

**FY 2016 COMMUNITY DEVELOPMENT PROGRAM  
Staff Report**

<b>Project:</b> JET Food Project Neighborhood Youth Services (Woodland Hills)				<b>Application Number:</b> 16-PS-03, page 103		
<b>Consolidated Plan Objective:</b> “Support programs that fulfill basic needs (food and shelter) for persons who are low-income and/or homeless.”						
<b>FY 2016 Goal:</b> 500 people		<b>Amount Requested:</b> 20,000		<b>Performance Indicator:</b> People		
<b>Previous Awards and Spending Rates (as of 6/12/15 in the 2014 CAPER):</b>						
	<b>Award</b>	<b>Expended</b>	<b>Balance</b>	<b>Goal</b>	<b>Actual</b>	<b>(Verified) %LMI</b>
<b>2014</b>	-	-	-	-	-	-
<b>2013</b>	-	-	-	-	-	-
<b>2012</b>	-	-	-	-	-	-

**1. Consolidated Plan Priority**

Con Plan Community Development Goals:

- This activity is identified in the ConPlan under the Public Services Goal.
- This project will serve 500 people.

Priority Community Development Needs:

- High

**2. Project Readiness**

Timely Completion/Expenditure of Funds:

- Based on the organizations experience with youth programming, it is reasonable to expect that the funds will be expended within 1 year, by March 31, 2017.

Additional Actions Needed:

- Program is ongoing, ready to start on April 1, 2016.

**3. Project Impact and Delivery**

Achievement of Expected Results:

- Application describes serving “30-40 meals and 25-30 snacks” daily in 2014. For the first half of 2015 the program reports an increase in demand of approximately 10 meals/snacks per day due to almost 160 new youth joining the program from the new Steve O’Neill Apartments.
- The research regarding the effects of unemployment in youth were helpful, but since the employment training only impacts up to 10 youth, data on the need for food and the benefits of good nutrition would be helpful to show the need of the program.

Target Clientele:

- All clients are expected to be LMI youth and over 90% of clients are expected to be from low- to very low-income households.

Outcome Measurements:

- The identified outcomes of serving 500 youth food and training up to 10 youth with food preparation experience seem logical.

Number of Persons/Households to Benefit:

- Program will serve 500 people.
- Per client program cost: \$48.45
- Per client CDBG cost: \$40

Business/Operations Plan Approach:

- NYS has decades of experience working with youth. The program focuses on providing food and nutritional education to youth, as well as providing job training to some youth.
- This program is an anticipated user of the new kitchen facility at the Washington Community Center.

**4. Financial Considerations**

Sufficiency and Leveraging of Resources:

- Total CDBG funds anticipated: \$20,000
- Application does not specify if the \$4,225 in other funds has been secured yet.
- Leveraging of funds is <1:1 ratio.

Fiscal Support and Viability:

- Payment requests for other NYS projects have been accurate and on time.
- There were no issues identified by city finance staff.

Project Budget Detail/Use of Funds

- Project budget: \$24,225
- Project costs are itemized and appear reasonable.
- The entire food service worker position is proposed to be funded by \$20,000 in CDBG.

**5. Applicant Attributes**

Project /Program Management Ability and Capacity:

- The applicant has the necessary experience and skills to successfully manage the program.

Past Performance/Experience:

- The applicant has previous successful experience with grant funds and federal funding programs. This project was funded in FY2015.

Quality of Application:

- The application details the need and impact of the program well.

**BONUS POINTS – 0 points**

Collaborative Application: Not applicable.