

**FY 2016 COMMUNITY DEVELOPMENT PROGRAM  
Staff Report**

<b>Project:</b> Shred for Good Expansion Udac, Inc.				<b>Application Number:</b> 16-PF-01, page 59		
<b>Consolidated Plan Objective:</b> Assist neighborhood facilities that provide vital services with accessibility improvements.						
<b>FY 2016 Goal:</b> One facility		<b>Amount Requested:</b> \$31,200		<b>Performance Indicator:</b> Facility Improvement		
<b>Previous Awards and Spending Rates (as of 6/12/15 in the 2014 CAPER):</b>						
	<b>Award</b>	<b>Expended</b>	<b>Balance</b>	<b>Goal</b>	<b>Actual</b>	(Verified) <b>%LMI</b>
<b>2014</b>	\$250,000	\$0	\$250,000	1	0	100%
<b>2013</b>	-	-	-	-	-	-
<b>2012</b>	-	-	-	-	-	-

**1. Consolidated Plan Priority**

Con Plan Community Development Goals:

- This project will improve the Udac building which is a neighborhood facility that provides programs and services to individuals who have developmental and/or physical disabilities.

Priority Community Development Needs:

- High

**2. Project Readiness**

Timely Completion/Expenditure of Funds:

- Program is currently operating; these funds would help with expansion of services.
- No completion date identified.

Additional Actions Needed:

- No other steps are identified in order to begin.

**3. Project Impact and Delivery**

Achievement of Expected Results:

- The project would allow the program to be relocated to a more accessible area in the building, expand capacity and participant's ability to earn income, and provide more efficient business practices.

Target Clientele:

- All clients served are LMI individuals with developmental and/or physical disabilities.

Outcome Measurements:

- Electrical service would be upgraded.
- Purchase of additional shredders and cargo utility truck for hauling.

Number of Persons/Households to Benefit:

- Currently 40 employees are employed by the shredding business, and this would allow ten additional employees and more hours if desired.

Business/Operations Plan Approach:

- Over the last four years demand for these services has grown by 40% and the trend is expected to continue.

#### **4. Financial Considerations**

Sufficiency and Leveraging of Resources:

- Total funds secured: \$0 ; total funds anticipated: \$0
- Leveraging of funds is **<1:1 ratio**.

Fiscal Support and Viability:

- No concerns from the city finance staff about this organization.

Project Budget Detail/Use of Funds

- Project budget: \$31,200
- Project costs are itemized and appear reasonable including \$13,200 for three industrial shredders, \$15,000 for a cargo utility truck, and \$3,000 for the electrical utility upgrade. Unclear how costs were determined.

#### **5. Applicant Attributes**

Project /Program Management Ability and Capacity:

- Udac was recently funded with \$250,000 in CDBG funds. This project is underway.

Past Performance/Experience:

- The project funded in FY 2014 is underway. Investigation by the city of an underground stream that flows beneath the building and sprinkler system improvements identified by the City's Life Safety Division have led to delays in the project. It is now underway and expected to be completed by December 2015.

Quality of Application:

- The application describes the need for these improvements and demonstrates how the improvements will help the program expand.

#### **BONUS POINTS – 0 points**

Collaborative Application: Not applicable.