropriate agreements with these agencies upon receipt of approval of HUD funds.

Resolution 10-0628 was unanimously adopted.

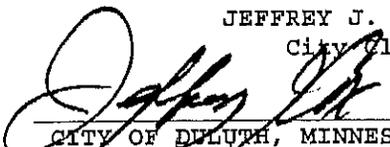
Approved December 20, 2010

DON NESS, Mayor

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IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said city of Duluth, this seventh day of February, 2011.

JEFFREY J. COX
City Clerk



CITY OF DULUTH, MINNESOTA

CERTIFIED COPY OF RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DULUTH, MINNESOTA

RESOLUTION 10-0629

ADOPTED: DECEMBER 20, 2010

WHEREAS, City Council Resolution No. 10-0626, adopted December 20, 2010, approved FY 2011 annual action plan portion of the 2010-2014 consolidated plan; and

WHEREAS, the secretary of HUD is authorized to make grants to cities and/or counties to finance local community development programs, approved in accordance with the provisions of Title I of said act, as well as grants under the Cranston-Gonzales National Affordable Housing Act of 1990, as amended, (the HOME program) and the Stewart B. McKinney Homeless Assistance Act of 1987, as amended (the emergency shelter grant - ESG - program);

NOW, THEREFORE, BE IT RESOLVED, that the proper city officials are hereby authorized to make and submit appropriate documentation to HUD for those projects and corresponding funding levels as set forth below:

2011 ESG PROGRAM - FUND 262, AGENCY 020, OBJECT 5434, PROJECT CD11ES

<u>SUBPROJECT</u>	<u>PROJECTS</u>	<u>AMOUNT</u>
1244	CHUM Stabilization Services for Homeless	\$ 37,000
2109	MACV - Duluth	\$ 19,000
2509	Battered Women's Shelter Programs-Safe Haven and/or AICHO	\$ 23,000
2511	Transitional Housing-Salvation Army and/or CCHC	\$ 41,000
	Program administration - city	<u>\$ 5,000</u>
	Total	\$125,000

BE IT FURTHER RESOLVED, that the following is hereby designated as the financial resource for the above program:

Source of funding

2011 ESGP grant	<u>\$125,000</u>
Total	\$125,000

BE IT FURTHER RESOLVED, that the city of Duluth and its officials are authorized and directed to assume full responsibility for assuring that its community development program is carried out in full compliance with the provisions of the acts implementing the programs and all regulations of HUD issued pursuant thereto. This authorization shall also apply to existing programs with the city and HUD under the HUD CDBG, HOME and ESG programs.

CERTIFIED COPY OF RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DULUTH, MINNESOTA

BE IT FURTHER RESOLVED, that the appropriate city officials are authorized to execute the appropriate agreements with these agencies upon receipt of approval of HUD funds.

Resolution 10-0629 was unanimously adopted.

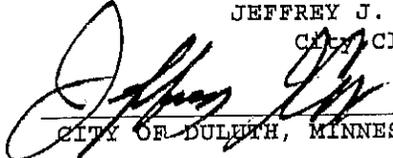
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DON NESS, Mayor

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IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said city of Duluth, this seventh day of February, 2011.

JEFFREY J. COX
City Clerk


CITY OF DULUTH, MINNESOTA



Duluth Community Development Program Mission is to invest in community programs that help low to moderate income people by addressing basic needs, providing affordable housing and increasing economic self-sufficiency.

April 18, 2011

TO: COMMUNITY DEVELOPMENT COMMITTEE
FROM: KEITH HAMRE, COMMUNITY DEVELOPMENT DIVISION
COMMUNITY DEVELOPMENT COMMITTEE MEETING
6:00 P.M. - TUESDAY, APRIL 26, 2011
3RD FLOOR CONFERENCE ROOM - ROOM 303

(Please call Joyce at 730-5480 if you are unable to attend)

AGENDA

- 5 mins. 1. Approve Meeting Summary from March 29, 2011**
- 25 mins. 2. Recommendation on FY2011 Reductions for CDBG and HOME**
- 15 mins. 3. Review of Housing Indicators Report – Ben/Suzanne**
- 10 mins. 4. Review of Community Process with Affordable Housing Coalition – Char**
- 15 min. 5. Review of Community Forum Process (May)**
 - May 11 and 17 Forums**
 - Two-week Online Forum**
- 10 mins 6. Review of Pre-Application Process**

Enclosures:

- 1. March 29, 2010 CD Committee Meeting Summary**
- 2. City of Duluth 2010 Housing Indicator Report**
- 3. Affordable Housing Coalition Diagram**
- 4. Updated Program Summary**

**MEETING SUMMARY OF THE
COMMUNITY DEVELOPMENT COMMITTEE
TUESDAY, APRIL 26, 2011 – 6:00 P.M.
CITY COUNCIL CHAMBERS – DULUTH CITY HALL**

Present: Scott Wallschlaeger, Jennifer Baumann, Debra Branley, Patricia Tyler, Daryl Yankee, Dan Nyquist, Bill Kimbler, Kristi Ann-Agnes Gordon.

Absent: Jim Gaylord, Michael Ramsey, Rita Tercero.

Staff: Keith Hamre, Karen Olesen, Charles Froseth, Suzanne Kelley, Ben VanTassel and Char McLennan

Roll Call: 8 present and 3 absent

Public: See attached list.

Prior to the start of the meeting, Keith Hamre read the City Proclamation presented by the Mayor to the Bill Kimbler at the CDBG Day celebration this morning.

Durbin Keeney presented Jen Baumann and Keith Hamre a commemorative wall plaque for support of the Veterans Place project. The grand opening celebration was held on April 1, 2011.

There being a quorum, Jen Bauman, Chair, called the meeting to order at 6:10 p.m., and took roll call.

1. Approval of Meeting Summary for March 29, 2011

Motion by Scott Wallschlaeger, seconded by Bill Kimbler, to approve the minutes of the March 29, 2011 meeting.

Daryl Yankee requested a revision in the minutes. His statement at the end of the Public Hearing should read "Daryl Yankee said the amount of support is overwhelming and great. Sacred Heart offers a great product that the private sector is willing to support, the programs we have recommended do not."

Motion was unanimously approved with correction.

2. Recommendation on FY2011 Reductions for CDBG and HOME

Keith Hamre reviewed the reductions in this year's allocations approved by Congress. The CDBG program is being cut by 16.2%, and the HOME program by 12.2%. The amount that needs to be cut in Duluth's allocation of CDBG is \$502,099, and \$90,039 from HOME. In order to meet percentage "caps" in these programs, the CDBG public service category has to be reduced by \$75,315, and

the admin by \$91,969; and HOME CHDO operating by \$4,002 and admin by \$9,004. Hamre had several suggestions as a starting point to meeting these cuts. He recommended not funding the Sacred Heart project; reducing CDBG admin \$65,700 by leaving a position in Community Development unfilled; and not funding two planning grants, 11-AD-09 Developing Housing Support Program and 11-AD-06 Skills2Success Planning Project.

The Committee discussed several approaches to determining funding levels, such as "across the board" cuts, eliminating new projects to maintain existing programs, and considering the impact of cuts on larger and smaller agencies.

Motion by Scott Wallschlaeger, seconded by Bill Kimbler, to delete \$65,700 from CDBG Administration for an unfilled staff position. Motion unanimously approved.

Motion by Scott Wallschlaeger, seconded by Dan Nyquist, to delete \$50,000 in CDBG Funding for the Sacred Heart Music Center. Motion unanimously approved.

Hamre provided information on potential funds to reprogram from previous CDBG awards. This included \$170,000 that was granted to the HRA specifically for lateral line assistance that, due to a subsequent decision by the City to also assist homeowners, is no longer needed due to reduced demand. Also, there is \$40,000 in funds returned when Life Cyclers closed. The total available is \$210,000/

Motion by Scott Wallschlaeger, seconded by Bill Kimbler, to reprogram \$170,000 in unused lateral line funding from FY 2009 and \$40,000 returned award from Life Cyclers from FY 2007 to the FY2011 CDBG program. Motion unanimously approved.

The Committee then moved to the mandatory reductions in the public service category. Discussion revolved around the new projects that were funded because it looked like there were additional funds, and the mission to use CD funds to serve basic needs.

Motion by Bill Kimbler, seconded by Pat Tyler, to delete 11-PS-11 Jump Start Vehicle Loan Program and 11-PS 10 Housing Support Program projects from the 2011 CDBG program for a total reduction of \$56,500. Motion unanimously approved.

The motion left \$18,815 in public service cuts. Keith was asked if 11-PS-09, Youth Development Collaborative, had seen an increase in funding last year? He responded that this project was increased, from an original recommendation of \$87,213, to a final award of \$93,000. Branley pointed out this project received the lowest score in the public service category.

Motion by Dan Nyquist, seconded by Daryl Yankee, to reduce the CDBG award for 11-PS-09 Youth Development Collaborative by \$8,000.

Motion withdrawn by Dan Nyquist.

Motion by Scott Wallschlaeger, seconded by Daryl Yankee, to reduce the CDBG award for 11-PS-09 to their 2010 level of \$87,213, from \$93,000. Motion unanimously approved.

A proposal for "across the board" reductions of public service grants followed.

Motion by Jen Baumann, seconded by Daryl Yankee, to reduce all public service CDBG grant awards by 3.2%, for a reduction of \$13,028, to meet the 15% allocation cap on public service grants. Motion unanimously approved.

Yankee commented that the social contract is being re-written, and the community will have to come together to ensure basic needs, such as food and shelter, are being met. The burden falls on all of us. Discussion then turned to meeting the administration cap of 20%.

Motion by Scott Wallschlaeger, seconded by Daryl Yankee, to delete 11-AD-09 Developing Housing Support Program from the 2011 CDBG program, for a total reduction of \$10,000. Motion unanimously approved.

Wallschlaeger commented there will be more cuts in the future, and the Committee needs to encourage new approaches like Duluth@Work. Members will be taking a hard look at duplication of services, such as AEOA's weatherization program and NCLT's DEEP. Organizations need to work together to streamline administration. Yankee suggested asking applicants for funding to more strongly address this issue. Hamre agreed that the need to share resources is the new reality.

Motion by Scott Wallschlaeger, seconded by Daryl Yankee, to delete 11-AD-06 Skills2Success Planning Project from the 2011 CDBG program, for a total reduction of \$20,000. Motion unanimously approved.

In the public facilities area, Yankee asked what blocks were included in sidewalk project. Hamre replied the target is Lincoln Park, to complete that neighborhood and to provide access to Clyde Iron. Nyquist pointed out there are new sidewalks along Michigan Street.

Motion by Daryl Yankee, seconded by Bill Kimbler, to reduce CDBG funding for 11-PF-01 Curb Ramp Accessibility & Sidewalk Improvements by \$70,505. Motion unanimously approved.

The HOME program was discussed, starting with the reductions to meet mandatory percentage caps. Hamre suggested looking at HOME project reductions on the basis of eliminating one or more housing units or rental vouchers.

Motion by Bill Kimbler, seconded by Daryl Yankee, to reduce HOME funding from 11-CD-01 NCLT Housing Predevelopment and 11-CD-02 Center City Housing Predevelopment by \$2,001 each, for a total reduction of \$4,002. Motion unanimously approved.

Motion by Deb Branley, seconded by Scott Wallschlaeger, to reduce HOME funding of 11-AD-03 Administration by \$8,000, and 11-AD-05 Tenant-Based Rental Assistance Administration by \$1,004, for a total reduction of \$9,004. Motion unanimously approved.

Motion by Scott Wallschlaeger, seconded by Daryl Yankee, to reduce HOME program funding for 11-HM-02 Duluth Property Rehab Program by one housing unit, or \$40,033; and reduce funding for 11-CH-02 Rehab & Resale by one housing unit, or \$20,000; and reduce 11-HM-01 Homeless Rental Assist Program (TBRA) by three vouchers, or \$17,000; for a total reduction of \$77,033. Motion unanimously approved.

Hamre noted that the Emergency Solutions Grant Program (ESGP) is expected to have an increase of \$48,659. However, the rules that would govern the use of these dollars haven't been published yet, so any action is premature. Once the regulations are in place, the CD Committee will need to make recommendations. Hamre anticipates action at the June or July meeting.

3. Review of Housing Indicators Report

Ben Van Tassel and Suzanne Kelley made a power point presentation on the newly released 2010 Housing Indicator Report. This report provides a picture of Duluth's housing market such as rents and vacancy rates, home purchases, new construction and rehab permits, demolitions, and an analysis of housing affordability. *(The complete report can be found on the City's website.)*

Reactions to the presentation included noting affordability issues are primarily for households at 50% area median or less, which may guide where CD funds are targeted. Also, there has been a debate about whether a high homeownership rate is less important than the availability of quality rental units. Hamre suggested the Committee may want to make multi-family rehab a higher priority.

4. Review of Community Process with Affordable Housing Coalition

Char McLennan talked about an effort to better coordinate, reduce costs, and streamline the system of homeless services and housing related groups. City

and St. Louis County staff has been working together to consolidate a number of similar meetings, and to allow more input on funding decisions for the continuum of care. In Duluth, staff is working with the Affordable Housing Coalition (AHC), as this is the most representative group that meets on a regular monthly basis. The AHC will be asked to comment on proposed housing developments, provide data on homeless services and shelter stays, identify major housing trends, and help target resources given affordable housing needs. In the future, the AHC may be asked to make recommendations to the CD Committee on funding priorities.

5. Review of Community Forum Process, May 11 and 17 Community and Online Forums

Chuck Froseth reported there are two upcoming community forums, the first at the Goodfellowship in Morgan Park on Wednesday, May 11, at 6:30 pm, and the second at the Central Hillside Community Center on Tuesday, May 17, also at 6:30. The CD Committee will be hosting the Central Hillside meeting. Again this year, the Community Development webpage will be the site of an online forum from May 9 through May 20, 2011. There will be several different online questions during that time period.

6. Review of Pre-Application Process

Last year's application process included a new "pre-app" step, for new or significantly increased funding requests. Hamre asked if the Committee wanted to continue with this approach. Discussion ensued on what members would like to see for 2012 projects. There was general agreement to encourage creative solutions to reduce overhead costs, such as combining organizations or project administration. The Committee is going to look very hard at any duplication of services or projects. One idea was to only fund applications that directly meet the mission statement. Scott Wallschlaeger challenged the Committee that they have to be willing to say "no" to applicants at the pre-application stage. Hamre stated the Committee will be reviewing the high / medium / low designations and the goals of the Five Year Consolidated Plan in June.

7. Adjournment

Motion by Bill Kimbler, seconded by Scott Wallschlaeger, to adjourn.

Meeting was adjourned at 8:26 p.m.

PLANNING & ECONOMIC DEVELOPMENT COMMITTEE

11-0216R

RESOLUTION AUTHORIZING A DECREASE OF \$90,039 IN THE 2011 HUD HOME INVESTMENT PARTNERSHIPS (HOME) PROGRAM.

CITY PROPOSAL:

RESOLVED, that the proper city officials are authorized to make the following fund decrease in the Federal HOME Investment Partnerships Program, fund 260, agency 020, object 5434, 2011 HUD-funded community development account as set forth below:

2011 HOME Program - Fund 260, Project CD11HM					
Sub-Project	Activity	Project	Amount	New Grant	Difference
GN11	1736	Tenant-Based Rental Assistance	\$121,500	\$104,500	(\$17,000)
GN11	1737	Tenant-Based Rental Assistance Administration	\$19,400	\$18,396	(\$1,004)
GN11	1738	Duluth Property Rehab	\$200,000	\$180,000	(\$20,000)
GN11	AD01	Program Administration	\$61,600	\$53,600	(\$8,000)
CH11	2270	Pre-development - Northern Communities Land Trust (NCLT)	\$20,000	\$17,999	(\$2,001)

CH11	1226	Pre-development - Center City Housing Corp.	\$20,000	\$17,999	(\$2,001)
CH11	227A	Rehabilitation /Resale - NCLT	\$367,500	\$327,467	(\$40,033)

Approved:

Approved for presentation to council:

Department Director

Chief Administrative Officer

Approved as to form:

Approved:

Attorney

Auditor

CD KAH:jle 4/27/2011

STATEMENT OF PURPOSE: This purpose of this resolution is to finalize the FY 2011 HOME portion of the community development program. The city budgeted \$810,000 in Resolution 10-0628R, but anticipates receiving an allocation that is \$90,039 lower than the budgeted amount. This decrease was recommended by the Community Development Committee as a part of the revisions of the 2011 Annual Action Plan that the Committee considered on April 26, 2011.

PLANNING AND ECONOMIC DEVELOPMENT COMMITTEE

11-0217R

RESOLUTION AUTHORIZING DECREASE OF \$292,099 IN THE 2011 HUD COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM.

CITY PROPOSAL:

RESOLVED that the proper city officials are authorized to make the following fund decreases in the Federal Community Development Block Grant (CDBG) Program fund 262, agency 020, object 5434, HUD-funded community development account as set forth below:

2011 CDBG Program - Fund 262 - Project CD11CD					
Account Revised 2011					
Sub-project	Activity	Project	Amount	New Grant	Difference
2007 CDBG Program - Fund 262 - Project CD07CD					
Account Revised 2007					
ECDV	1244	Lifecyclers	\$40,000	-0-	(\$40,000)
2009 CDBG Program - Fund 262 - CD09CD					
Account Revised 2009					
HOUS	1734	Property Rehab - HRA	\$1,224,217	\$1,054,217	(\$170,000)
2011 CDBG Program - Fund 262 - Project CD11CD					
Account Revised 2011					
HOUS	1734	Property Rehab - HRA	\$705,253	\$655,253	(\$50,000)
PSVC	1244	Duluth Hunger Project - CHUM	\$75,000	\$72,600	(\$2,400)
PSVC	1929	Primary Health Care Services - Lake Superior Community Health Center	\$77,000	\$74,536	(\$2,464)
PSVC	1348	Clothes that Work - Damiano Center	\$20,000	\$19,360	(\$640)

PSVC	2511	Emergency Heating Assistance - Salvation Army	\$25,000	\$24,200	(\$800)
PSVC	1974	Lifeline Expressway - Life House	\$35,000	\$33,880	(\$1,120)
PSVC	1226	Permanent Supportive Housing - Salvation Army	\$20,000	\$19,360	(\$640)
PSVC	2509	Battered Women's Shelter - Safe Haven / CCHC	\$32,000	\$30,976	(\$1,024)
PSVC	251A	Transitional Housing Program - Salvation Army / AICHO	\$54,000	\$52,272	(\$1,728)
PSVC	1168	Youth Development Collaborative - YMCA	\$93,000	\$84,422	(\$8,578)
PSVC	251A	Housing Support Program - Salvation Army	\$30,000	-0-	(\$30,000)
PSVC	1226	JumpStart Vehicle Loan - Community Action	\$26,500	-0-	(\$26,500)
PFAC	PF03	Curb Ramp/Sidewalks	\$132,000	\$61,495	(\$70,505)
ADMC	AD01	Program Administration	\$507,000	\$441,300	(\$65,500)

ADMC	2805	Skills2Success	\$20,000	-0-	(\$20,000)
ADMC	AD09	Developing Housing Support - Salvation Army	\$10,000	-0-	(\$10,000)

Approved:

Approved for presentation to council:

Department Director

Chief Administrative Officer

Approved as to form:

Approved:

Attorney

Auditor

CD KAH:jle 4/27/2011

STATEMENT OF PURPOSE: This purpose of this resolution is to finalize the FY 2011 CDBG portion of the community development program. The city budgeted \$2,567,901 in Resolution 10-0627R, but anticipates receiving an allocation that is \$502,099 lower than the budgeted amount. The Community Development Committee met on April 26, 2011 and recommended the following program reductions for the FY 2011 grant awards and reprogramming of old CDBG funds in the amount of \$210,000. The FY 2011 federal reduction was 16.2% lower than 2010, but the reprogramming of funds alleviated further reductions. The public service and administration reductions were required to meet the 15% and 10% cap amounts.

Appendix C – Recapture/Resale Guidelines for Home Buyer Activities

CITY OF DULUTH (City) HOME PROGRAM HOMEOWNERSHIP ASSISTANCE HOMEBUYER ASSISTANCE, RESALE AND RECAPTURE GUIDELINES

REVISED November 2009

Eligibility:

The following applies to all homebuyers or homeowners of HOME funded housing.

1. Homebuyers and homeowners must be low-income households defined as: households whose income does not exceed eighty percent (80%) of the area median income, adjusted for family size, as determined, from time to time, by the United States Department of Housing and Urban Development (HUD).
2. Homeowners and homebuyers must occupy the property as a principal residence.

Eligible Property Types and Forms of Ownership:

1. The property can be an existing property or newly constructed.
2. The property can be privately or publicly held prior to sale to the homebuyer.
3. An eligible property may include: a single-family property (one unit) to four-unit property, a condominium unit, a manufactured or mobile home, or a cooperative or mutual housing unit.
4. Homeownership means ownership in fee simple title, a 99-year leasehold interest, ownership in a cooperative or mutual housing unit, or an equivalent form of ownership approved by HUD.

Property Standards:

1. Any property acquired under the HOME Program Homeownership Assistance program must meet all applicable State and local housing quality standards and code requirements and if there are no such standards or code requirements, the housing must meet the housing quality standards in 24 CFR 982.401.

2. Any property acquired where rehabilitation is needed at the time of initial occupancy must be free from all noted health and safety defects before occupancy and not later than 6 months after the transfer of ownership to the buyer being assisted. The housing must meet the property standards, indicated in number 1. above, not later than 2 years after the transfer of the ownership interest.

Property Value At Time of Purchase:

1. Properties will require an appraisal before HOME assistance is provided.
2. Appraised value (not purchase price) of HOME-assisted property to be acquired must not exceed the 203(b) mortgage limit established in February 2008 (the "pre-stimulus" mortgage limit) or the actual 95% of median sales price for the area for the type of home being purchased. If the HOME-assisted property is also a Community Land Trust property, the value of the land may be excluded from the total value to determine the value of the property being acquired by the homebuyer.
3. If rehabilitation is required, the appraised property value after rehabilitation cannot exceed the 203(b) mortgage limit or the actual 95% of median sales price. An after-rehabilitation value estimate must be completed prior to investment of HOME funds.

Guidelines for Recapture, Resale, and Restrictions to Ensure Long-term Affordability

The City of Duluth HOME written agreement with the organization will state if the resale requirement or the recapture requirement will be utilized. For the recapture requirement, the City HOME agreement with will also state if the recapture will be full or partial repayment of the direct HOME subsidy (See Recapture Guidelines). Resale or recapture requirements will also be stated in the "Agreement Between the Participating Jurisdiction (*PJ*) and the Homebuyer" signed by the homebuyer.

Recapture is the preferred option of the City of Duluth. Resale will only be considered for those projects with significant long-term affordability guidelines and where the organization and homebuyer have an ongoing relationship after the original sale of the HOME assisted unit.

In the event of a possible foreclosure, the City may use purchase option, rights of first refusal or other preemptive rights to purchase the housing before foreclosure to preserve affordability. (See Foreclosure Guidelines.)

A restrictive covenant will be used to ensure compliance with the resale or recapture requirement.

Guidelines for Resale

1. If the housing is sold during the period of affordability, there will be a resale restriction to ensure long-term affordability on properties assisted by the HOME-funded Homeowner Assistance Program.
2. Properties must be affordable to the **first purchaser and all subsequent purchasers for the term of affordability**. Affordability means that the principal, interest, property taxes and insurance (PITI) may not exceed 30% of the gross income of a family with an income that is 80% or less of the median income for the area, adjusted for family size.
3. The affordability provision will continue in effect for the remainder of the original period of affordability.
4. If the property is sold within the affordability period, the subsequent purchaser must also be an income eligible household that will occupy the property as its principal residence. And, should the property be sold within the second half of the affordability period, the City has the option to require an additional five year affordability period for the property.
5. If the property does not continue to be the principal residence of the family for the duration of the affordability period, the housing must be sold at a price consistent with the affordability restriction.
6. Upon the resale, documentation must be provided to the City of Duluth, who will make the determination if the original HOME-assisted owner is provided with a fair return on investment including the homeowner's investment and any capital improvements. Fair return will be defined either by compensating the owner for improvements made or through a diminishing subsidy method agreed upon as a part of the initial sale. The value of improvements will be determined through the use of IRS definitions of property improvements and homeowner verification of costs.
7. If the sale price is still not affordable to a new low-income family, the City may choose to reduce what is due to the City under the sale and require the seller to reduce the sale price by that amount.
8. Community Land Trusts (CLT):

A community land trust acquires land and makes the land available to individual families, cooperatives and others through long-term (99 year) leases. While the leaseholders do not own the land, they may own their buildings or housing units. The CLT, while providing fair equity for the owners of the improvements, maintains affordability at the time of

purchase and sale through the leasehold agreement. Where there is a subsidy or loan with the use of HOME funds to a CLT for property acquisition, or to a family (or cooperator if the CLT is in the form of a cooperative), the provisions of the leasehold agreement between the CLT and the occupant must ensure the long-term affordability of the units for the period of affordability both at the time of purchase and resale. Because the leasehold agreement in the CLT model is between the CLT and the homeowner or cooperator, the terms of the leasehold must be determined to be consistent with the qualifications of affordable housing (Sec. 92.254) prior to the provisions of the subsidy. The subsidy may take the form of a loan or grant to the CLT for acquisition of the land (or building in the event of a cooperative) or may be in the form of a loan or grant to the homeowner or cooperator for acquisition and/or rehabilitation of the improvements (building). Where there is a subsidy or loan with the use of HOME funds to a CLT for a purchase/ rehab home ownership project, the CLT will execute a UCC financing statement in favor of the CLT. Where there is a subsidy or loan with the use of HOME funds to a CLT for a new construction project, the CLT must file a mortgage lien on the properties in favor of the City in the amount of the grants as required by the HOME agreements between the CLT and the City. This process was agreed upon following meetings and discussions between the City of Duluth attorney and the CLT attorney and is stated in the Memo to the Duluth CLT dated August 29, 2002 from the CD Manager and copied to CD staff and the City attorney for CD. The leasehold agreement has also been reviewed and approved by HUD.

Guidelines for Recapture:

The City may require full or partial repayment of the direct HOME subsidy when a resale occurs during the affordability period or when the housing unit is no longer the principal residence of the HOME-assisted owner. A direct HOME subsidy consists of any HOME Program financial assistance that reduces the purchase price from fair market value to an affordable price, or otherwise directly subsidizes the purchase (e.g., downpayment or closing cost assistance, subordinate financing). However, if there are no net proceeds or insufficient proceeds to recapture the full amount of HOME investment due, the amount subject to recapture will be limited to what is available from net proceeds.

The option for repayment will be incorporated into the program guidelines, which must be approved by the City and included in the HOME agreement between the City and the organization. The following three options may be considered:

- 1) recapture the entire amount;
- 2) reduction (or forgiveness) during the affordability period of the amount to be recaptured on a pro-rata basis for the time the homeowner has

owned and occupied the housing measured against the required affordability period; or

3) through shared net proceeds if the net proceeds are not sufficient to recapture the full HOME investment plus enable homeowner to recover their downpayment and any capital improvement investment made by the owner since purchase. The net proceeds are defined as the sales price minus the superior loan repayment (other than HOME funds) and any closing costs.

Guidelines for Foreclosure

The organization is required to ensure that the City is notified of any possible foreclosure. This shall be accomplished by the organization filing a "Request for Notice of Foreclosure" document on the property in the St. Louis County Records Office naming the City of Duluth Community Development Office, 407 City Hall, Duluth, MN 55802, as the party to be notified.

In the event of a possible foreclosure of a first mortgage, the City may use purchase option, rights of first refusal or other preemptive rights to purchase the housing before foreclosure to preserve affordability. However, the affordability restrictions may be terminated in instances of foreclosure, a transfer in lieu of foreclosure, or assignment of an FHA insured mortgage to HUD. The affordability restrictions shall be revived according to the original terms if, during the original affordability period, the owner of record before the termination event, obtains an ownership interest in the property. The restrictive covenant will include the provisions of this paragraph.

Buyer Agreement

The City may delegate in the HOME agreement with the organization the PJ's responsibility for executing the HOME program written agreement with the buyer of the HOME assisted unit. The organization must ensure the "Agreement Between the Participating Jurisdiction and the Homebuyer" (which is provided as an attachment to the organization's HOME agreement), is reviewed with the buyer prior to closing on the purchase of the house, and that the buyer understands and agrees to the HOME requirements. The organization must make the sale of the house contingent on the execution of the PJ and Homebuyer agreement.