

# CITY OF DULUTH

## FY 2016 CDBG/HOME/ESG Timeline



### **May 26, 2015, 5:30 p.m. Community Needs Public Hearing – 411 W. First Street, City Hall**

The Community Development Division will hold a Community Development and Housing Needs Public Hearing, in which all persons, especially low-moderate income persons are encouraged to attend and will have an opportunity to identify issues they are facing. This hearing will provide input into the development of the funding priorities for FY 2016. Also, we will conduct an “on-line” community forum via the City’s website and via social media for two weeks, May 11<sup>th</sup> – 22<sup>nd</sup>.

### **June 23, 2015, 5:30 p.m. CAPER Public Hearing - 411 W. First Street, City Hall**

The Consolidated Annual Performance Evaluation Report (CAPER) Public Hearing will be held with the opportunity for the public to address program performance. Agencies that received a grant in a previous funding year will be interviewed on monitoring issues and accomplishments. Grantee attendance is required and performance evaluation will be conducted and applied to FY 2016 application process.

### **July 30, 2015 – “Letter of Invitation to Apply” Sent Out**

All agencies or programs invited to apply for FY 2016 CD Program funding will receive a letter of invitation to apply for funds to meet specific strategies of the city’s 2015-2019 Consolidated Plan.

### **July 30, 2015 1:00 p.m. Application Technical Assistance Session**

The session will provide an overview of process changes, funding eligibility and programmatic requirements to apply for funding. This session is an opportunity to meet with staff and discuss application issues. Also, applicants can set up individual meetings with staff up until a week before the application deadline.

### **September 3, 2015 - CD Program FY 2016 Application Submission Deadline**

All applications are due to Community Development office by 4:00 p.m. on Thursday September 3<sup>rd</sup>. All applications shall be submitted electronically to [duluthcommdev@duluthmn.gov](mailto:duluthcommdev@duluthmn.gov)

### **October 27, 2015, 5:30 p.m. - CD Committee, Preliminary FY 2016 Action Plan Recommendations**

CD Committee decides on preliminary funding amounts for each program area. The committee will have reviewed applications and will request any application clarification to be answered in writing.

### **October 30 – November 30, 2015 - 30-Day Public Comment Period**

Funding recommendations are published in the newspaper and are available in the libraries and on the City’s website. Anyone may submit comments or questions to the Community Development office regarding the Action Plan and funding recommendations.

### **December 1, 2015, 5:30 p.m. FY 2016 Action Plan and Funding Recommendation Public Hearing**

CD Committee holds public hearing on FY 2016 Action Plan and funding recommendations. Applicants and citizens may comment on those recommendations. CD Committee reviews comments and may change recommendations prior to submitting them to the City Council.

### **December 14, 2015 - Council Review and Approval of FY 2016 Action Plan**

Council reviews CD Committee recommendations and then approves budget for program. Applicants may want to be present for questions or to speak on the Council’s resolutions; this is a normal Council meeting that is open to the public.

### **April 1, 2016 - Programs funded with FY 2016 funds will start**

\*\* No funds may be committed or expenses incurred prior to this date \*\*