

All Workshops are FREE

Check to see if you need to sign up for Workshop by either:

Stopping by the WorkForce Center front desk or calling us at 218.302.8400 or register online at www.mn.gov/deed/duluthworkshops

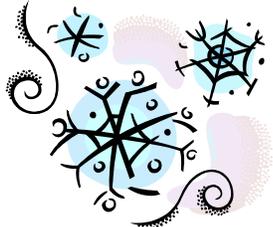
Minnesota WorkForce Center—Duluth

Workshops—February 2015

DEED is an equal opportunity employer and service provider.

Upon request, workshop materials can be made available in alternate formats.

Please advise us if you require any accommodation to fully participate in any of our workshops, etc.

Monday	Tuesday	Wednesday	Thursday	Friday
<p>2 8:30 WorkForce Center Orientation: Vocational Rehabilitation 8:30-10:30 Using Computers in Job Search 10:30 –11:30 Job Club 1:00-3:00 Create Resumes that Work 1:30-3:00 Individual Assistance: Quick Job Search Help</p>	<p>3 8:30 – 10:30 Beginning Computer - Session 1 (Lab)</p>	<p>4 10:30-12:00 Individual Assistance: Quick Job Search Help 3:30 WorkForce Center Orientation: Vocational Rehabilitation</p>	<p>5 8:30 – 10:30 Beginning Computer - Session 2 (Lab)</p>	<p>6 </p>
<p>9 8:30 WorkForce Center Orientation: Vocational Rehabilitation 8:30-10:30 Using Computers in Job Search 10:30 –11:30 Job Club 1:00-3:00 Interviewing Techniques & Skills 1:30-3:00 Individual Assistance: Quick Job Search Help</p>	<p>10 8:30 – 10:30 Beginning Computer - Session 3 (Lab)</p>	<p>11 10:30-12:00 Individual Assistance: Quick Job Search Help 3:30 WorkForce Center Orientation: Vocational Rehabilitation</p>	<p>12 8:30 – 10:30 Beginning Computer - Session 4 (Lab) 9:00-4:00 Creative Job Search</p>	<p>13 9:00 –10:30 Make Minnesota Works, Work For You! </p>
<p>16 Workforce Center Closed For Presidents Day </p>				
<p>23 8:30 WorkForce Center Orientation: Vocational Rehabilitation 8:30-10:30 Using Computers in Job Search 10:30 –11:30 Job Club 1:00-3:00 Create Resumes that Work 1:30-3:00 Individual Assistance: Quick Job Search Help</p>	<p>24 8:30 – 10:30 Beginning Computer - Session 7 (Lab) 2:00-4:00 How to Start a Business</p>	<p>25 10:30-12:00 Individual Assistance: Quick Job Search Help 3:30 WorkForce Center Orientation: Vocational Rehabilitation</p>	<p>26 8:30 – 10:30 Beginning Computer - Session 8 (Lab) 9:00-4:00 Creative Job Search</p>	<p>27 9:00 –10:30 Make Minnesota Works, Work For You!</p>
		<p><u>Using Computers in Job Search</u> February 2 Word 1 February 9 Word 2 February 16 HOLIDAY February 23 Word 3</p>	<p><u>National Career Readiness Certificate</u> Interested in a certificate that shows your Math, Reading and Locating Information Skills? Call 218.302.8405 for information on the NCRC Certificate</p>	