



**Public Administration Department
Parks and Recreation**

City Hall – Ground Floor • 411 West First Street • Duluth, Minnesota • 55802

An Equal Opportunity Employer

April 1, 2014

Dear Community Member:

As of April 1, 2014, the City of Duluth is no longer able to accommodate new memorial requests for benches, picnic tables, trees and bricks.

Duluth Parks and Recreation has reached this decision due to the high administrative costs and increased maintenance needs associated with running an equitable and efficient memorial program.

Community members wishing to commemorate a loved one or special occasion are encouraged to make a donation to the Parks Gift Fund. Donations can be designated. All memorial gifts will be recognized with a certificate.

Duluth Parks and Recreation may identify future projects and/or locations suitable for memorial benches, picnic tables, trees and bricks. In such an event, a public announcement will be made through our communications office and application materials will be made available through the City of Duluth website.

Available Memorial Opportunities:

Angel of Hope Memorial Bricks at Leif Erickson Park (Cost: \$75)
Inscribed bricks, available to those who have lost a child at any age

If you have any questions or concerns, please contact Cheryl Skafte at 218-730-4334 or cskafte@duluthmn.gov.

Sincerely,

Kathleen Bergen
Parks and Recreation, Division Manager