

# Building Appeal Board Application Form

City of Duluth MN

Rev 4/1014

Submit this form and the items indicated below to: Construction Services & Inspections  
Room 210 City Hall  
411 W 1<sup>st</sup> St  
Duluth MN 55892

This completed Application form and any additional information must be accompanied by the filing fee of \$120 (check payable to City of Duluth).

For appeals requesting the stay of a demolition order the following information must be submitted at least 7 days prior to the hearing date.

1. Documentation that the owner has dedicated sufficient funds to pay for the repair of the building
2. A valid contract to have the repair completed within 18 months.

Appellant Name: _____
Appellant Mailing Address: _____ (street) (city) (state/zip)
Appellant Phone Number: _____ E-mail: _____

### Type of appeal

- |   |   |
|---|---|
| <input type="checkbox"/> Housing Code Order (DLC Chapter 29A) | <input type="checkbox"/> Request Stay of Demolition Order (DLC Section 10-3)                |
| <input type="checkbox"/> Fire Code Order (DLC Chapter 21)     | <input type="checkbox"/> Other Building Official Order (DLC Chapter 10, Articles II or III) |

NOTE: Appeals to building official decisions administering the MN State Building Code are to the State Appeals Board. See <http://www.dli.mn.gov/CCLD/Appeals>

Description of item you are appealing: (ie, specific code section, interpretation or order being appealed) _____ _____
Reason for appeal and the remedy you are seeking: _____ _____ _____
<i>You may use the back of this form or attach other documents to this application if needed.</i>



### City of Duluth Construction Services & Inspections Division

411 West First Street • Room 210 • Duluth, Minnesota • 55802-1194  
218-730-5300 • Fax: 218-730-5901 • [www.duluthmn.gov/onestop/](http://www.duluthmn.gov/onestop/)

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### Office Use

Date Received

File No.