

**FY 2015 COMMUNITY DEVELOPMENT PROGRAM
Staff Report**

Project: JET Food Project Neighborhood Youth Services (Woodland Hills)					Application Number: 15-PS-03, Pg 115	
Consolidated Plan Objective: Support programs that fulfill basic needs (food and shelter) for people who are low-income and/or homeless.						
FY 2015 Goal: 500 people		Amount Requested: \$20,000		Performance Indicator: People		
Previous Awards and Spending Rates (as of 3/31/14 in the 2013 CAPER):						
	Award	Expended	Balance	Goal	Actual	(Verified) %LMI
2013	-	-	-	-	-	-
2012	-	-	-	-	-	-
2011	-	-	-	-	-	-

1. Consolidated Plan Priority

Con Plan Community Development Goals:

- Yes, this activity was identified in the 5-yr Consolidated Plan
- This is a new hybrid program by NYS that provides food to 500 youth and will also benefit up to 15 youth by providing food-service training.

Priority Community Development Needs:

- High Priority

2. Project Readiness

Timely Completion/Expenditure of Funds:

- While this program is new, it is a hybrid of two existing programs already operating at the Washington Center. It is reasonable to expect that the funds will be expended within 1 year, by March 31, 2015.

Additional Actions Needed:

- CDBG funds will pay for the total of the food service worker, and this position will need to be hired and trained by the start of the program.

3. Project Impact and Delivery

Achievement of Expected Results:

- Application describes the need of already serving “30-40 meals and 25-30 snacks” daily, with the potential for increased demand with new housing project Steve O’Neill Apartments being developed nearby.
- This project is to increase the capacity to serve more youth and provide the additional job training skills to some youth.
- The research regarding the effects of unemployment in youth were helpful. Perhaps some statistics/data on the need for food and the benefits of good nutrition would be helpful to show the need of the program.

Target Clientele:

- NYS serves youth from the hillside neighborhood that are predominantly low income, estimated at 90%. It is located within a census tract- block group that is low income.

Outcome Measurements:

- *This is an application for a new project; therefore not scored at the June Hearing*
- The identified outcomes of serving 500 youth food and preparing 15 youth with food preparation experience seem logical. Systems will need to be put in place to ensure youth are unduplicated and the required reporting information is attained.

Number of Persons/Households to Benefit:

- Program will serve 500 participants, at \$40 of CDBG funds per person.
- Persons served should be reported as unduplicated.

Business/Operations Plan Approach:

- NYS seems to have a clear understanding for how to provide food and job training to youth, as they have been doing for over 20 years.
- This program is an adaptation of the Jobs, Employment, Training program which received CDBG funding for several years. This application now focuses on providing food, as well as, continuing to providing job training to help prepare a smaller number of participants for the workforce.
- NYS will provide food preparation skills based on ServSafe national standards.

4. Financial Considerations

Sufficiency and Leveraging of Resources:

- Secured leverage for the project is \$4,225, which is <1:1.

Fiscal Support and Viability:

- Payment requests for other NYS related projects have been accurate and on time.
- There were no issues identified by city finance staff.

Project Budget Detail/Use of Funds

- In the budget, the entire food service worker position is proposed to be funded by CDBG.

5. Applicant Attributes

Project /Program Management Ability and Capacity:

- *This is an application for a new project; therefore not scored at the June Hearing.*
- Coordination with Kid's Club (a children's oriented food project at nearby Damiano) and Second Harvest Food shelf were not addressed in the application.

Past Performance/Experience:

- *This is an application for a new project; therefore not scored at the June Hearing.*
- Woodland Hills and NYS have a history of serving youth in the hillside.

Quality of Application:

- Applicant described the need and impact of the program well.

BONUS POINTS – 0 points No bonus points should be awarded for this project as there aren't documented cost savings from collaboration.