

PUBLIC SAFETY COMMITTEE

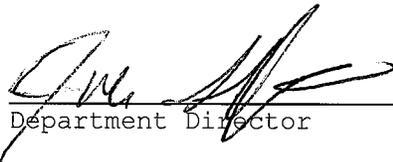
14-0062R

RESOLUTION AUTHORIZING ACCEPTANCE OF A GRANT FROM MINNESOTA DEPARTMENT OF PUBLIC SAFETY HOMELAND SECURITY AND EMERGENCY MANAGEMENT DIVISION IN THE AMOUNT OF \$10,000 FOR EQUIPMENT AND TRAINING.

CITY PROPOSAL:

RESOLVED, that the proper city officials are authorized to accept Grant Agreement No. A-SHSP-2013-DULUTHFD-00005 from the Minnesota department of public safety, homeland security and emergency management division, a copy of which agreement is on file in the office of the city clerk as Public Document No. \_\_\_\_\_, in the amount of \$10,000, said funds to be deposited in Fund 210-030-3181-4210-02 (Special Projects, Finance, Haz Mat Emergency Preparedness, Pass Through Federal Grant) for the purpose of hazardous material response training.

Approved:

  
Department Director

Approved for presentation to council:

  
Chief Administrative Officer

Approved as to form:

  
Attorney

Approved:

  
Auditor

FIRE CS:ek 01/23/2014

STATEMENT OF PURPOSE: This resolution authorizes acceptance of grant in an amount of \$10,000 from the state department of public safety, division of homeland security and emergency management. The grant will be used for additional Haz Mat training for department personnel.

# MINNESOTA DEPARTMENT OF PUBLIC SAFETY



Alcohol  
and Gambling  
Enforcement

Bureau of  
Criminal  
Apprehension

Driver  
and Vehicle  
Services

Emergency  
Communication  
Networks

Homeland  
Security and  
Emergency  
Management

Minnesota  
State Patrol

Office of  
Communications

Office of  
Justice Programs

Office of  
Pipeline Safety

Office of  
Traffic Safety

State Fire  
Marshal

## Homeland Security and Emergency Management

445 Minnesota Street • Suite 223 • Saint Paul, Minnesota 55101-6223

Phone: 651-201-7400 • Fax: 651-296-0459

<https://hsem.dps.mn.gov>

### 2013 SHSP CBRNE

October 7, 2013

Dear Shawn,

I am pleased to inform you that the Duluth Chemical Assessment Team has been awarded a CBRNE grant in the amount of \$10,000. The grant performance period will be January 1, 2014 through December 31, 2014.

All purchases and expenditures must be used for the intended projects identified below. As the fiscal agent, Duluth is responsible for the tracking of the distribution of all equipment and funding to other jurisdictions. Your grant award is specific to projects and activities identified in the investment justifications and cannot be re-allocated to other activities without prior state approval.

The chart below identifies the project(s) that is/are being funded and how the funding has been allocated within each project:

Category	Amount	Description
Planning		
Organization		
Equipment		
Training	\$10,000	Cost for training fire department members up to a Hazmat Technician level, and adding them to our state regional hazmat response team.
Exercises		
M&A		
<b>TOTAL</b>	<b>\$10,000</b>	

**E-Grants is not currently open for application.** Additional information regarding dates as to when E-Grants will be open to make application will be forthcoming. At that time, once your application has been submitted in E-Grants and approved, a grant agreement will be executed between HSEM and the **City of Duluth**, the fiscal agent.

Please direct any inquiries to the Homeland Security Program Manager, Jill Hughes at [Jill.Hughes@state.mn.us](mailto:Jill.Hughes@state.mn.us).

Sincerely,

Kris Eide



<b>Minnesota Department of Public Safety (“State”)</b> Homeland Security and Emergency Management Division 445 Minnesota Street, Suite 223 St Paul, Minnesota 55101-6223	<b>Grant Program:</b> 2013 State Homeland Security Program (SHSP)  <b>Grant Agreement No.:</b> A-SHSP-2013- DULUTHFD-00005
<b>Grantee:</b> City of Duluth, Fire Department 602 W 2nd Street Duluth, MN 55802	<b>Grant Agreement Term:</b> <b>Effective Date:</b> 1/1/2014 <b>Expiration Date:</b> 12/31/2014
<b>Grantee’s Authorized Representative:</b> Shawn Krizaj, Captain/Hazmat Coordinator Duluth Fire Department 602 W 2nd Street Duluth, MN 55802 Phone: (218) 310-1854 Email: <a href="mailto:skrizaj@duluthmn.gov">skrizaj@duluthmn.gov</a>	<b>Grant Agreement Amount:</b> Original Agreement \$10,000.00 Matching Requirement \$0.00
<b>State’s Authorized Representative:</b> Erny Mattila, Grants Specialist 445 Minnesota Street, Suite 223 St Paul, Minnesota 55101 Phone: (651) 201-7447 Email: <a href="mailto:ernest.mattila@state.mn.us">ernest.mattila@state.mn.us</a>	Federal Funding: CFDA 97.067 State Funding: None Special Conditions: None

Under Minn. Stat. § 299A.01, Subd 2 (4) the State is empowered to enter into this grant agreement.

**Term:** Effective date is the date shown above or the date the State obtains all required signatures under Minn. Stat. § 16C.05, subd. 2, whichever is later. Once this grant agreement is fully executed, the Grantee may claim reimbursement for expenditures incurred pursuant to the Payment clause of this grant agreement. Reimbursements will only be made for those expenditures made according to the terms of this grant agreement. Expiration date is the date shown above or until all obligations have been satisfactorily fulfilled, whichever occurs first.

The Grantee, who is not a state employee will:

Perform and accomplish such purposes and activities as specified herein and in the Grantee’s approved 2013 State Homeland Security Program (SHSP) Application (“Application”) which is incorporated by reference into this grant agreement and on file with the State at 445 Minnesota Street, Suite 223, St Paul, Minnesota 55101-6223. The Grantee shall also comply with all requirements referenced in the 2013 State Homeland Security Program (SHSP) Guidelines and Application which includes the Terms and Conditions and Grant Program Guidelines (<https://app.dps.mn.gov/EGrants>), which are incorporated by reference into this grant agreement.

**Budget Revisions:** The breakdown of costs of the Grantee’s Budget is contained in Exhibit A, which is attached and incorporated into this grant agreement. As stated in the Grantee’s Application and Grant Program Guidelines, the Grantee will submit a written change request for any substitution of budget items or any deviation and in accordance with the Grant Program Guidelines. Requests must be approved prior to any expenditure by the Grantee.

**Matching Requirements:** (If applicable.) As stated in the Grantee’s Application, the Grantee certifies that the matching requirement will be met by the Grantee.

**Payment:** As stated in the Grantee’s Application and Grant Program Guidance, the State will promptly pay the Grantee after the Grantee presents an invoice for the services actually performed and the State's Authorized



Representative accepts the invoiced services and in accordance with the Grant Program Guidelines. Payment will not be made if the Grantee has not satisfied reporting requirements.

**Certification Regarding Lobbying:** (If applicable.) Grantees receiving federal funds over \$100,000.00 must complete and return the Certification Regarding Lobbying form provided by the State to the Grantee.

**1. ENCUMBRANCE VERIFICATION**

*Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.*

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**3. STATE AGENCY**

By: \_\_\_\_\_  
(with delegated authority)

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Grant Agreement No. A-SHSP-2013-DULUTHFD-00005 / PO #: 3000024466

**2. GRANTEE**

*The Grantee certifies that the appropriate person(s) have executed the grant agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.*

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Distribution: DPS/FAS  
Grantee  
State's Authorized Representative

Organization: Duluth Fire Department

A-SHSP-2013-DULUTHFD-00005

Budget Summary

SHSP - 2013 - Investment #02: CBRNE/State Teams				
Budget Category		Request		
Training				
Hazardous Materias Technician Training (40 Hours)		\$10,000.00		
<b>Total</b>		\$10,000.00		
<b>Total</b>		\$10,000.00		
<b>Allocation</b>		\$10,000.00		
<b>Balance</b>		\$0.00		